

Public Document Pack

TENDRING DISTRICT COUNCIL

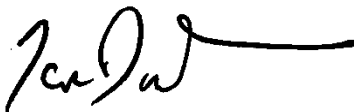
Committee Services
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

31 January 2020

Dear Councillor

I HEREBY SUMMON YOU to attend the meeting of the Tendring District Council to be held in the Princes Theatre, Town Hall, Station Road, Clacton-on-Sea at 7.30 p.m. on Tuesday 11 February 2020 when the business specified in the accompanying Agenda is proposed to be transacted.

Yours faithfully



Ian Davidson
Chief Executive

To: All members of the
Tendring District Council

TENDRING DISTRICT COUNCIL

AGENDA

For the meeting to be held on Tuesday, 11 February 2020

Prayers

1 Apologies for Absence

The Council is asked to note any apologies for absence received from Members.

2 Minutes of the Last Meeting of the Council (Pages 1 - 14)

The Council is asked to approve, as a correct record, the minutes of the Council Meeting held on Tuesday 21 January 2020.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 Announcements by the Chairman of the Council

The Council is asked to note any announcements made by the Chairman of the Council.

5 Announcements by the Chief Executive

The Council is asked to note any announcements made by the Chief Executive.

6 Statements by the Leader of the Council

The Council is asked to note any statements made by the Leader of the Council.

Councillors may then ask questions of the Leader on his statements.

7 Statements by Members of the Cabinet

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

Councillors may then ask questions of the Portfolio Holders on their statements.

8 Report of the Cabinet - A.1 - Executive's Proposals - General Fund Budget and Council Tax 2020/2021 (Pages 15 - 160)

To present to Council the Cabinet's General Fund budget proposals including the Council Tax for District and Parish/Town Council Services for 2020/21.

9 Report of the Cabinet - A.2 - Executive's Proposals - Housing Revenue Account Budget 2020/2021 (Pages 161 - 176)

To present to Council the Cabinet's Housing Revenue Account budget proposals for 2020/21 including the increase in dwelling rents for 2020/21.

10 Urgent Matters for Debate

The Council will consider any urgent matters submitted in accordance with Council Procedure Rule 2(viii).

Date of the Next Scheduled Meeting of the Council

Thursday, 20 February 2020 at 7.30 pm - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

INFORMATION FOR VISITORS

PRINCES THEATRE FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it. Your calmness and assistance is greatly appreciated.

PUBLIC ATTENDANCE AT TENDRING DISTRICT COUNCIL MEETINGS

Welcome to this evening's meeting of Tendring District Council.

This is an open meeting which members of the public can attend to see Councillors debating and transacting the business of the Council. However, please be aware that, unless you are included on the agenda to ask a public question, members of the public are not entitled to make any comment or take part in the meeting. You are also asked to behave in a respectful manner at all times during these meetings.

Members of the public do have the right to film or record council meetings subject to the provisions set out below:-

Rights of members of the public to film and record meetings

Under The Openness of Local Government Bodies Regulations 2014, which came into effect on 6 August 2014, any person is permitted to film or record any meeting of the Council, a Committee, Sub-Committee or the Cabinet, unless the public have been excluded from the meeting for the consideration of exempt or confidential business.

Members of the public also have the right to report meetings using social media (including blogging or tweeting).

The Council will provide reasonable facilities to facilitate reporting.

Public Behaviour

Any person exercising the rights set out above must not disrupt proceedings. Examples of what will be regarded as disruptive, include, but are not limited to:

- (1) Moving outside the area designated for the public;
- (2) Making excessive noise;
- (3) Intrusive lighting/flash; or
- (4) Asking a Councillor to repeat a statement.

In addition, members of the public or the public gallery should **not** be filmed as this could infringe on an individual's right to privacy, if their prior permission had not been obtained.

Any person considered being disruptive or filming the public will be requested to cease doing so by the Chairman of the meeting and may be asked to leave the meeting. A refusal by the member of the public concerned will lead to the Police being called to intervene.

**MINUTES OF THE MEETING OF THE COUNCIL,
HELD ON TUESDAY, 21ST JANUARY, 2020 AT 7.30 PM
PRINCES THEATRE - TOWN HALL, STATION ROAD, CLACTON-ON-SEA, CO15
1SE**

Present:	Councillors Bray (Vice-Chairman, in the Chair), Alexander, Allen, Amos, Barry, Broderick, Bush, Calver, Casey, Chapman, Chittock, Clifton, Codling, Coley, Davidson, Davis, Fairley, Fowler, Griffiths, C Guglielmi, V Guglielmi, Harris, I Henderson, J Henderson, P Honeywood, S Honeywood, King, Knowles, McWilliams, Miles, Morrison, Newton, Placey, Porter, Scott, Skeels, Steady, G Stephenson, M Stephenson, Stock OBE, Talbot, Turner, White, Wiggins and Winfield
In Attendance:	Ian Davidson (Chief Executive), Lisa Hastings (Head of Governance and Legal Services & Monitoring Officer), Richard Barrett (Head of Finance, Revenues and Benefits Services & Section 151 Officer), Keith Simmons (Head of Democratic Services and Elections), Ian Ford (Committee Services Manager & Deputy Monitoring Officer), William Lodge (Communications Manager), Katie Sullivan (Committee Services Officer) and Matt Cattermole (Business Support Assistant)

63. CHAIR

In the absence of the Chairman of the Council (Councillor Land), the Chair was occupied by the Vice-Chairman (Councillor Bray).

64. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Cawthron and Land.

65. MINUTES OF THE LAST MEETING OF THE COUNCIL

RESOLVED that the Minutes of the meeting of the Council held on 10 September 2019 be approved as a correct record and be signed by the Chairman.

66. DECLARATIONS OF INTEREST

There were none on this occasion.

67. ANNOUNCEMENTS BY THE CHAIRMAN OF THE COUNCIL

There were none on this occasion.

68. ANNOUNCEMENTS BY THE CHIEF EXECUTIVE

There were none on this occasion.

69. STATEMENTS BY THE LEADER OF THE COUNCIL

The Leader of the Council (Councillor Stock OBE) made the following statements:

(1) Parliamentary General Election

Councillor Stock recorded his thanks and congratulations to the Acting Returning Officer (ARO) and all of his officers and staff who had been involved in running of the election for the Clacton Constituency. He also extended his thanks to the ARO and his team at Colchester Borough Council for their work in running the election in the Harwich and North Essex Constituency.

(2) Ian Davidson, Chief Executive

Councillor Stock informed Council that Ian Davidson, the Council's Chief Executive would be celebrating his 60th birthday later in the week. Members congratulated Mr Davidson with a round of applause.

70. STATEMENTS BY MEMBERS OF THE CABINET

There were none on this occasion.

71. PETITIONS TO COUNCIL

No Petitions had been submitted in accordance with the Scheme approved by the Council on this occasion.

72. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE 10.1

Subject to the required notice being given, members of the public could ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The following questions had been received, on notice, from members of the public:

Question One

From Mr Steve Kelly to Councillor Stock OBE, Leader of the Council:

“Given that the scientific research suggests that tipping points are making the climate crisis irretrievably apocalyptic; how can the Council best prepare for the extreme food insecurity and mass migration both to and from our District due to Climate Crisis emergencies?”

Councillor Stock replied to the question as follows:

“Thank you for your question Mr Kelly. The issues of the environment generally and climate change in particular are matters that this Council take very seriously, Indeed, we were one of the first local authorities to declare a climate emergency and following that decision I set up a cross-party, Member-led, climate change working group. Through that group we have commissioned the Association of Public Service Excellence to work with us to establish our own carbon footprint and to prepare an action plan setting out how we can become carbon neutral by 2030.

Through the data that we collect and the Action Plan that will be developed, we will have a clear indication of the work that we need to undertake to become carbon neutral and the measures we need to take to encourage our residents and businesses to take action

alongside us to tackle these important issues as well as any other issues arising such as those you refer to.”

Question Two

From Mr Chris Southall to Councillor Stock OBE, Leader of the Council:

“Can the Climate Emergency working group justify the huge amount of money committed to an outside agency (assessing the carbon footprint) when that same money would go a long way to providing the much-needed insulation and renewable energy generation investment on council properties?”

Councillor Stock replied to the question as follows:

“Thank you for your question, Mr Southall.

The Council declared a Climate Emergency in August last year and on the back of that I set up a cross-party, Member-led working party tasked with preparing an action plan setting out how we will become carbon neutral by 2030.

Before the Council commits to a programme of energy-efficiency improvements or other measures aimed at reducing our carbon footprint we must ensure that we are committing to do the right things. If we are not sure, then we could be wasting taxpayers’ money and not making any meaningful difference.

To provide us with expert advice and to make sure we are making the best use of our resources we have commissioned the Association of Public Service Excellence (APSE). Their team brings to us significant expertise and experience in this field that we simply do not have available in-house. I can assure you that even though they have only recently started working with us it is clear that this money (£35,000) is being very well spent and actually is not a huge amount of money considering the sums we may need to invest in reducing our carbon emissions and achieving our target of becoming carbon neutral by 2030.”

Question Three

From Mr Richard Everett to Councillor Stock OBE, Leader of the Council:

“Last year the Council took a number of cases to a planning public enquiry with the expressed intention of eliciting guidance from the Planning Inspectorate to gain consistency over the occupancy of chalets in Point Clear.

Just before Christmas a Planning Inspector issued her decisions in relation to approximately 60 enforcement cases before her. She decided that fifteen (some 25%) of those cases were immune from enforcement because a time-bar of ten years had been exceeded and that the Council were, therefore, legally unable to bring proceedings against those cases. A Freedom of Information Act request by a Point Clear resident has uncovered that approximately £178,000 of council tax payers’ money was spent on representation by the council in this enquiry against people who could not afford expensive legal representation themselves. In fact the people of Point Clear were represented legally by two volunteers with no formal legal expertise and at no cost. This accentuates the point that an expensive legal team, led by a top London QC and paid

for by the council tax payer, lost 25% of the cases it took to the enquiry. Local people in Point Clear are alleging that they have been harassed by the Council for 10 years, or more.

I trust that the Leader of the Council would agree with me that it is time for the harassment of these people by planning enforcement to stop. So my question is as follows:

Please will the Leader give an assurance to the people of Point Clear that no action will be taken to raise additional enforcement notices, or start criminal proceedings, in relation to the matters decided by the Inspector at the enquiry?

Finally, I feel sure that an internal enquiry might be appropriate to ascertain whether spending £178,000 of council tax payers' money was a good use of council tax funds and whether the intention of gaining consistency of approach has been met."

Councillor Stock replied to the question as follows:

"I thank Mr Everett for his question.

Members will be aware of planning enforcement action that was taken by the Council in 2017 and 2018 following a decision by the Planning Committee.

The Council served enforcement notices on 78 properties in the area after it became clear that homes were being occupied all year, despite planning conditions banning permanent residence during the winter months. The action was taken due to concern about the heightened flood risk during the winter months with the properties not suitable and presenting a significant risk of loss of life in the event of a major flood.

Many residents exercised their rights to appeal against the enforcement notices and a Planning Inspector held an inquiry into the issue over the summer last year.

At the inquiry the Council was supported by the Environment Agency, who presented evidence about the risk of flooding, its likely severity and the consequences to the area. Occupants and owners of the properties were also able to put forward their case.

The inspector issued her decisions on 18 December 2019 and of the 48 notices appealed, 30 were dismissed 17 were allowed; one appeal had lapsed before being heard. However, even with the minority that were allowed, the Inspector refused to grant planning permission due to the location and type of properties.

I am sure the complexity of the ongoing issues in relation to Point Clear Bay is well-recognised. The situation is far from ideal and I have every sympathy for those individuals who are affected, but a 'do nothing' approach was not an option; if there is another significant flood event it is our duty to minimise the risk as much as we can, not only for the residents who are living there but also for the emergency services who may be called into action.

This is summed up by the Inspector's response in one appeal where she states, and I quote:

"I can clearly understand how unfair it may appear to require some occupiers to leave during the winter months when many others can lawfully remain all year round. However, the potential risk from a flood event is a consideration of substantial weight. Paragraph 40 of the NPPG says: "Proposals that are likely to increase the number of people living or working in areas of flood risk require careful consideration." Thus, the government's policy is not to increase the burden for emergency and other services by increasing the number of people living in areas of flood risk. In my view the inconsistency between one property to another is a matter that can be afforded little weight in the determination of this appeal. The reality is that the evidence demonstrates that allowing permanent rather than seasonal occupation increases risk as there is an increased probability of flooding occurring during the winter months". End of quote.

The risk of flooding in this area is not merely hypothetical or theoretical; it is very real; it has happened before. 1953 may well be a long time ago but there are many members of our community – indeed members of this council - who remember vividly the terrible loss of life that occurred on January 31st that year.

Obviously, the cost of defending 48 appeals has been significant; however, not only is the cost per case lower than a standard appeal, but the difficult question, that has no easy answer, is what price do we put on people's lives?

A report detailing the outcome of the inquiry and recommending next steps will be presented to the Planning Committee once the Inspector's decisions have been fully assessed by officers.

Only after the Planning Committee has considered this report will the Council be in a position to confirm next steps. What I will reiterate however, is that this Council will work with, and support, all those living in affected properties as far as is possible to achieve any future action required."

73. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE 11.2

Subject to the required notice being given, Members of the Council could ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees.

Two questions had been submitted by Members as set out below:

Question One

From Councillor Davidson to Councillor Talbot, Portfolio Holder for Environment & Public Space:

"As TDC quite rightly encourages its residents to sort their refuse and to recycle as appropriate, can the Portfolio Holder for Environmental Services please advise Members whether or not TDC ensures that the refuse collected from Council provided bins in public places is sorted in order to ensure that any recyclable material does not go to landfill?"

Councillor Talbot replied as follows:-

“Our recyclable material which is collected at the kerbside is already processed by the householders of Tendring in to its separate components and in doing so provides a high quality, sought after product which requires either none or basic sorting and this is the basis of our waste and street sweeping contract which encompasses litter bins.

Whilst the capture of recycling material from public litter bins can provide an additional stream of recyclable material, the quality is of far lower quality with contamination from food and drinks materials being very common place. And whilst bins with separate recycling compartments for different materials are also available these too are prone to high levels of contamination as users place mixed waste in any possible bin compartment.

The authority provides over 1,200 plus litter bins which are located across the entire District to both residents and visitors to the area, all of which can accept a combination of both mixed litter, food waste and wrapped dog waste, to sort and process the waste from these street litter bins is currently not within the scope of the contract or the authority’s budgets.

The authority is committed to increasing the amount recycled as best highlighted by the recent introduction of the new waste service which has seen our recycling rate increase by over 10% and as part of this commitment, Officers will continue to explore all possible avenues to increase our recycling within our current budgets.”

Councillor Davidson then asked a supplementary question to which Councillor Talbot responded.

Question Two

From Councillor I J Henderson to Councillor P B Honeywood, Portfolio Holder for Housing:

“I am sure that the Portfolio Holder will agree with me that everyone deserves a decent and safe home to live in.

Can he therefore advise me of any future action that this Council intends to take to make sure those relying on rented housing are protected against rogue landlords who appear to have no respect for the welfare of their tenants?”

Councillor Honeywood replied as follows:-

“With nearly 20% of our residents living in privately rented housing it is important that we use all the powers available to us to make sure tenants are protected from landlords who do not comply with the law.

We have a very strong and effective private sector housing enforcement team who are dedicated to ensuring tenants live in decent and safe homes.

Over the past year some very strong action has been taken across the whole District to protect tenants from unsafe housing. This has included serving prohibition orders and assisting tenants to find alternative accommodation in a number of cases.

Indeed, Councillor Henderson will be aware that action to improve some poor quality housing in Dovercourt is currently being undertaken.

Our successful bid to the Government's Private Sector Housing Innovation and Enforcement Fund has resulted in an award of £100,000 to survey the privately rented housing in Jaywick Sands. The information gathered from the survey work will inform future landlord engagement actions and where necessary enforcement action.

While this action does focus on one particular area I would like to stress that the outcome of this initiative will be looked at closely and if successful can be used as a blueprint for securing future funding for other areas."

Councillor Henderson then asked a supplementary question to which Councillor Honeywood responded.

74. REPORT OF THE LEADER OF THE COUNCIL - URGENT CABINET OR PORTFOLIO HOLDER DECISIONS

There was no such report on this occasion.

75. MINUTES OF COMMITTEES

It was **RESOLVED** that the minutes of the following Committees, as circulated, be received and noted:

- (a) Audit of Thursday 26 September 2019;
- (b) Standards of Wednesday 2 October 2019;
- (c) Community Leadership Overview & Scrutiny of Monday 7 October 2019;
- (d) Resources and Services Overview & Scrutiny of Monday 14 October 2019;
- (e) Human Resources & Council Tax of Wednesday 23 October 2019;
- (f) Planning Policy & Local Plan of Tuesday 29 October 2019; and
- (g) Resources and Services Overview & Scrutiny of Monday 16 December 2019.

76. MOTIONS TO COUNCIL - "MITIGATION OF THE IMPACT OF FIREWORKS ON ANIMALS AND VULNERABLE PEOPLE"

Council had before it the following motion, notice of which had been given by Councillor S A Honeywood pursuant to Council Procedure Rule 12:-

"Fireworks are used by many people throughout the year to mark different events. While they can bring much enjoyment to some people, they can also cause significant problems and fear for other people and animals.

This Council therefore resolves:

-
- *to require all public firework displays within the local authority boundaries to be advertised in advance of the event, allowing residents to take precautions for their animals and vulnerable people;*
 - *to actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people — including the precautions that can be taken to mitigate risks; and*
 - *to encourage local suppliers of fireworks to stock “quieter” fireworks for public display.”*

Councillor Honeywood formally moved the motion, and Councillor McWilliams formally seconded the motion.

Councillor Honeywood then explained the purpose of the motion and gave her reasons why she felt that it would be appropriate for the motion to be dealt with at the meeting.

The Chairman (Councillor Bray) then made his ruling on whether the motion should be dealt with at the meeting or stand referred. He decided that the motion would be dealt with at the meeting.

Councillor Allen then moved and Councillor Clifton seconded that consideration of Councillor Honeywood’s motion be deferred and that the motion be referred to the Community Leadership Overview and Scrutiny Committee for it to be fully investigated in all of its aspects.

Councillors Calver and Stock OBE addressed the Council on the subject matter of Councillor Allen’s amendment.

Councillors S A Honeywood and McWilliams both indicated that they accepted Councillor Allen’s amendment and on being put to the vote it was:-

RESOLVED that consideration of Councillor Honeywood’s motion be deferred and that the motion be referred to the Community Leadership Overview and Scrutiny Committee for it to be fully investigated in all of its aspects.

77. RECOMMENDATIONS FROM THE CABINET - THE LOCAL COUNCIL TAX SUPPORT SCHEME 2020/2021; COUNCIL TAX EXEMPTIONS/DISCOUNTS 2020/21; AND THE ANNUAL MINIMUM REVENUE PROVISION POLICY STATEMENT 2020/21

The Council considered the recommendations submitted to it by the Cabinet in respect of the Local Council Tax Support Scheme 2020/2021, Council Tax Exemptions for 2020/2021 and the Annual Minimum Revenue Provision Policy Statement 2020/2021.

Council was aware that Cabinet had considered this matter at its meeting held on 8 November 2019. The relevant Cabinet Report and Minute and the Cabinet’s recommendations to Council were contained within the Council Book.

It was moved by Councillor P B Honeywood and:-

RESOLVED that –

-
- (a) the Local Council Tax Support Scheme (LCTS), as set out as Appendix A to item A.8 of the Joint Report of the Housing Portfolio Holder and the Corporate Finance & Governance Portfolio Holder (as submitted to the meeting of the Cabinet held on 8 November 2019) be approved with the maximum LCTS award being 80% for working age claimants;
 - (b) the Deputy Chief Executive, or equivalent authorised officer, in consultation with the Housing Portfolio Holder, be authorised to undertake the necessary steps to implement the LCTS scheme from 1 April 2020;
 - (c) the locally determined council tax discounts, as set out as Appendix C to the above-mentioned report, be approved;
 - (d) the Deputy Chief Executive, or equivalent authorised officer, in consultation with the Housing Portfolio Holder, be authorised to undertake the necessary steps to implement the council tax exemptions and discounts from 1 April 2020;
 - (e) it is agreed, in principle, to levy the maximum allowable council tax premiums from 1 April 2021 and that Officers be requested to write to the relevant homeowners to advise them of the Council's intentions;
 - (f) Officers explore the option of potentially providing discounts for young people leaving care and present the outcome of that exploration and potential options to Members as soon as practicable in 2020/21; and
 - (g) the Annual Minimum Revenue Provision (MRP) Policy Statement for 2020/21, as set out in Appendix D to the aforesaid report, be approved.

78. RECOMMENDATIONS FROM THE CABINET - A NEW CORPORATE PLAN 2020 - 2024

The Council considered the recommendations submitted to it by the Cabinet in respect of the new Corporate Plan for the period 2020 – 2024.

Council was aware that Cabinet had considered this matter at its meeting held on 20 December 2019. The relevant Cabinet Report and Minute and the Cabinet's recommendations to Council were contained within the Council Book.

Councillor I J Henderson addressed the Council on the subject matter of this item.

It was moved by Councillor Stock OBE and:-

RESOLVED that the final proposals for the Corporate Plan 2020/24, as set out in Appendix B to item A.1 of the Report of the Leader of the Council (as submitted to the meeting of the Cabinet held on 20 December 2019), be approved, subject to within the section headed "A Growing and Inclusive Economy" the aspiration "Maximise our seafront opportunities" being amended to read "Maximise our coastal and seafront opportunities".

79. REPORTS SUBMITTED TO THE COUNCIL BY AN OVERVIEW AND SCRUTINY COMMITTEE

There were none on this occasion.

80. REPORT OF THE CHIEF EXECUTIVE - A.1 - MEMBERSHIP OF COMMITTEES

The Chief Executive formally reported that, in accordance with the wishes of the Leader of the Conservative Group and the authority delegated to him, the following appointments had been duly made since the last ordinary meeting of the Council -

Licensing and Registration Committee

Councillor Skeels had been appointed to serve in place of Councillor S A Honeywood.

Planning Policy and Local Plan Committee

Councillor S A Honeywood had been appointed to serve in place of Councillor Skeels.

Standards Committee

Councillor Alexander had been appointed to serve in place of Councillor Amos.

Miscellaneous Licensing Sub-Committee

Councillor Skeels had been appointed to serve in place of Councillor S A Honeywood.

Council noted the fore-going.

81. REPORT OF THE HEAD OF DEMOCRATIC SERVICES & ELECTIONS - A.2 - HIGH LEVEL AND LIGHT TOUCH REVIEW OF MEMBERS' ALLOWANCES BY THE INDEPENDENT REMUNERATION PANEL

Further to the decision taken at the Annual Meeting of the Council held on 28 May 2019 (Minute 13 referred), the Council was required to consider the recommendations made by the Independent Remuneration Panel (IRP) following its high level light touch review of Members' Allowances. The IRP's report containing those recommendations was before Members as an appendix to item A.2 of the Report of the Head of Democratic Services & Elections.

Having duly considered, in accordance with The Local Authorities (Members' Allowances) (England) Regulations 2003, the recommendations made by the IRP:-

It was moved by Councillor Stock OBE and seconded by Councillor G V Guglielmi that –

- (a) the report of the Independent Remuneration Panel, following that Panel's high level and light touch review of the current Scheme of Allowances for Councillors, as set out at Appendix A to item A.2 of the Report of the Head of Democratic Services & Elections, be received and noted;
- (b) having had regard to the recommendations of the Independent Remuneration Panel and for the reasons submitted by Group Leaders in October 2019, the Council resolves to amend the Scheme of Allowances for 2019/20 as follows:
 - a. that the Basic Allowance for all Members be adjusted to £6,000;

- b. that all Group Leaders, as defined by the Local Government (Committees and Political Groups) Regulations 1990, be entitled to receive the Group Leaders' allowance and that reference to 'Opposition' is removed;
 - c. that no restrictions be placed on the number of Special Responsibility Allowances (SRA) that can be received; and
 - d. that the Vice-Chairman of the Planning Committee be entitled to receive a SRA of £1,500.
- (c) these amendments to the Scheme will apply with effect from the beginning of this Municipal Year; and
- (d) the implementation of the proposed amendments will remain subject to identifying the necessary funding of £0.041m, which will be considered as part of the Financial Performance Report for Quarter 3 2019/20.

Following a request made by Councillor M E Stephenson, the Chairman adjourned the meeting for a period of 15 minutes in order to allow Group Leaders to ascertain the views of their respective Group members on Councillor Stock's motion.

Upon the resumption of the meeting, Councillor M E Stephenson then moved and Councillor Bush seconded that Councillor Stock's motion be amended to read as follows:-

"That –

- (a) the report of the Independent Remuneration Panel, following that Panel's high level and light touch review of the current Scheme of Allowances for Councillors, as set out at Appendix A to item A.2 of the Report of the Head of Democratic Services & Elections, be received and noted;
- (b) the Council's response to the recommendations from the Independent Remuneration Panel is to:
 - (1) *Adjust the allowances in respect of Planning Committee to the following:*
 - a. *Chairman of Planning Committee - £6000,*
 - b. *Vice-Chairman of Planning Committee - £1500,*
 - c. *All other Members of the Planning Committee - £900.*
 - (2) *to make no other change to the Scheme of Allowances recommended to, and adopted by, Tendring District Council at its meeting held on 28 May 2019.*
- (c) it be noted that the Independent Remuneration Panel has invited submissions for its full review of the Scheme of Allowances for Councillors (to be conducted in March 2020) and specifically on the issues of Group Leader Allowances and the default position of one Special Responsibility Allowance being claimable by an individual Councillor."

Councillors I J Henderson, Miles, Chapman, Steady and Stock OBE addressed the Council on the subject matter of Councillor Stephenson's amendment.

In accordance with the provisions of Council Procedure Rule 19.4, Councillor I J Henderson asked that a record of the vote on Councillor Stephenson's amendment be taken. The request was supported by the requisite number of Councillors.

Accordingly, the result of that recorded vote was as follows:

<u>Councillors For</u>	<u>Councillors Against</u>	<u>Councillors Abstaining</u>	<u>Councillors Not Present</u>
Allen	Alexander	Griffiths	Cawthron
Barry	Amos	Harris	Land
Bush	Bray	White	Overton
Calver	Broderick		
Casey	Chittock		
Chapman	Codling		
Clifton	Coley		
Davidson	Davis		
Fowler	Fairley		
I J Henderson	G V Guglielmi		
J Henderson	V E Guglielmi		
Knowles	P B Honeywood		
Miles	S A Honeywood		
Morrison	King		
Placey	McWilliams		
Scott	Newton		
Steady	Porter		
G L Stephenson	Skeels		
M E Stephenson	Stock		
Wiggins	Talbot		
	Turner		
	Winfield		

Councillor M E Stephenson's amendment was thereupon declared **LOST**.

Councillors J Henderson, I J Henderson, Steady, Barry, Placey, Newton, Porter, Davis, Talbot, Morrison, M E Stephenson and G V Guglielmi addressed the Council on the subject matter of Councillor Stock's motion..

In accordance with the provisions of Council Procedure Rule 19.4, Councillor I J Henderson asked that a record of the vote on Councillor Stephenson's amendment be taken. The request was supported by the requisite number of Councillors.

Accordingly, the result of that recorded vote was as follows:

<u>Councillors For</u>	<u>Councillors Against</u>	<u>Councillors Abstaining</u>	<u>Councillors Not Present</u>
Alexander	Allen	Chapman	Cawthron
Amos	Barry	Harris	Land
Bray	Bush		Overton
Broderick	Calver		
Chittock	Casey		
Codling	Clifton		

Coley	Davidson
Davis	Fowler
Fairley	Griffiths
G V Guglielmi	I J Henderson
V E Guglielmi	J Henderson
P B Honeywood	Knowles
S A Honeywood	Miles
King	Morrison
McWilliams	Placey
Newton	Scott
Porter	Steady
Skeels	G L Stephenson
Stock	M E Stephenson
Talbot	Wiggins
Turner	
White	
Winfield	

Councillor Stock's motion was thereupon declared **CARRIED**.

82. SEATING PLAN FOR FUTURE MEETINGS OF THE COUNCIL IN THE PRINCES THEATRE

Council's approval was sought in respect of a revised seating plan for future meetings of the Full Council held in the Princes Theatre, following a request received from two Members of the Council.

It was moved by Councillor Stock OBE, seconded by Councillor Allen and:-

RESOLVED, that the revised seating plan proposed for future meetings of the Full Council to be held in the Princes Theatre be approved.

83. URGENT MATTERS FOR DEBATE

There were none on this occasion.

84. EXCLUSION OF PRESS AND PUBLIC

It was moved by Councillor Stock OBE, seconded by Councillor G V Guglielmi and:-

RESOLVED, that under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 22 on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 4 of Part 1 of Schedule 12A, as amended, of the Act.

85. EXEMPT MINUTES OF COMMITTEES

It was **RESOLVED** that the exempt minute of the meeting of the Human Resources & Council Tax Committee held on 23 October 2019, as circulated, be received and noted.

The Meeting was declared closed at 9.40 pm

Chairman

COUNCIL

11 FEBRUARY 2020

REPORT OF CABINET

A.1 EXECUTIVE'S PROPOSALS – GENERAL FUND BUDGET AND COUNCIL TAX – 2020/21

(Reference prepared by Richard Barrett)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To present to Council the Cabinet's General Fund budget proposals including the Council Tax for District and Parish / Town Council Services for 2020/21.

EXECUTIVE SUMMARY

- The information and recommendations set out in this report reflect the Cabinet's General Fund budget proposals approved for submission to Council at their meeting on 24 January 2020.
- One change has been required since Cabinet's meeting on the 24 January 2020 – the anticipated saving of **£0.068m** relating to business rates on public conveniences has been removed from the 2020/21 budget as the Government have still not confirmed whether or not they will be implementing their earlier commitment to this business rates exemption.
- The above change has reduced the savings included in the 2020/21 budget to **£0.301m** from **£0.369m**. This has resulted in the overall surplus in 2020/21 being reduced from **£0.461m** to **£0.393m** with a corresponding change in the contribution to the forecast risk fund. The longer term impact of this change will be addressed in the financial forecast going forwards.
- For 2020/21, the Cabinet's budget proposals set out a Council Tax requirement of **£8.354m** (total net revenue budget of **£14.582m**) and a General Fund capital programme totalling **£1.024m**.
- The overall revenue budget reflects a Band D Council Tax of **£172.64** in 2020/21, an increase of **£5** (2.98%).
- The budget recommended by Cabinet for approval by Council includes only the District and Parish elements of the Council Tax rather than those from the major precepting authorities. The formal approval of the 'full' Council Tax levy for the year, including the precepts from Essex County Council, Police and Fire, is delegated to the Human Resources and Council Tax Committee which is due to meet on 24 February 2020.

RECOMMENDATION(S)

That having had regard to the Chief Finance Officer's (S151 Officer) report on the Robustness of Estimates and Adequacy of Reserves in accordance with the requirements under Section 25 of the Local Government Act 2003, and having taken account of any responses to the budget consultation process the Council approves

the budget proposals (based on a £5 Band D council tax increase for district services) and agrees:

- i) That the total General Fund net revenue budget for 2020/21 be set at £14.582m (a council tax requirement of £8.354m excluding parish precepts).
- ii) That the General Fund capital programme be approved totalling £1.024m in 2020/21.
- iii) That the detailed General Fund budgets be as per the Cabinet's budget proposals of 24 January 2020, adjusted for the removal of the originally anticipated saving from business rates on public conveniences, as set out in Appendix D.
- iv) The calculation of the Council's Council Tax requirement, Special Expenses and Parish/Town Council precepts, as set out at Appendix F.
- v) The Council Tax for District and Parish/Town Councils' services as at Appendix I and that these are the amounts to be taken into account for the year in respect of the categories of dwellings listed in different valuation bands.
- vi) That subject to the above, if budget adjustments are required following the late notification of external / grant funding, then in consultation with the Corporate Finance and Governance Portfolio Holder, budgets are adjusted accordingly with no net impact on the overall budget or capital programme set out above.

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

The forecasting and budget setting process will have direct implications for the Council's ability to deliver on its objectives and priorities. At its heart, the 10 year approach to the forecast seeks to establish a sound and sustainable budget year on year through maximising income whilst limiting reductions in services provided to residents, businesses and visitors.

FINANCE, OTHER RESOURCES AND RISK

Finance and other resources

The financial implications are set out in the body of the report.

Although the availability of financial resources is a key component in the delivery of services there will also need to be appropriate input of other resources such as staffing, assets and IT.

Risk

There are significant risks associated with forecasting such as cost pressures, inflation and changes to other assumptions that form part of the financial planning process. There are a number of areas that could lead to additional expenditure being incurred, such as: -

- Economic environment / instability:

- Emergence of additional cost pressures;
- Changes to the local authority funding mechanisms such as the Government's fairer funding review that is proposed;
- New legislation placing unfunded duties on the Council or reducing the level of the Council's core funding;
- Local or national emergency;
- Income is less than that budgeted for, including business rate income retained locally.

However the forecast is based on relatively conservative estimates with no optimistic bias included.

As previously discussed, the Council's ability to financially underwrite the forecast is an important element of the 10 year plan. As with any forecast, some elements of income and expenditure will be different to that forecasted. It is fair to say that many may offset each other over the longer term. However, there are two important aspects to how this will be managed.

- 1) To date it is estimated that **£3.253m** will have been set aside by the end of 2019/20 within the Forecast Risk Fund to support the budget in future years. This money is available to be drawn down if the timings within the forecast differ in reality and the net position is unfavourable compared to the forecast in any one year.
- 2) The forecast will remain 'live' and be responsive to changing circumstances and it will be revised on an on-going basis. If unfavourable issues arise that cannot be mitigated via other changes within the forecast then the forecast will be adjusted and mitigating actions taken. Actions to respond will, therefore, need to be considered but can be taken over a longer time period where possible. In such circumstance the Council may need to consider 'topping' up the funding mentioned in 1) above if required in the early years of the forecast. This may impact on the ability to invest money elsewhere but will need to demonstrate that its use is sustainable in the context of the ten year forecast.

The 2020/21 position includes net savings of **£0.301m** which is behind the annual target of **£0.450m** (further details are set out in **Appendix B**). This figure will need to remain flexible and react as a counterbalance to other emerging issues as it is accepted that this figure may need to be revised up or down over the life of the forecast. Conversely, cost pressures included in the budget total **£0.491m**, which is lower than the original figure of **£0.600m** included in earlier forecasts. However it is acknowledged that although some emerging costs pressures plan to be mitigated in 2020/21, they may continue at a level that requires them to be considered for inclusion in the 2021/22 budget (further details are set out in **Appendix C**)

It is important to continue to deliver against the forecast in the early years to build confidence in the longer term approach. This will, therefore, continue to need robust input from members and officers where decisions may be required in the short term or on a cash flow basis.

Another aspect to this approach is the ability to 'flex' the delivery of services rather than cut services. As would be the case with our own personal finances, if we cannot afford something this year because of a change in our income, we can potentially put it off until next year. There is a practical sense behind this approach as we could flex the delivery of a service one year but increase it again when the forecast allows.

In addition to the above it is important to note that the Council has already prudently set aside money for significant risks in the forecast such as **£1.758m** (Business Rates Resilience Reserve) and **£1.000m** (Benefits Reserve), which can be taken into account during the period of the forecast if necessary. The Council also holds **£4.000m** in uncommitted reserves which supports its core financial position.

LEGAL

The arrangements for setting and agreeing a budget and for the setting and collection of council tax are defined in the Local Government Finance Act 1992. The previous legislation defining the arrangements for charging, collecting and pooling of Business Rates was contained within the Local Government Finance Act 1988. These have both been amended as appropriate to reflect the introduction of the Local Government Finance Act 2012.

The Local Government Finance Act 2012 provided the legislative framework for the introduction of the Rates Retention Scheme and the Localisation of Council Tax Support.

The Calculation of Council Tax Base Regulations 2012 set out arrangements for calculation of the council tax base following implementation of the Local Council Tax Support Scheme. The arrangements mean that there are lower tax bases for the district council, major preceptors and town and parish councils.

The Localism Act 2012 introduced legislation providing the right of veto for residents on excessive council tax increases.

Under Section 25 of the Local Government Act 2003, the Chief Finance Officer (S151 Officer) must report to Council as part of the budget process on the robustness of estimates and adequacy of reserves. The proposed approach can deliver this requirement if actively managed and will be an issue that remains 'live' over the course of the forecast period and will be revisited in future reports to members as the budget develops.

In respect of special expenses that form part of the budget setting process, expenditure is classed as a Special Expense if it satisfies the requirements of the Local Government Finance Act 1992, Section 35. The only category relevant to this Council is contained within Section 35(2)(d) relating to concurrent functions with Parish and Town Councils. Under the Local Government Finance Act 1992, the Council must identify as its Special Expense, proposed expenditure on those functions which the Council performs in part of the district but which Parish or Town Councils perform elsewhere in the District. If, in the Council's view, a special expense should properly be charged over the whole of the district's area, the Council may pass an express resolution to this effect (known as a **contrary resolution**).

In order for expenditure to be a Special Expense, there are two conditions that must be fulfilled:

1. Expenditure is estimated to be incurred by the District Council in the whole or part of its area on the provision of a function;
2. Expenditure on the provision of the same function is to be incurred by at least one parish/town council elsewhere in the district.

The proposals set out in this report are in accordance with the Council's budget and policy framework.

OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.

There are no other implications that significantly impact on the financial forecast. However, the ability of the Council to appropriately address such issues will be strongly linked to its ability to fund relevant schemes and projects and determination of the breadth and standard of service delivery to enable a balanced budget to be agreed.

An impact assessment will be undertaken as part of any separate budget decisions such as those that will be required to deliver the necessary savings.

Special expenses are based on the principle of ensuring there is equality across the district in levying Council Tax to residents based on services and facilities provided by Town and Parish Councils in specific areas that are also provided by the District Council.

PART 3 – SUPPORTING INFORMATION

2020/21 BUDGET PROPOSALS

On 24 January 2020 Cabinet considered the following report:-

A.4 LATEST FINANCIAL FORECAST / FINAL GENERAL FUND BUDGET PROPOSALS 2020/21

It was resolved (minute 105) that Cabinet approves:

- (a) the latest financial forecast set out in Appendix A;*
- (b) that if the financial position changes prior to Council considering the budget on 11 February 2019, delegation be given to the Chief Executive to adjust the forecast / budget, including the use of Reserves, in consultation with the Corporate Finance and Governance Portfolio Holder;*
- (c) that in consultation with the Leader of the Council and the Corporate Finance and Governance Portfolio Holder, the Chief Executive reports directly to Council in respect of the formal draft resolutions necessary to implement the Cabinet's budget proposals along with any late information or notifications received from the Ministry for Housing, Communities and Local Government etc.;*
- (d) that the Resources and Services Overview and Scrutiny Committee be thanked for the work they have undertaken, and continue to undertake, in supporting the development of the forecast / budget and agrees the comments of the Corporate Finance and Governance Portfolio Holder in response to those of the Committee as set out in this report;*
- (e) that in respect of the Treasury Strategy 2020/21, delegation be given to the Portfolio Holder for Corporate Finance and Governance to approve the Strategy for consultation with the Resources and Services Overview and Scrutiny Committee.*

RECOMMENDED TO COUNCIL that, following the consideration of the comments from the Resources and Services Overview and Scrutiny Committee the following, final, budget proposals be made (based on a £5 increase in a Band D Council Tax for district services):-

- (a) *that the detailed budgets as per Appendix D of this report be approved which provide for a Council Tax Requirement for 2020/21 of £8.354m (excluding parish precepts);*
- (b) *that the Council agrees and formally approves:*
- (i) the specific recommendations, calculations and other matters in respect of the Council's requirements – Appendix F; and*
- (ii) the Council Tax for this Council's services – Appendix I.*

CHANGES SUBSEQUENT TO THE CABINET'S PROPOSALS OF 24 JANUARY 2020

There has been only one change to the forecast / budget since the report mentioned above was considered by Cabinet on 24 January 2020. **£0.068m** was included in the schedule of savings that reflected an earlier commitment by the Government to exempt public conveniences from business rates from 1 April 2020. The Government have not yet responded on the question of whether or not they still plan on implementing this commitment. Given the associated legislation is no longer included in parliamentary business going forward, it has been decided to remove this savings item from the 2020/21 budget.

Appendix A reflects this adjustment which reduces the overall surplus for the year to **£0.393m** (from £0.461m reported on 24 January 2020).

At the time this report was printed, the final grant settlement from the Government had yet to be received. It is acknowledged that the Council may still receive notification of amended / additional grants from the Government or other funding bodies. A recommendation is set out above that provides a delegation to include such amounts in the budget as necessary.

GENERAL FUND BUDGET SUMMARIES

The 2020/21 revenue budget and capital programme are summarised below. In respect of the revenue budget, this is based on a Band D Council Tax increase of **£5** (2.98%) for this Council's services in 2020/21.

Table 1 – General Fund Revenue Budget

	2019/20 Original £m	2020/21 Original £m
Net Cost of Services	18.205	18.944
Revenue support for capital investment	1.214	0.267
Financing items	(5.830)	(3.472)
Net Expenditure	13.589	15.739
Net Use of Earmarked Reserves	(0.032)	(1.157)
Total Net Budget	13.557	14.582
Business Rates (<i>excl. S31 Govt. Grant funding</i>)	(4.470)	(4.438)
Revenue Support Grant	(0.422)	(0.429)
Collection Fund (Surplus) / Deficit	(0.710)	(1.361)
Council Tax Requirement (for Tendring District Council)	7.955	8.354
Parish Precepts	1.874	2.046
Council Tax Requirement (as per Requisite Calculations)	9.829	10.400

Table 2 – General Fund Capital Programme

	2020/21
	£m
EXPENDITURE	1.024
FINANCING	
Government Grants	0.757
Direct Revenue Contributions	0.055
Earmarked Reserves	0.212
Total Financing	1.024

ROBUSTNESS OF THE ESTIMATES AND ADEQUACY OF RESERVES

The report *Latest Financial Forecast / Final General Fund Budget Proposals 2020/21* considered by Cabinet on 24 January 2020 set out the Chief Finance Officer's (S151 Officer) report on the Robustness of the Estimates and the Adequacy of the Reserves as required by section 25 of the Local Government Act 2003. The relevant extract from the report is attached at **Appendix K**. Taking into account all the relevant issues the estimates can be considered as robust and are supported by adequate reserves.

The formulation of the budget for 2020/21 is set against the context of the longer term forecast. The updated long term forecast presented to Cabinet in November 2019 set out the following expected annual position for each remaining year of the forecast:

Year	Net Budget Position (including adjusting for prior use of reserves to balance the budget)
2021/22	£0.935m (Deficit)
2022/23	£0.651m (Deficit)
2023/24	£0.365m (Deficit)
2024/25	£0.076m (Deficit)
2025/26	£0.215m (Surplus)
2026/27	£0.507m (Surplus)

Although the figures set out within the table above will change as part of updating the forecast on a regular basis during 2020/21, there have been no issues that significantly increase the risks in future years, with the long term forecast position broadly reflecting a move to a surplus position in the later years. However against this background and as discussed during this budget setting cycle, the level of cost pressures emerging has increased and it may not be possible to avoid or mitigate issues that may arise over the remaining years of the forecast. However, the level of savings required will need to continue to act as the 'safety valve' with the overall position being subject to further updates as part of reporting the quarterly position going forward.

BACKGROUND PAPERS FOR THE DECISION

Working papers held in accountancy

APPENDICES

Appendix A	Financial Forecast 2020/21
Appendix B	Net Savings 2020/21
Appendix C	Cost Pressures 2020/21
Appendix D	Detailed General Fund Revenue Estimates, Fees and Charges, Capital Programme and Reserves 2020/21
Appendix E	Special Expenses 2020/21
Appendix F	Requisite Budget Calculations 2020/21
Appendix G	Calculation of District and Parish / Town Council Taxes for All Areas 2020/21
Appendix H	Precepts on the Collection Fund 2020/21
Appendix I	District and Parish/Town Council Tax Amounts 2020/21. (excludes Council Tax amounts for County, Fire and Police services 2020/21 which will form part of the final Council Tax

setting process via the Human Resources and Council Tax Committee)

Appendix J

Calculation of Estimated Surplus on the Collection Funds for 2020/21

Appendix K

Extract from Cabinet report 24 January 2020 setting out the Chief Finance Officer's (S151 Officer) report on the Robustness of the Estimates and the Adequacy of the Reserves

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UPDATED FINANCIAL FORECAST 2020/21

<i>Line</i>	Updated Forecast (20 December 2019)	Updated Forecast (24 January 2020)	Updated Forecast (11 February 2020)	Change between January and February Positions
	2020/21	2020/21	2020/21	
	£m	£m	£m	£m
Underlying Funding Growth in the Budget				
1 Council Tax Increase 1.99%	(0.158)	(0.158)	(0.158)	0.000
2 Council Tax increase by £5 (amounts set out are over and above 1.99% above)	(0.079)	(0.079)	(0.079)	0.000
3 Growth in Business Rates - Inflation	(0.110)	(0.110)	(0.110)	0.000
4 Growth in Business Rates / Council Tax - general property growth	(0.365)	(0.365)	(0.365)	0.000
5 Collection Fund Surpluses b/fwd	(1.360)	(1.360)	(1.360)	0.000
	(2.072)	(2.072)	(2.072)	0.000
Net Cost of Services and Other Adjustments				
6 Reduction in RSG	0.422	(0.007)	(0.007)	0.000
7 Remove one-off items from prior year	0.013	0.013	0.013	0.000
8 Remove one-off items from prior year - Collection Fund Surplus	0.710	0.710	0.710	0.000
9 Inflation - Employee Costs (including annual review adjustments)	0.615	0.615	0.615	0.000
10 Inflation - Other	0.231	0.231	0.231	0.000
11 First / Second / Third year impact of PFH WP Savings	0.000	0.000	0.000	0.000
12 LCTS Grant to Parish Council's	(0.036)	0.000	0.000	0.000
13 Revenue Contribution to the Capital Programme	(0.045)	(0.045)	(0.045)	0.000
14 Specific Changes in Use of Reserves	1.103	1.103	1.103	0.000
15 On-going savings / increases in income	(0.369)	(0.369)	(0.301)	0.068
16 Unmitigated Cost Pressures	0.491	0.491	0.491	0.000
17 Other Adjustments	(1.067)	(1.158)	(1.158)	0.000
	2.068	1.584	1.652	0.068
Net Total	(0.004)	(0.488)	(0.420)	0.068
Add back General Use of Reserves in Prior Year to Balance the Budget	0.027	0.027	0.027	0.000
Net Budget Position	0.023	(0.461)	(0.393)	0.068
Use of Forecast Risk Fund to support the Net Budget Position	(0.023)	0.461	0.393	(0.068)

Use of Forecast Risk Fund

Estimated Outturn b/fwd from prior years	(3.253)	(3.253)	(3.253)
Contribution from / (to) reserve	0.023	(0.461)	(0.393)
Planned additional contributions generated in year	(0.500)	(0.500)	(0.500)
Balance to Carry Forward	(3.730)	(4.214)	(4.146)

APPENDIX B

NET ON-GOING SAVINGS ITEMS 2020/21

	2020/21 £	Comments
Increased Income - Interest on Investments	50,000	Based on current trends, it is expected that additional investment returns are achievable. This approach will also be supported by exploring alternative investment 'vehicles' such as property unit trusts and money market funds whilst still balancing the overall risk to the Council.
Reduction in Expenditure - Waste Transfer Station – move to A120 site	27,000	As reported as part of the original contract extension decision, a net saving is now deliverable following ECC agreeing terms for the use of their waste transfer site along the A12.
Increased Income - Potential Increased Recycling Credit Income	50,000	To reflect increased recycling tonnages being achieved following the roll-out of the new service. This figure may increase once recycling tonnages start to feed through from the new recycling service.
Reduction in Expenditure - Interest on borrowing and reduced minimum revenue provision contribution	52,290	Reduced costs are expected as the general fund borrowing is repaid in accordance with the associated loan terms.
Increased Income - Council tax benefit recoverable from prior years	10,000	This is expected to be recovered for pre-LCTS claims where historic overpayments are identified that become recoverable.
Reduction in Expenditure - Various small underspends	30,000	This represents modest 'targets' for departments to deliver during the year by reviewing historic outturn positions
Increased Income – General fee and charges income	81,880	Income budgets can be increased to reflect the actual / historic performance (budget areas include building control, parking and green waste collections).
Total	301,170	

UPDATED COST PRESSURE SUMMARY 2020/21

Status		2020/21 £	2021/22 £	2022/23 £	2023/24 onwards £	Comments
Unavoidable Items / Items Included in the 2020/21 Budget						
Included in Budget 2020/21	REVENUE - Operational Services - Public Realm - Expiry of Commuted sums / no commuted sums agreed with Developer to support open space maintenance etc.	2,000	10,000	10,000	10,000	This budget is required to maintain open space etc. to existing standards.
Included in Budget 2020/21	REVENUE - Corporate Services - Finance, Revenues and Benefits - Reduced income from the Council Tax Sharing Agreement with the major preceptors	111,050	111,050	111,050	111,050	This represents a reduction in the sharing percentage from 14% to 12%. However negotiations remain on-going with the aim of securing a tapering approach based on income targets. If agreed this cost pressure may reduce over the year based on the level of income achieved over and above a 'base' level.
Included in Budget 2020/21	REVENUE - Corporate Services - IT and Corporate Resilience - Revised on-going costs associated with the Digital Transformation Programme	113,940	113,940	113,940	113,940	As reported to Cabinet on 13 September 2019

Included in Budget 2020/21	REVENUE - Corporate Services - IT and Corporate Resilience - Expenditure to compliment the digital transformation item above	39,200	52,700	68,700	100,000	The amounts reflect a varied range of expenditure to support the continued digitalisation programme above such as equipment to enable officers to work from home (H&S requirement), hosting costs, mobile telephony costs, website / intranet hosting costs and cyber security costs
Included in Budget 2020/21	REVENUE - Corporate Services - Finance, Revenues and Benefits - Expected increase in Insurance Premium Costs	16,500	16,500	16,500	16,500	This reflects the premiums paid on renewal in 2019
Included in Budget 2020/21	REVENUE - Operational Services - Building and Engineering - Increased net costs of operating recycling bring banks	30,000	30,000	30,000	30,000	This is in response to the volatile recyclate market where there is a net cost associated with the disposal of waste from bring banks rather than generating income as has previously been the case
Included in Budget 2020/21	REVENUE - Operational Services - Public Realm - Increased in water / sewerage charges across public conveniences	43,000	43,000	43,000	43,000	Required change to the budget to reflect increases in prices
Included in Budget 2020/21	REVENUE - Operational Services - Public Realm - Fleet contract hire / lease costs	0	5,000	9,000	15,000	To maintain the transport fleet to current standards ensuring departments can continue to provide good customer service and supporting the Council's reputation

Included in Forecast 2021/22 and beyond	REVENUE - Corporate Services - Finance Other Corporate Costs - New 5 year banking contract entered into in 2019/20	0	7,000	7,000	7,000	Reflects new banking contract prices which includes a one-off reduction in the first year so cost pressure only required from 2021/22.
Included in Budget 2020/21	REVENUE - Corporate Services - Democratic Services - Replacement polling equipment	21,900	2,600	0	0	To compliment a one-off £10k budget allocated as part of the outturn 2018/19 to continue / extend this project
Total of Unavoidable Items Included in the 2020/21 Budget		377,590	391,790	409,190	446,490	

One-Off Items From Prior Years Included In The Base Budget On an On-Going Basis

Included in Budget 2020/21	REVENUE - Operational Services - Sport and Leisure - Clacton Airshow	60,000	60,000	60,000	60,000	This item has previously been funded on a one-off basis. This cost pressure will allow the cost of this event to be built into the budget on an on-going basis
Included in Budget 2020/21	REVENUE - Operational Services - Sport and Leisure - Sea and Beach Festival	20,000	20,000	20,000	20,000	This item has previously been funded on a one-off basis. This cost pressure will allow the cost of this event to be built into the budget on an on-going basis
Included in Budget 2020/21	REVENUE - Planning and Regeneration - Regeneration - Contribution to Mental Health Hub	23,000	23,000	23,000	23,000	This item has previously been funded on a one-off basis. This cost pressure will allow the cost of this initiative to be built into the budget on an on-going basis

Included in Budget 2020/21	REVENUE - Operational Services - Building and Engineering - Kerbside Clinical Waste Collection Service	10,000	10,000	10,000	10,000	This item has previously been funded on a one-off basis. This cost pressure will allow the cost of this initiative to be built into the budget on an on-going basis
Total of One-off Items From Prior Years Included in the Base Budget on an On-going Basis		113,000	113,000	113,000	113,000	
Items to be mitigated / met via reductions elsewhere within the overall budget						
To be met via the reduction in staffing capacity during the roll out of UC period	REVENUE - Corporate Services - Finance, Revenues and Benefits - Estimated Reduction in Housing Benefit Administration Grant	104,620	236,000	378,000	491,690	There will be a reduction in the housing benefit administration grant receivable from the Government on a year on year basis to reflect reduced housing benefit workload over the period that Universal Credit is being rolled out.
Expected To be mitigated by Potential Government Grants / New Initiatives	Revenue - Operational Services - Homelessness - Cost of Temporary Accommodation / Homelessness Initiatives	81,550	81,550	81,550	81,550	Up until 2019/20 homeless costs have been supported by an associated reserve. This reserve has now been depleted but homelessness demand remains high. The Government have continued to support homelessness via grant funding, a position that is expected to be continued into 2020/21. Initiatives to increase access to temporary accommodation are also being explored (Reconfiguration of Spendells) which should also help. The situation will be reviewed as part of the on-going forecast and it may be necessary to include this cost pressure in the base budget in future years.

<p>To be met via the expected residual budget set aside for the roll-out of the new service</p>	<p>REVENUE - Operational Services - Building and Engineering - Budget to allow for the Replacement of Wheeled Bins</p>	<p>25,000</p>	<p>25,000</p>	<p>25,000</p>	<p>25,000</p>	<p>At the end of the second quarter of 2019/20, £329k remains available within the New Homes Bonus set aside to support the roll out of the revised waste and recycling service. Although this will be subject to on-going monitoring, this does provide a good basis to fund replacement bins over the remaining years of the current contract.</p>
<p>Not to be included but respond on a one-off basis during 2020/21</p>	<p>REVENUE - Planning and Regeneration - Planning and Development - Planning Appeal Costs</p>	<p>150,000</p>	<p>150,000</p>	<p>150,000</p>	<p>150,000</p>	<p>Once the Local Plan has been adopted there should be a reduction in appeals but given the significant impact in 2019/20 it is likely that any reduction will be on a tapering basis over time. It is therefore difficult to predict the actual costs to be incurred in 2020/21 given the variables involved so it is proposed to respond on a one-off basis as part of the quarterly financial performance reports during the year and review as part of the longer term forecast going into 2021/22 and beyond.</p>

To be met from 20% Planning Fee Increase / General Planning Income	REVENUE - Planning and Regeneration - Planning and Development - Agency Staff	200,000	200,000	200,000	200,000	The ongoing shortage of qualified senior planning officers continues to impact on the ability to recruit. To continue to deliver the service and meet government targets, it is, and will continue to be, necessary to employ the services of agency staff. Although costs are currently being covered, a drop in income levels or staff members may make the use of agency staff a cost pressure that cannot sustainably avoided or mitigated. Looking ahead to years 2022-2025, it is hoped that recruitment campaigns will prove more fruitful but there is no certainty to this.
Total of Mitigated Items		561,170	692,550	834,550	948,240	
TOTAL OF ALL COST PRESSURES ABOVE		1,051,760	1,197,340	1,356,740	1,507,730	
TOTAL OF COST PRESSURES INCLUDED IN THE 2020/21 BUDGET (Total of all cost pressures less mitigated items)		490,590	504,790	522,190	559,490	

General Fund Revenue Estimates 2020/21

The Portfolio/Departmental estimates that follow reflect the items included in the Updated Financial Forecast but translated to a more detailed level within the overall budget.

The comments below relate to items that are common to all departments, with any remaining issues being set out separately in the following departmental analysis.

DIRECT EXPENDITURE/INCOME

Salaries/Employees Expenses

This reflects the latest position in terms of any restructures agreed to date, along with the pay award/increments and on-going pension contribution changes.

Other Movements

A number of virements/budget transfers have been included within the budget to address any on-going issues but do not have an impact on the overall net position.

Transfer Payments

The payments included within Corporate Services relate to Rent Allowances and Rent Rebates (Housing Benefit). These are subject to change over the course of the year and adjustments have been reflected in the budgets as appropriate, with expenditure being supported by an associated grant from the government.

INDIRECT INCOME/EXPENDITURE

Internal Recharges

Indirect Income/Expenditure, which includes Service Unit and Central Costs and Recharged Income, reflect the latest organisational position.

Capital Financing Costs

These reflect required accounting adjustments and relate to the annual provision for depreciation and are based on the asset value and the estimated life of an asset. Asset values are reviewed annually by the Council's external valuer. Although there may be significant changes between years these only relate to accounting entries which are reversed out resulting in a nil overall effect on the budget.

Pension Current Costs and Other Related Pension Adjustments

Similarly to Capital Financing costs above, these are required accounting adjustments that are reversed out resulting in a nil overall effect on the budget.

Revenue Estimates 2020/21

Portfolio Summary	2019/20 Original Estimate £	2020/21 Original Estimate £
Leader	1,894,960	1,969,550
Corporate Finance and Governance	(52,540)	(422,690)
Environment and Public Space	6,656,310	7,171,060
Housing	2,167,430	2,205,010
Partnerships	425,340	517,580
Business and Economic Growth	494,810	469,340
Leisure and Tourism	5,564,550	5,901,460
Independent Living	341,690	429,320
Budgets Relating to Non Executive Functions	712,860	703,240
Net Cost of Services	18,205,410	18,943,870
Revenue Support for Capital Investment	1,213,680	267,230
Financing Items	(5,829,790)	(3,471,550)
Budget Before Use of Reserves	13,589,300	15,739,550
Contribution to/from Earmarked Reserves	(32,730)	(1,157,930)
Total Net Budget	13,556,570	14,581,620
<i>Financed by:</i>		
Business Rates (including Tariff and Levy) excluding Section 31 funding for rate relief which is set out in 'Net Cost of Services' above	(4,469,610)	(4,438,020)
Revenue Support Grant	(421,920)	(428,790)
Collection Fund Surplus	(709,650)	(1,360,420)
Council Tax Requirement for Tendring District Council	7,955,390	8,354,390
Parish Precepts	1,873,880	2,045,677
Council Tax Requirement per Requisite Calculations	9,829,270	10,400,067

Department Summary	2019/20 Original Estimate £	2020/21 Original Estimate £
Office of Chief Executive	0	0
Corporate Services	(16,737,290)	(17,599,040)
Operational Services	14,130,410	14,938,600
Planning and Regeneration	2,606,880	2,660,440
Total	0	0

Revenue Estimates

Office of Chief Executive

<u>Analysis by Type of Spend</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	0	178,550	
Transport Related Expenditure	0	2,820	
Supplies & Services	0	2,810	
Total Direct Expenditure	0	184,180	
Net Direct Costs	0	184,180	
Indirect Income/Expenditure			
FRS 17/IAS 19 Pension Costs	0	17,570	
Recharged Income	0	(201,750)	
Total Indirect Income/Expenditure	0	(184,180)	
Total for Office of Chief Executive	0	0	

Office of Chief Executive

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Office of Chief Executive Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 184,180 (184,180) 0	 The change between years reflects staff restructures and associated transfers to other budget lines. In respect of this specific line of the budget, this is a new cost centre which holds costs that were previously included elsewhere and therefore does not represent growth in the base position over and above the wider salary adjustments set out in the forecast.
Total for Office of Chief Executive	0	0	

Page 37

Revenue Estimates

Corporate Services

<u>Analysis by Type of Spend</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	7,047,960	9,781,210	
Premises Related Expenditure	190,500	290,000	
Transport Related Expenditure	69,950	83,530	
Supplies & Services	4,204,710	4,550,220	
Transfer Payments	57,206,990	57,196,990	
Interest Payments	63,670	20,460	
Total Direct Expenditure	68,783,780	71,922,410	
Direct Income			
Government Grants	(61,768,910)	(62,427,470)	
Other Grants, Reimbursements and Contributions	(1,536,580)	(1,404,630)	
Sales, Fees and Charges	(16,650)	(16,650)	
Rents Receivable	(330)	(650)	
Interest Receivable	(531,580)	(585,700)	
RSG, Business Rates and Council Tax	(13,556,570)	(14,581,620)	
Total Direct Income	(77,410,620)	(79,016,720)	
Net Direct Costs	(8,626,840)	(7,094,310)	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	(2,791,760)	(3,263,560)	
Service Unit and Central Costs	6,854,340	6,559,440	
Capital Financing Costs	(859,670)	(1,835,260)	
Recharged Income	(11,280,630)	(10,807,420)	
Total Indirect Income/Expenditure	(8,077,720)	(9,346,800)	
Net Contribution to/(from) Reserves	(32,730)	(1,157,930)	
Total for Corporate Services	(16,737,290)	(17,599,040)	

Corporate Services

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Deputy Chief Executive and Administration Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 244,160 (244,160) 0	 241,650 (241,650) 0	 £10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Deputy Chief Executive and Administration	0	0	
Governance and Legal Services Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 320,830 (3,330) (317,500) 0	 337,300 (3,330) (333,970) 0	
Total for Governance and Legal Services	0	0	
Accountancy Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 375,640 (375,640) 0	 394,130 (394,130) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Audit Services Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	188,340 (188,340) 0	177,700 (177,700) 0	
Fraud & Risk Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	146,380 (17,670) (128,710) 0	156,330 (17,670) (138,660) 0	
Payroll & Payments <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	167,680 (60) (167,620) 0	181,250 (60) (181,190) 0	
Finance, Revenues and Benefits Management Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	82,810 (82,810) 0	86,580 (86,580) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Cashiers Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 55,580 (55,580) 0	 55,710 (55,710) 0	
Benefits & Revenues SU <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,754,420 (327,020) (1,427,400) 0	 1,864,150 (327,020) (1,537,130) 0	
Health & Safety <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 54,220 (54,220) 0	 57,440 (57,440) 0	
Procurement <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 84,430 (84,430) 0	 87,480 (87,480) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Rent Allowances <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 49,638,110 (49,952,350) 719,850 405,610	 49,638,110 (49,952,350) 882,430 568,190	
Rent Rebates <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 7,766,050 (7,807,940) 187,590 145,700	 7,766,050 (7,807,940) 118,030 76,140	
Local Council Tax Support Scheme <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 0 (231,370) 604,580 373,210	 (10,000) (231,370) 398,950 157,580	£10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Cost Of NDR Collection <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (294,800) 163,070 (131,730)	 (290,000) 195,790 (94,210)	 £4,800 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Cost Of Council Tax Collection <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (170,740) 889,990 719,250	 (170,740) 943,190 772,450	
Hardship Fund <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Net Total	 23,830 (20,940) 2,890	 23,830 (20,940) 2,890	
Total for Finance, Revenues and Benefits	1,514,930	1,483,040	
Bar Code, Credit & Debit Card Charges <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 106,700 (106,700) 0	 106,700 (106,700) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Other Apportionable Overheads <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total			
	(241,870)	(241,870)	
	(2,120)	(2,120)	
	243,990	243,990	
	0	0	
Other Apportionable Overheads - Corporate Support <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total			
	44,310	44,310	
	(44,310)	(44,310)	
	0	0	
Insurance Recharge Account <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total			
	491,430	507,930	£16,500 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
	(10,930)	(10,930)	
	(480,500)	(497,000)	
	0	0	
Other Democratic Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total			
	35,250	35,250	
	528,230	529,960	
	563,480	565,210	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Corporate Management - General <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 111,230 451,760 562,990	 111,230 314,870 426,100	
Treasury Management <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 7,880 3,310 11,190	 8,880 5,590 14,470	
Non-Distributed Costs - Unused Assets <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 7,160 7,160	 5,620 5,620	
Pension Fund Contributions <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 45,000 45,000	 55,000 55,000	
Garden Communities Project <i>Portfolio/ Committee: Leader</i> Indirect Income/Expenditure Net Total	 0 0	 38,290 38,290	This reflects estimated officer time expected to be spent on this project in 2020/21.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
EU Exit Preparation <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	0 0	19,330 19,330	This reflects estimated officer time expected to be spent on this project in 2020/21.
Other Corporate Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	1,330,080 (330) 30 1,329,780	1,728,150 (650) 0 1,727,500	£292,850 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. The primary element of this budget reflects the expenditure side of the New Homes Bonus receivable in 2020/21.
Council Tax Sharing Agreement with Major Preceptors <i>Portfolio/ Committee: Housing</i> Direct Income Net Total	(830,320) (830,320)	(719,270) (719,270)	£111,050 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
<p>Other Non-Specific Grants <i>Portfolio/ Committee: Corporate Finance and Governance</i></p> <p>Direct Income</p> <p>Net Total</p>	<p>(3,439,850)</p> <p>(3,439,850)</p>	<p>(4,103,210)</p> <p>(4,103,210)</p>	<p>£663,360 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.</p> <p>The primary element of this budget reflects the New Homes Bonus receivable in 2020/21 along with government grants relating to Business Rate reliefs.</p>
<p>Other Corporate Costs - Parish Council Grants <i>Portfolio/ Committee: Corporate Finance and Governance</i></p> <p>Direct Expenditure</p> <p>Net Total</p>	<p>35,810</p> <p>35,810</p>	<p>36,420</p> <p>36,420</p>	<p>£610 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.</p>
<p>Interest Payable and similar charges <i>Portfolio/ Committee: Finance - Other Financing Items</i></p> <p>Direct Expenditure</p> <p>Net Total</p>	<p>70,830</p> <p>70,830</p>	<p>26,620</p> <p>26,620</p>	<p>£43,210 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.</p>

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Investment Property Income <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Income Net Total	 (211,340)	 (215,460)	 £4,120 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Interest & Investment Income <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Income Net Total	 (320,240)	 (370,240)	 £50,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Pensions net interest/return on assets <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 1,766,000	 1,019,000	
Total for Finance - Other Corporate Costs	(409,510)	(1,474,620)	
Contribution to Housing Pooled Capital Receipts <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 90,000	 90,000	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
MIRS Contributions to/(from) Earmarked Reserves <i>Portfolio/ Committee: Finance - Corporate</i> Contributions to/(from) reserves Net Total	(32,730) (32,730)	(1,157,930) (1,157,930)	£1,522,910 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. The overall change between years includes the use of the Building for the Future Reserve to fund the upfront pension deficit contribution highlighted elsewhere in the budget.
MIRS Revenue Financing of Capital (RCCO) <i>Portfolio/ Committee: Finance - Capital Investment</i> Indirect Income/Expenditure Net Total	1,213,680 1,213,680	267,230 267,230	£946,450 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
MIRS Minimum Revenue Provision <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	227,020 227,020	217,940 217,940	£9,080 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
MIRS Finance Lease Mitigation <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (5,160)	 (5,160)	
MIRS Capital Charges made to GF <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (3,970,980)	 (3,754,710)	
MIRS Transfer from Usable Capital Receipts Reserve <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (90,000)	 (90,000)	
MIRS - Contributions Payable to the Pension Scheme <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,957,460 (154,690) 1,802,770	 4,532,900 (83,020) 4,449,880	 The increase across years reflects the three year deficit contribution being made as one single payment in 2020/21 which is funded by the temporary use of the Building for the Future Reserve.
MIRS - Total IAS 19 Adjustments <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (5,188,690)	 (4,839,420)	
Total for Finance - Financing Items	(5,954,090)	(4,822,170)	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Parish Precepts <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	1,873,880 1,873,880	2,045,677 2,045,677	
Revenue Support Grant <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	(421,920) (421,920)	(428,790) (428,790)	£6,870 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Business Rates Tariff and Levy <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	6,451,810 6,451,810	6,686,540 6,686,540	£234,730 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Business Rates <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	(10,921,420) (10,921,420)	(11,124,560) (11,124,560)	£203,140 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
<p>Income from Council Taxpayers (inc Parish Precept) <i>Portfolio/ Committee: Finance - Corporate</i></p> <p>Direct Income</p> <p>Net Total</p>	<p>(9,829,270)</p> <p>(9,829,270)</p>	<p>(10,400,067)</p> <p>(10,400,067)</p>	<p>£399,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.</p>
<p>Collection Fund Balance - Council Tax <i>Portfolio/ Committee: Finance - Corporate</i></p> <p>Direct Income</p> <p>Net Total</p>	<p>(264,000)</p> <p>(264,000)</p>	<p>(399,760)</p> <p>(399,760)</p>	<p>£135,760 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.</p>
<p>Collection Fund Balance - NDR <i>Portfolio/ Committee: Finance - Corporate</i></p> <p>Direct Income</p> <p>Net Total</p>	<p>(445,650)</p> <p>(445,650)</p>	<p>(960,660)</p> <p>(960,660)</p>	<p>£515,010 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.</p>
<p>Total for Finance - RSG, Business Rates and Council Tax</p>	<p>(13,556,570)</p>	<p>(14,581,620)</p>	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Property Services Management Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 176,450 (176,450) 0	 185,820 (185,820) 0	
Community Asset Off Setting Scheme <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 58,780 8,840 67,620	 67,140 0 67,140	
Open Space Maintenance Contributions <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 13,500 0 13,500	 13,500 1,680 15,180	
Office Transformation Revenue <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 0 0	 124,790 124,790	This reflects estimated officer time expected to be spent on this project in 2020/21.
Total for Property Services	81,120	207,110	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
People, Performance and Projects Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 325,290 (325,290) 0	 339,950 (339,950) 0	
Communications SU <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 68,000 (68,000) 0	 75,170 (75,170) 0	
Qualification and Other Training <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 65,390 (65,390) 0	 65,390 (65,390) 0	
Personnel and Human Resources Issues <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 113,460 (113,460) 0	 113,460 (113,460) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Career Track <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 165,610 (188,080) 68,790 46,320	 173,090 (188,080) 68,800 53,810	
Essex Family Needs Project <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 38,590 5,750 44,340	 40,460 4,380 44,840	
CRP Support <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 2,220 90,790 93,010	 2,220 16,800 19,020	
Crime and Disorder - Other Initiatives <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 34,440 (17,000) 4,150 21,590	 0 0 0 0	This budget has been merged with the Community Health/Safety budget below.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Community Health/Safety <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,620 24,740 29,360	 136,580 32,170 168,750	 See comment above.
Total for People, Performance and Projects	234,620	286,420	
TDC Website <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 21,940 (21,940) 0	 21,940 (21,940) 0	
IT and Corporate Resilience Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 781,310 (781,310) 0	 827,900 (827,900) 0	
IT Direct Service Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 533,620 (533,620) 0	 683,760 (683,760) 0	 £150,140 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Central Telephone Service <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 91,560 (91,560) 0	 94,560 (94,560) 0	 £3,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Emergency Planning <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 52,820 12,970 65,790	 59,880 30,970 90,850	
Total for IT and Corporate Resilience	65,790	90,850	
Leadership Support Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 361,440 (361,440) 0	 134,610 (134,610) 0	 The change between years reflects staff restructures and associated transfers to other budget lines.
Democratic Services Management <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 68,430 (68,430) 0	 72,080 (72,080) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Elections Management Service Unit <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 147,610 (147,610) 0	 150,970 (150,970) 0	
Committee Services Management Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 82,170 (290) (81,880) 0	 86,760 (290) (86,470) 0	
Members Allowance <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 424,090 4,520 428,610	 424,090 16,310 440,400	
Members - Other Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 17,060 79,960 97,020	 17,060 119,800 136,860	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Other Democratic Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Net Total	 21,800 21,800	 21,800 21,800	
Member Support Cost <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 20,410 (910) 47,720 67,220	 20,410 (910) 31,750 51,250	
Civic Ceremonial Expenses <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 14,750 88,560 103,310	 14,750 100,890 115,640	
Chairman Charity Account <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,900 (3,900) 0 0	 0 0 0 0	 In a change for 2020/21 donations will no longer be budgeted for but they will be reflected during the year as income is collected and committed to associated activities.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Election Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 135,200 190,730 325,930	 37,100 172,280 209,380	£98,100 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Electoral Registration Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 87,730 (2,520) 157,320 242,530	 87,730 (2,520) 151,410 236,620	
Total for Democratic Services	1,286,420	1,211,950	
Total for Corporate Services	(16,737,290)	(17,599,040)	

Revenue Estimates

Operational Services

<u>Analysis by Type of Spend</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	8,999,960	9,669,900	
Premises Related Expenditure	2,741,160	2,795,040	
Transport Related Expenditure	445,490	429,690	
Supplies & Services	3,063,790	3,101,090	
Third Party Payments	4,885,590	5,117,470	
Transfer Payments	191,340	191,340	
Total Direct Expenditure	20,327,330	21,304,530	
Direct Income			
Government Grants	(515,460)	(515,460)	
Other Grants, Reimbursements and Contributions	(1,219,830)	(1,172,500)	
Sales, Fees and Charges	(8,136,870)	(8,413,120)	
Rents Receivable	(323,710)	(339,470)	
Direct Internal Income	(56,830)	(13,230)	
Total Direct Income	(10,252,700)	(10,453,780)	
Net Direct Costs	10,074,630	10,850,750	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	961,280	903,070	
Service Unit and Central Costs	10,478,290	11,303,220	
Capital Financing Costs	3,562,790	3,451,880	
Recharged Income	(10,946,580)	(11,570,320)	
Total Indirect Income/Expenditure	4,055,780	4,087,850	
Total for Operational Services	14,130,410	14,938,600	

Operational Services

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Corporate Director Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 366,730 (366,730) 0	 352,290 (352,290) 0	£10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Community Housing Trust Grant <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 0 0	 2,360 2,360	This reflects estimated officer time expected to be spent on this project in 2020/21.
Total for Corporate Director and Administration Operational Services	0	2,360	
Transport <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 398,240 (1,070) (397,170) 0	 391,950 (1,070) (390,880) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Public Realm Service Unit <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 422,430 (422,430) 0	 479,150 (479,150) 0	
Highways - Tree And Verge Maintenance <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 44,800 (43,600) 108,190 109,390	 0 0 0 0	 In a change for 2020/21 external income (and associated expenditure) will no longer be budgeted for but it will be reflected during the year once confirmed by the relevant external party.
Cemeteries <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 46,370 (326,550) 396,290 116,110	 49,460 (326,550) 452,810 175,720	 £3,090 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Crematorium <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 355,020 (1,370,220) 335,110 (680,090)	 380,810 (1,370,220) 387,940 (601,470)	 £5,350 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Public Conveniences <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 495,900 (17,040) 264,990 743,850	 563,300 (24,220) 283,250 822,330	 £55,420 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Open Spaces <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 57,350 (14,200) 620,230 663,380	 57,350 (19,760) 720,200 757,790	
Memorial Seats <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,460 (23,000) 12,170 12,630	 23,460 (23,000) 14,610 15,070	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Nature Conservation <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 36,640 (16,380) 35,070 55,330	 37,300 (16,380) 35,350 56,270	
Recreation Grounds <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 44,790 (69,190) 393,530 369,130	 45,830 (69,790) 446,040 422,080	£1,040 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Playgrounds <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 31,770 122,810 154,580	 33,770 149,800 183,570	£2,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Shelters - General <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 17,970 59,920 77,890	 17,970 45,320 63,290	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Public Halls <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,260 (35,940) 20,060 (11,620)	 4,260 (36,940) 38,230 5,550	
Car Parks - Off St <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 495,220 (737,610) 290,320 47,930	 510,460 (767,910) 279,280 21,830	£24,930 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Horticultural Services <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,007,310 (59,470) (947,840) 0	 1,045,620 (15,870) (1,029,750) 0	
Total for Public Realm	1,658,510	1,922,030	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Customer and Commercial Services Service Unit <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Indirect Income/Expenditure Net Total	 352,950 (352,950) 0	 505,680 (505,680) 0	 The change between years reflects staff restructures and associated transfers to other budget lines.
Operational Services Finance & Procurement SU <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 143,960 (143,960) 0	 140,460 (140,460) 0	
Customer & Commercial Strategy & Management SU <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Indirect Income/Expenditure Net Total	 110,320 (110,320) 0	 115,710 (115,710) 0	
Print and Post Hub Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 153,940 (43,800) (110,140) 0	 158,040 (43,800) (114,240) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Licensing Service Unit Account <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 167,250 (167,250) 0	 175,980 (175,980) 0	
Contact Centre Service Unit <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Indirect Income/Expenditure Net Total	 91,070 (91,070) 0	 96,220 (96,220) 0	
Careline / CCTV Service Unit <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Indirect Income/Expenditure Net Total	 600,760 (600,760) 0	 632,960 (632,960) 0	
Switchboard Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 22,480 (22,480) 0	 22,610 (22,610) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Careline <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 146,670 (814,520) 891,710 223,860	 146,670 (814,520) 973,620 305,770	
CCTV <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,530 (13,730) 108,030 117,830	 23,530 (13,730) 113,750 123,550	
Licensing <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 24,310 (279,350) 302,800 47,760	 21,300 (276,340) 313,410 58,370	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Tourist Information Centres <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 7,870 (6,540) 59,860 61,190	 7,870 (6,540) 16,660 17,990	
Total for Customer and Commercial Services	450,640	505,680	
Sport and Leisure Service Unit <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 244,120 (244,120) 0	 291,570 (291,570) 0	
Tendring Show <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,760 (4,760) 0	 4,760 (4,760) 0	
Brightlingsea Sports Centre <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 184,830 (121,260) 14,070 77,640	 186,180 (121,260) 10,290 75,210	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Harwich Sports Centre <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 135,960 (78,270) 12,000 69,690	 132,660 (78,270) 8,200 62,590	
Manningtree Sports Centre <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 150,540 (110,160) 2,730 43,110	 159,280 (110,160) 6,460 55,580	
Management Of Sport & Leisure Facilities <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 88,270 1,247,130 1,335,400	 108,270 1,324,080 1,432,350	
Beach Hut Sites <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 88,390 (947,940) 141,100 (718,450)	 61,620 (947,940) 171,910 (714,410)	£620 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Miscellaneous Seafront Activities <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 259,010 (32,510) 258,760 485,260	 282,880 (34,510) 315,280 563,650	 £20,770 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
First Aid Posts <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,260 4,460 5,720	 1,260 5,900 7,160	
Shops & Kiosks <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 13,160 (137,390) 66,190 (58,040)	 13,160 (141,610) 99,000 (29,450)	
Princes Theatre <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 794,780 (739,440) 222,290 277,630	 844,200 (739,440) 248,250 353,010	 £39,030 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Skate Park Clacton <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 5,780 760 6,540	 5,760 1,150 6,910	
Community Activity Network <i>Portfolio/ Committee: Leisure and Tourism</i> Indirect Income/Expenditure Net Total	 2,030 2,030	 0 0	This reflects a change to the estimated officer time expected to be spent on this project.
Tourism Publicity Marketing Promotion <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 24,820 107,230 132,050	 24,820 53,300 78,120	
TDC Events - Council Owned Land <i>Portfolio/ Committee: Leisure and Tourism</i> Indirect Income/Expenditure Net Total	 40,830 40,830	 18,630 18,630	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Air Show <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 107,220 (85,310) 77,760 99,670	 167,220 (85,310) 115,730 197,640	 £60,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Tour De Tendring & Other Cycling Events <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,700 (1,250) 12,460 12,910	 1,700 (1,250) 5,430 5,880	
Dovercourt Swimming Pool & All Weather Facilities <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 563,300 (402,930) 46,160 206,530	 591,030 (402,930) 42,200 230,300	 £14,560 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Frinton & Walton Swimming Pool <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 600,620 (369,220) 44,870 276,270	 616,110 (369,220) 43,090 289,980	 £13,750 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Leisure Centre Clacton <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,339,610 (1,116,790) 91,400 314,220	 1,406,460 (1,111,390) 96,110 391,180	 £21,250 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Sports and Leisure	2,609,010	3,024,330	
Environmental Services Service Unit <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 658,960 (658,960) 0	 543,210 (543,210) 0	 The change between years reflects staff restructures and associated transfers to other budget lines.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Housing Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 528,730 (528,730) 0	 570,510 (570,510) 0	 £26,800 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Houses in Multiple Occupation <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (3,200) 99,960 96,760	 (3,200) 158,940 155,740	 This reflects a change in the estimated officer time expected to be spent on this area of the budget in 2020/21.
Licensing - Environmental <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,150 (10,480) 105,970 96,640	 1,150 (10,480) 208,200 198,870	
Private Sector Housing - Licensing <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 0 0	 22,760 22,760	 This reflects a change in the estimated officer time expected to be spent on this area of the budget in 2020/21.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Private Sector Housing MH Support Pilot <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 0 0	 5,790 5,790	 This reflects a change in the estimated officer time expected to be spent on this project in 2020/21.
Port Health <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 8,870 (7,880) 73,920 74,910	 8,870 (7,880) 71,640 72,630	
Public Health <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 27,770 (2,930) 382,570 407,410	 27,770 (2,930) 316,450 341,290	
Defective Drains <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,470 23,910 25,380	 1,470 19,130 20,600	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Environmental Protection <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,470 (12,240) 158,690 150,920	 4,470 (12,240) 185,940 178,170	
Housing Disrepair <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,070 216,720 217,790	 1,070 34,430 35,500	
Public Health & Complaints <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 51,540 (20,360) 215,150 246,330	 53,890 (20,360) 356,670 390,200	
Rodent & Pest Control <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,470 9,900 14,370	 4,470 3,780 8,250	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Home Improvement Agency <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 8,280 40,350 48,630	 8,280 73,580 81,860	
Improvement Grants - Admin <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 335,220 335,220	 210,450 210,450	
Home Energy Conservation Act <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 400 28,910 29,310	 400 9,680 10,080	
Non Statutory Properties <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 120 (19,990) 7,050 (12,820)	 120 (20,290) 7,240 (12,930)	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Homelessness <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,111,640 (711,750) 217,910 617,800	 1,075,920 (711,750) 210,180 574,350	 £21,350 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Housing and Environmental Health	2,348,650	2,293,610	
Street Scene Service Unit <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 131,420 (131,420) 0	 178,260 (178,260) 0	
Building and Engineering Services Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 660,110 (660,110) 0	 701,330 (701,330) 0	 £174,390 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Engineering Services Management <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 255,490 (255,490) 0	 269,430 (269,430) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Depots General <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 58,290 (1,660) (56,630) 0	 61,370 (1,660) (59,710) 0	 £3,080 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Office Accommodation Expenses <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 443,570 (1,970) (441,600) 0	 444,360 (1,970) (442,390) 0	 £9,290 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Coast Protection - General <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 342,410 2,334,700 2,677,110	 340,180 2,410,900 2,751,080	
Land Drainage - General Maintenance <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 3,000 15,770 18,770	 11,370 16,850 28,220	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Highways TDC - Private Street Lighting <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 10,910 5,920 16,830	 10,910 5,230 16,140	
Highways TDC - General <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 15,560 (69,000) 47,800 (5,640)	 15,560 (69,000) 38,250 (15,190)	
Town Centre Enhancement Project <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 45,790 51,110 96,900	 45,790 66,520 112,310	
Dangerous Structures <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 30 18,030 18,060	 30 13,290 13,320	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Abandoned Vehicles <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 2,970 28,890 31,860	 2,970 12,810 15,780	
Dog Warden <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 80,030 (18,630) 64,960 126,360	 80,330 (18,630) 56,890 118,590	
Recycling & Waste Contract <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,114,260 (981,500) 233,800 2,366,560	 3,177,010 (1,001,500) 289,650 2,465,160	£42,750 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Garden Waste Collection Service <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 255,000 (360,000) 48,800 (56,200)	 448,650 (585,530) 53,490 (83,390)	£31,880 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. The change in expenditure and income across years reflects the uptake in the service and corresponding contract payment, resulting in the overall net effect highlighted above.
Clinical Waste Collection Service <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Net Total	 0 0	 10,000 10,000	£10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Street Sweeping <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,710,210 (4,430) 67,210 1,772,990	 1,694,980 (4,430) 52,420 1,742,970	£51,640 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Engineering Services <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 348,440 (12,000) (336,440) 0	 445,650 (12,000) (433,650) 0	 The change across years reflects increased capacity within the service funded by adjustments elsewhere within the budget.
Interim In House Buildings Maintenance <i>Portfolio/ Committee: Leisure and Tourism</i> Indirect Income/Expenditure Net Total	 0 0	 15,600 15,600	
Office Cleaning <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 139,400 (139,400) 0	 125,800 (125,800) 0	
Total for Building and Engineering	7,063,600	7,190,590	
Total for Operational Services	14,130,410	14,938,600	

Revenue Estimates

Planning and Regeneration

<u>Analysis by Type of Spend</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	2,213,200	2,341,690	
Premises Related Expenditure	28,790	28,970	
Transport Related Expenditure	35,300	35,300	
Supplies & Services	633,820	646,820	
Third Party Payments	870	870	
Total Direct Expenditure	2,911,980	3,053,650	
Direct Income			
Sales, Fees and Charges	(1,301,830)	(1,321,830)	
Rents Receivable	(56,510)	(54,010)	
Total Direct Income	(1,358,340)	(1,375,840)	
Net Direct Costs	1,553,640	1,677,810	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	244,200	219,440	
Service Unit and Central Costs	4,183,940	4,193,330	
Capital Financing Costs	5,500	5,460	
Recharged Income	(3,380,400)	(3,435,600)	
Total Indirect Income/Expenditure	1,053,240	982,630	
Total for Planning and Regeneration	2,606,880	2,660,440	

Planning and Regeneration

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Corporate Director Service Unit <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 111,820 (111,820) 0	 110,390 (110,390) 0	 £10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Corporate Director	0	0	
Planning Service Unit <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,651,960 (300) (1,651,660) 0	 1,742,370 (300) (1,742,070) 0	
Total for Planning and Customer Services	0	0	
Planning and Enforcement <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 26,000 0 26,000	 26,000 45,990 71,990	 This reflects a change in the estimated officer time expected to be spent in this area in 2020/21.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Development Control - Chargeable Account <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 86,150 (960,000) 1,433,400 559,550	 86,150 (960,000) 1,353,230 479,380	
Development Control - Non Chargeable Account <i>Portfolio/ Committee: Leader</i> Indirect Income/Expenditure Net Total	 216,840 216,840	 208,990 208,990	
Planning Enforcement <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 16,100 (2,320) 288,290 302,070	 16,100 (2,320) 325,570 339,350	
Dangerous Trees <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 430 430	 430 430	
Total for Planning and Development	1,104,890	1,100,140	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Heritage and Conservation - General <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 3,210 3,210	 3,210 3,210	
Land Property Gazetteer-Policy and Conservation <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 2,240 2,240	 2,240 2,240	
Suffolk Coastal AONB Contribution <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 7,650 7,650	 7,650 7,650	
Dedham Vale AONB <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 740 740	 740 740	
Planning Policy and Conservation <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 175,000 (1,340) 381,960 555,620	 175,000 (1,340) 321,120 494,780	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Tree Planting <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 2,230 2,230	 2,230 2,230	
Land Charges <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 49,870 (178,960) 75,690 (53,400)	 49,870 (178,960) 79,750 (49,340)	
Total for Planning Policy	518,290	461,510	
Building Control Management <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 173,770 (173,770) 0	 182,410 (182,410) 0	
Building Regulations-Non Chargeable/Other Activities Account <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 860 88,810 89,670	 860 37,570 38,430	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Building Regulations-Chargeable Account <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 6,380 (158,910) 237,740 85,210	 6,380 (178,910) 391,400 218,870	 £20,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Building Control	174,880	257,300	
Regeneration Service Unit <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Indirect Income/Expenditure Net Total	 287,830 (287,830) 0	 303,330 (303,330) 0	
Tendring CAB <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 144,000 5,600 149,600	 167,000 5,570 172,570	 £23,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Public Halls-Jaywick Community Centre <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,390 6,300 10,690	 4,390 12,500 16,890	
Youth Initiatives <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 5,450 30 5,480	 5,450 0 5,450	
Enabling Fund <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 8,460 5,610 14,070	 8,460 5,540 14,000	
Community Rail Partnership <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Net Total	 2,100 2,100	 2,100 2,100	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Industrial Units and Properties <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total			
	3,440	3,440	
	(46,130)	(43,630)	
	4,290	19,330	
	(38,400)	(20,860)	
Jaywick Enterprise Centre (Starter Units) <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total			
	21,070	21,250	£180 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
	(10,380)	(10,380)	
	17,820	18,560	
	28,510	29,430	
Business Investment and Growth <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Indirect Income/Expenditure Net Total			
	25,250	25,250	
	479,450	388,560	
	504,700	413,810	
Jaywick Sands Team <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total			
	95,580	100,950	
	36,490	60,190	
	132,070	161,140	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Tendring 4 Growth Events <i>Portfolio/ Committee: Business and Economic Growth</i>			
Indirect Income/Expenditure	0	46,960	This reflects estimated officer time expected to be spent on this project in 2020/21.
Net Total	0	46,960	
Total for Regeneration	808,820	841,490	
Total for Planning and Regeneration	2,606,880	2,660,440	

TENDRING DISTRICT COUNCIL**SCALE OF CHARGES 2020/21**

All Fees and Charges are determined by the Council as part of the budget setting process unless indicated to the contrary

Department

Corporate Services

Operational Services

Planning and Regeneration Services

The charges apart from car parks, which are VAT inclusive charges only, are set out as follows:

Column A - 2019/20 Charge Exclusive of VAT**Column B - 2019/20 Charge Inclusive of VAT @ 20%****Column C - 2020/21 Charge Exclusive of VAT****Column D - 2020/21 Charge Inclusive of VAT @ 20%**

Some of the VAT inclusive amounts shown in columns B, and D have been rounded for operational efficiency purposes.

The VAT indicators shown on the following pages are as follows:

- V Standard Rated
- N Non - Business
- Z Zero Rated
- X Exempt from VAT

Corporate Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	01/04/2019	01/04/2019	01/04/2020	01/04/2020		
	£	£	£	£		
HIRE OF ACCOMMODATION						
<u>Council Offices, Weeley</u>						
Council Chamber:						
3 hour booking or part thereof						
	Apr-18	32.40	32.40	33.10	33.10	X
	Apr-18	49.70	49.70	50.70	50.70	X
Additional hourly charge thereafter						
	Apr-18	13.40	13.40	13.70	13.70	X
	Apr-18	20.00	20.00	20.40	20.40	X
Room 39:						
3 hour booking or part thereof						
	Apr-18	28.10	28.10	28.70	28.70	X
	Apr-18	32.40	32.40	33.10	33.10	X
Additional hourly charge thereafter						
	Apr-18	10.50	10.50	10.70	10.70	X
	Apr-18	13.40	13.40	13.70	13.70	X
<u>Town Hall, Clacton</u>						
Connaught Room:						
3 hour booking or part thereof						
	Apr-18	28.10	28.10	28.70	28.70	X
	Apr-18	32.40	32.40	33.10	33.10	X
Additional hourly charge thereafter						
	Apr-18	10.50	10.50	10.70	10.70	X
	Apr-18	13.40	13.40	13.70	13.70	X
ASSET CHARGES						
<u>Consents</u>						
	Apr-17	300.00	360.00	320.00	384.00	V
	Apr-17	300.00	360.00	320.00	384.00	V
	New	-	-	320.00	384.00	V
	Apr-17	150.00	180.00	150.00	180.00	V
<u>Services</u>						
	Apr-17	15.00	18.00	15.00	18.00	V
	Apr-17	20.00	24.00	20.00	24.00	V
	New	-	-	20.00	24.00	V
<u>Transactions</u>						
	Apr-17	200.00	240.00	320.00	384.00	V
	Apr-17	200.00	240.00	320.00	384.00	V
	New	-	-	50.00	60.00	V
	Apr-17	75.00	90.00	100.00	120.00	V

Corporate Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
Misc. or other Commercial Work : Hourly rate						
Chartered Surveyor	Apr-17	200.00	240.00	220.00	264.00	V
Surveyor	Apr-17	175.00	210.00	190.00	228.00	V
Technician	Apr-17	80.00	96.00	85.00	102.00	V
Administrator	Apr-17	50.00	60.00	50.00	60.00	V
NEW Note: 50% discount on all charges where applicable to beneficiaries under CAROS						
PEOPLE, PERFORMANCE & PROJECTS						
Psychometric Testing	Apr-17	65.00	78.00	£200 - £500 per candidate		V
Mediation	Apr-17	450.00	540.00	500.00	600.00	V
Mental Health First Aid (MHFA) Training	Apr-19	£450.00 - £500.00 (excluding VAT) for, but not limited to, Local Partner Organisations		£450.00 - £500.00 (excluding VAT) for, but not limited to, Local Partner Organisations		V
Career Track						
Business Admin - Levy employers (ESFA funded)	Apr-18	To be determined by Head of People, Performance and Projects in relation to the Government Apprenticeship arrangements		To be determined by Head of People, Performance and Projects in relation to Government Apprenticeship arrangements		V
Customer Service - Levy employers (ESFA funded)	Apr-18					V
ADMINISTRATION - GENERAL						
Provision of Council Book for full year (per eight/nine sets)	Apr-17	85.00	85.00	85.00	85.00	N
		Plus postage		Plus postage		
Provision of each Council Book	Apr-19	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Council Constitution per copy	Apr-19	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Cabinet and Committee Minutes and Reports etc (excluding Planning Committee)	Apr-17	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Planning Committee Minutes	Apr-19	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Planning Committee Reports	Apr-19	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N

Corporate Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	
		Exclusive	Inclusive of	Exclusive	Inclusive of	
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	VAT Ind
	Effective from	£	£	£	£	
ELECTIONS AND ELECTORAL REGISTRATION						
(Statutory Fee)						
Register of Electors:						
Written confirmation of inclusion on current years register	Apr-19	No charge		10.00	10.00	N
Written confirmation of inclusion on previous years register	Apr-19	No charge		20.00	20.00	N
Supply of street and postcode index (per side)	Apr-18	1.50	1.50	1.50	1.50	N
Sale of Register - Data Copy:						
Standard Charge	Dec-03	20.00	20.00	20.00	20.00	N
Cost per 1,000 entries in addition to Standard Charge	Dec-03	1.50	1.50	1.50	1.50	N
Sale of Register - Hard Copy:						
Standard Charge	Dec-03	10.00	10.00	10.00	10.00	N
Cost per 1,000 entries in addition to Standard Charge	Dec-03	5.00	5.00	5.00	5.00	N
Sale of Overseas Electors List - Data Copy						
Standard Charge	Apr-16	20.00	20.00	20.00	20.00	N
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	1.50	1.50	1.50	1.50	N
Sale of Overseas Electors List - Hard Copy:						
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	5.00	5.00	5.00	5.00	N
Sale of Marked Register and Absent Voting Lists - Data Copy:						
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	1.00	1.00	1.00	1.00	N
Sale of Marked Register and Absent Voting Lists - Hard Copy:						
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	2.00	2.00	2.00	2.00	N
Copies of Candidate spending returns and accompanying documents:						
Charge per side	Apr-16	0.20	0.20	0.20	0.20	N
Endorsement of foreign pension certificates (Proof of Life)	New	-	-	25.00	25.00	N

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
BEACH HUT SITES						
<u>Resident Fees:</u>						
Frinton:						
	The Walings	Apr-18	410.83	493.00	410.83	493.00 V
	High and Low Walls	Apr-18	265.00	318.00	265.00	318.00 V
	The Leas	Apr-18	265.00	318.00	265.00	318.00 V
Walton:						
	Southcliff	Apr-18	176.67	212.00	176.67	212.00 V
	Eastcliff	Apr-18	221.67	266.00	221.67	266.00 V
Clacton/Holland:						
	Holland A Section East Seafront (1-79)	Apr-18	221.67	266.00	221.67	266.00 V
	Holland A Section East Seafront (80-124)	Apr-18	221.67	266.00	221.67	266.00 V
	Blue Chalets small (Residents Only)	Apr-18	592.50	711.00	592.50	711.00 V
	Blue Chalets large (Residents Only)	Apr-18	742.50	891.00	742.50	891.00 V
	Holland East Seafront Other *	Apr-18	221.67	266.00	221.67	266.00 V
	Clacton Martello	Apr-18	221.67	266.00	221.67	266.00 V
Brightlingsea:						
	West Promenade	Apr-18	176.67	212.00	176.67	212.00 V
Harwich:						
	Harwich Green	Apr-18	154.17	185.00	154.17	185.00 V
Dovercourt:						
	Dovercourt West End and Spa	Apr-18	154.17	185.00	154.17	185.00 V
	Spa Cabins (Residents Only)	Apr-18	487.50	585.00	487.50	585.00 V
	Orwell Terrace Chalets (Residents Only)	Apr-18	441.67	530.00	441.67	530.00 V
	Dovercourt Bay	Apr-18	233.33	280.00	233.33	280.00 V
<u>Non Resident Fees:</u>						
Frinton:						
	The Walings	Apr-18	813.33	976.00	813.33	976.00 V
	High and Low Walls	Apr-18	530.83	637.00	530.83	637.00 V
	The Leas	Apr-18	530.83	637.00	530.83	637.00 V
Walton:						
	Southcliff	Apr-18	353.33	424.00	353.33	424.00 V
	Eastcliff	Apr-18	441.67	530.00	441.67	530.00 V
Clacton/Holland:						
	Holland A Section East Seafront (1-79)	Apr-18	441.67	530.00	441.67	530.00 V
	Holland A Section East Seafront (80-124)	Apr-18	441.67	530.00	441.67	530.00 V
	Holland East Seafront Other *	Apr-18	441.67	530.00	441.67	530.00 V
	Clacton Martello	Apr-18	441.67	530.00	441.67	530.00 V

* Holland East Seafront Other refers to the following areas:-

Brighton Road, Holland Haven, Fernwood Avenue, Hazelmere Road,
Kings Avenue, Southview Drive, York Road, Cliff Road

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
PHOTOCOPIING (EXCLUDING POSTAGE)						
For extraction of document	Apr-17	10.00	12.00	10.00	12.00	V
Charge per Photocopying (all sizes)	Apr-17	1.00	1.20	1.00	1.20	V
PRINT UNIT (NON-COUNCIL WORK)						
Minimum charge for all print work	Apr-18	5.00	6.00	5.00	6.00	V
Charge for printing & photocopying (80g):						
Mono Printing A4/A3 per side on uncoated paper	Apr-18	0.05	0.06	0.05	0.06	V
Mono Printing A4/A3 per side on top coated silk and card	Apr-18	0.08	0.10	0.08	0.10	V
Colour Copies:						
Colour Printing A4/A3 per side on uncoated paper	Apr-18	0.10	0.12	0.10	0.12	V
Colour Printing A4/A3 per side on top coated silk and card	Apr-18	0.15	0.18	0.15	0.18	V
Laminating:						
A4/A3 (printing not included)	Apr-18	0.15	0.18	0.15	0.18	V
Combining per binder	Apr-18	0.10	0.12	0.10	0.12	V
Artwork	Apr-18	By Negotiation		By Negotiation		V
CARELINE						
Lifeline Monthly Charges:						
Individual Lifeline customers (Tendring)	Apr-19	21.34	25.61	21.34	25.61	V
<i>For disabled customers there is no VAT payable on the above fees.</i>						
Other Services:						
Wristband						
Initial charge customers	Aug-13	10.00	12.00	10.00	12.00	V
Initial charge disabled customers	Aug-13	10.00	10.00	10.00	10.00	Z
Annual charge customers	Aug-13	5.00	6.00	5.00	6.00	V
Annual charge disabled customers	Aug-13	5.00	5.00	5.00	5.00	Z
Key Safe						
Key Safe (Lifeline customers)	Apr-17	85.00	85.00	85.00	85.00	Z
CCTV						
Project Safe Watch						
Initial charge	Apr-15	By Negotiation		By Negotiation		V
Annual charge	Apr-15	260.00	312.00	260.00	312.00	V
3rd Party Image Retrieval (Excluding Police)	Apr-18	50.00	60.00	50.00	60.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
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		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
SPORTS FACILITIES						
(determined under delegated powers by Corporate Director)						
Charges applicable to all facilities (where available) unless specified otherwise						
Membership Packages - Monthly Direct Debit Payment *						
Lifestyles Plus	Apr-11	35.83	43.00	35.83	43.00	V
Lifestyles	Apr-11	32.50	39.00	32.50	39.00	V
Premium Card	Apr-16	30.83	37.00	30.83	37.00	V
Advantage Card	Apr-11	23.33	28.00	23.33	28.00	V
Active Card	Apr-16	23.33	28.00	23.33	28.00	V
Youth Card	Apr-11	18.75	22.50	18.75	22.50	V
Start Up Fee	Apr-11	8.75	10.50	8.75	10.50	V
Start Up Fee Youth Card	Apr-11	8.75	10.50	8.75	10.50	V
Gym Induction Fee	Apr-11	15.00	15.00	15.00	15.00	X
Swimming						
Adult - Level 1	Apr-16	3.33	4.00	3.33	4.00	V
Concession - Level 2	Apr-16	2.50	3.00	2.50	3.00	V
Means Tested - Level 3	Apr-16	1.42	1.70	1.42	1.70	V
Family Ticket	Apr-16	8.33	10.00	8.33	10.00	V
School	Apr-16	1.58	1.90	1.58	1.90	V
Club Swimming	Apr-16	43.33	52.00	43.33	52.00	V
Gala Staffed	Apr-16	87.50	105.00	87.50	105.00	V
Swimming Lessons - Adult	Apr-16	50.00	50.00	50.00	50.00	X
Swimming Lessons - Junior	Apr-16	45.00	45.00	45.00	45.00	X
Individual Tuition	Apr-11	15.00	15.00	15.00	15.00	X
Tennis, Table Tennis and Badminton - Per Person						
Adult	Apr-16	2.50	3.00	2.50	3.00	V
Concession	Apr-11	1.88	2.25	1.88	2.25	V
Bonus Card Holder	Apr-11	1.25	1.50	1.25	1.50	V
Squash - Per Person						
Adult	Apr-11	2.92	3.50	2.92	3.50	V
Concession	Apr-16	2.08	2.50	2.08	2.50	V
Bonus Card Holder	Apr-11	1.25	1.50	1.25	1.50	V
Badminton/Tennis (Block Bookings)						
Adult	Apr-16	9.50	9.50	9.50	9.50	**
Concession	Apr-11	7.50	7.50	7.50	7.50	**

* Please note:

12 month advance paying memberships are calculated at 11 months multiplied by the Direct Debit charge.

Cash monthly memberships are subject to a £7 surcharge on the Direct Debit charge

** Please note that VAT is charged depending on Hall Hire usage:

Sports use only - Standard Rate

Any other use - Exempt

Special VAT rules may apply for sports use block bookings

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
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		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
		@ 20%	applicable	@ 20%	applicable	
		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
Effective from	Date last revised					
All Weather Pitch						
	Apr-16	52.50	63.00	52.50	63.00	V
	Apr-16	36.67	44.00	36.67	44.00	V
	Apr-16	35.00	42.00	35.00	42.00	V
	Apr-16	25.00	30.00	25.00	30.00	V
	Apr-16	23.33	28.00	23.33	28.00	V
	Apr-16	15.83	19.00	15.83	19.00	V
	Apr-16	45.83	55.00	45.83	55.00	V
	Apr-11	15.42	18.50	15.42	18.50	V
	Apr-11	10.83	13.00	10.83	13.00	V
Grass Pitches (50% discount applies to Juniors)						
	Apr-11	31.15	37.38	31.15	37.38	V
	Apr-11	44.68	53.62	44.68	53.62	V
	Apr-11	39.15	46.98	39.15	46.98	V
	Apr-11	39.15	46.98	39.15	46.98	V
	Apr-11	33.53	40.24	33.53	40.24	V
	Apr-11	34.55	41.46	34.55	41.46	V
	Apr-11	19.57	23.48	19.57	23.48	V
	Apr-11	39.15	46.98	39.15	46.98	V
	Apr-11	33.53	40.24	33.53	40.24	V
Recreation Sessions						
	Apr-11	3.20	3.20	3.20	3.20	X
	Apr-11	4.50	4.50	4.50	4.50	X
	Apr-11	3.90	3.90	3.90	3.90	X
	Apr-11	1.50	1.50	1.50	1.50	X
Miscellaneous						
	Apr-11	1.67	2.00	1.67	2.00	V
	Apr-11	0.83	1.00	0.83	1.00	V
Health and Fitness						
	Apr-11	5.50	5.50	5.50	5.50	X
	Apr-16	4.15	4.15	4.15	4.15	X
	Apr-16	2.75	2.75	2.75	2.75	X
Lifestyles Fitness Suite - Clacton Leisure Centre						
	Apr-11	4.58	5.50	4.58	5.50	V
	Apr-16	3.46	4.15	3.46	4.15	V
	Apr-16	2.29	2.75	2.29	2.75	V
	Apr-11	4.88	5.85	4.88	5.85	V
	Apr-11	3.92	4.70	3.92	4.70	V
	Apr-11	2.92	3.50	2.92	3.50	V

Operational Services - General Fund

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		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
Private Hire Vehicle Operators - 5 years:						
1 vehicle	Apr-13	367.00	367.00	367.00	367.00	N
Additional vehicle during period of licence	Apr-13	153.00	153.00	153.00	153.00	N
Temporary Plate Issue	Apr-13	80.00	80.00	80.00	80.00	N
Failure to attend Vehicle Inspection	Apr-13	28.00	28.00	28.00	28.00	N
Sex Establishments *						
Grant	Apr-13	989.00	989.00	989.00	989.00	N
Renewal	Apr-13	989.00	989.00	989.00	989.00	N
Transfer	Apr-13	377.00	377.00	377.00	377.00	N
Street Trading Consent *	Apr-13	530.00	530.00	530.00	530.00	N
Boating - Boats and Boatmen *						
Boat licence fee	Apr-13	54.00	54.00	54.00	54.00	N
Boatman's licence:						
Initial	Apr-13	54.00	54.00	54.00	54.00	N
Renewal	Apr-13	54.00	54.00	54.00	54.00	N
Scrap Metal Dealers Licence						
Site Licence						
Grant	Sep-13	320.00	320.00	320.00	320.00	N
Renewal	Sep-13	190.00	190.00	190.00	190.00	N
Variation	Sep-13	30.00	30.00	30.00	30.00	N
Mobile Collectors Licence						
Grant	Sep-13	200.00	200.00	200.00	200.00	N
Renewal	Sep-13	130.00	130.00	130.00	130.00	N
Variation	Sep-13	30.00	30.00	30.00	30.00	N

* These Fees and Charges are determined on the basis of cost recovery.

LICENSING

(Fees Under the Gambling Act 2005 Determined by Officers Under Delegated Powers)

ADULT GAMING CENTRE LICENCE

Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N

BETTING PREMISES (OTHER) LICENCE

Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
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		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
BETTING PREMISES (TRACK) LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
BINGO PREMISES LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
FAMILY ENTERTAINMENT CENTRE PREMISES LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
TEMPORARY LICENSES (PREMISES)						
Temporary Use Notices	Apr-12	214.00	214.00	214.00	214.00	N
Motor Vehicle Salvage Operators Application	Apr-13	110.00	110.00	110.00	110.00	N
Motor Vehicle Salvage Operators Renewal	Apr-13	80.00	80.00	80.00	80.00	N
THE REDRESS SCHEME FOR LETTING AGENCY WORK AND PROPERTY MANAGEMENT SCHEME (ENGLAND) ORDER 2014)						
Failure to belong to Scheme	Apr-17	5,000.00	5,000.00	5,000.00	5,000.00	N

Operational Services - General Fund

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		of VAT	VAT where	of VAT	VAT where	
		@ 20%	applicable	@ 20%	applicable	
		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
	Effective from					
	Date last revised					
STREET NAMING AND NUMBERING						
<u>Existing Residential Dwellings (per dwelling)</u>						
Renaming Existing Dwelling	Apr-19	50.00	50.00	50.00	50.00	N
Adding a Name to a Numbered Dwelling	May-19	50.00	50.00	50.00	50.00	N
<u>Numbering/Naming New Residential Dwellings (per dwelling)</u>						
Including Flats/ Apartments / Conversions on Existing Road						
Fee per Dwelling	Apr-19	90.00	90.00	95.00	95.00	N
<u>Numbering/Naming New Dwellings on new road</u>						
Registering new road	Apr-19	400.00	400.00	400.00	400.00	N
Additional Fee per Dwelling on new road	Apr-19	90.00	90.00	95.00	95.00	N
Renumbering Existing Dwellings (Replan)	Apr-19	90.00	90.00	95.00	95.00	N
Confirmation of Address to Solicitors/ Conveyancers/Land Registry/ Utility Companies (Per Enquiry)	Apr-14	30.00	30.00	30.00	30.00	N
<i>Prices Listed above are Per Dwelling</i>						
<u>Industrial / Commercial Units</u>						
Numbering or Renumbering (Per Unit)	Apr-19	100.00	100.00	100.00	100.00	N
Naming or Renaming (Per Building)	Apr-19	110.00	110.00	110.00	110.00	N
Registering of new road on Industrial/ Commercial Development	Apr-19	400.00	400.00	400.00	400.00	N
Additional Fee on Industrial / Commercial Development	Apr-18	90.00	90.00	No Longer Applicable		N
<i>Prices Listed above are Per Unit</i>						
LICENCE TO PLACE TABLES AND CHAIRS ON THE PUBLIC HIGHWAY						
Initial Licence	Apr-13	694.00	694.00	694.00	694.00	N
Renewal of Licence	Apr-13	225.00	225.00	225.00	225.00	N
PUBLIC CONVENIENCES						
R.A.D.A.R. Keys	Apr-09	Actual cost + 15%		Actual cost + 15%		V
Entrance Fee - Frinton Conveniences	Apr-07	0.20	0.20	0.20	0.20	N
School parties - one payment per coach	Apr-07	5.00	5.00	5.00	5.00	N
VEHICLE INSPECTION						
Charges for employees requiring car loans	Apr-14	30.71	36.85	30.71	36.85	V
ABANDONED VEHICLES						
Statutory removal and disposal of abandoned vehicles	Apr-11	155.00	155.00	155.00	155.00	N

Operational Services - General Fund

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		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
		@ 20%	applicable	@ 20%	applicable	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
REFUSE COLLECTION						
	Apr-17	8.33	10.00	8.33	10.00	V
	Apr-17	1.25	1.50	1.25	1.50	V
	Apr-17	0.42	0.50	0.42	0.50	V
	Apr-17	1.95	2.34	2.00	2.40	V
GARDEN WASTE COLLECTION						
	Apr-14	25.00	25.00	25.00	25.00	N
	Apr-14	50.00	50.00	50.00	50.00	N
REQUESTS FOR INFORMATION						
	Apr-17	£41.67 per hour with a minimum of £83.34 per search	£50.00 per hour with a minimum of £100.00 per search	£41.67 per hour with a minimum of £83.34 per search	£50.00 per hour with a minimum of £100.00 per search	V
	Apr-15	105.00	126.00	105.00	126.00	V
CEMETERIES						
Full Burial						
<u>Full Burial Section - Over 18 Years</u>						
	Apr-19	885.00	885.00	885.00	885.00	N
	Apr-19	630.00	630.00	630.00	630.00	N
	Apr-19	165.00	165.00	165.00	165.00	X
	Apr-19	885.00	885.00	885.00	885.00	N
	Apr-19	720.00	720.00	720.00	720.00	N
	Apr-19	165.00	165.00	165.00	165.00	X
<u>Full Burial Section - 0 to 18 Years</u>						
	Apr-19	No Charge		No Charge		N
	Apr-19	No Charge		No Charge		N
	Apr-19	No Charge		No Charge		X
<u>Baby & Infant Section</u>						
	Apr-19	No Charge		No Charge		N
	Apr-19	No Charge		No Charge		N
	Apr-19	No Charge		No Charge		X

Operational Services - General Fund

Scale of Charges 2020/21

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		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
Cremated Remains Burial						
<u>Cremated Remains Section - Over 18 Years</u>						
Exclusive Right of Burial	Apr-19	885.00	885.00	885.00	885.00	N
Digging & Turf Carpeting	Apr-16	220.00	220.00	220.00	220.00	N
Chapel (Optional)	Apr-19	165.00	165.00	165.00	165.00	X
<u>Cremated Remains Section - 0 to 18 Years</u>						
Exclusive Right of Burial	Apr-19	No Charge		No Charge		N
Digging & Turf Carpeting	Apr-19	No Charge		No Charge		N
Chapel (Optional)	Apr-19	No Charge		No Charge		X
<u>Baby & Infant Section</u>						
Exclusive Right of Burial	Apr-19	No Charge		No Charge		N
Digging & Turf Carpeting	Apr-19	No Charge		No Charge		N
Chapel (Optional)	Apr-19	No Charge		No Charge		X
<u>Interment of Body Part</u>						
Digging & Turf Carpeting	Apr-19	220.00	220.00	220.00	220.00	N
Chapel (Optional)	Apr-19	165.00	165.00	165.00	165.00	X
Where an interment of two or more bodies takes place simultaneously the highest full appropriate fee will be charged for the first body and half the appropriate fee for each subsequent body.						
Subsequent Use of Grave or Cremated Remains Plot						
<u>Over 18 Years</u>						
Digging & Turf Carpeting (Single Depth)	Apr-19	630.00	630.00	630.00	630.00	N
Digging & Turf Carpeting (Double Depth)	Apr-19	720.00	720.00	720.00	720.00	N
Chapel (Optional)	Apr-19	165.00	165.00	165.00	165.00	X
<u>0 to 18 Years</u>						
Digging & Turf Carpeting	Apr-19	No Charge		No Charge		N
Chapel (Optional)	Apr-19	No Charge		No Charge		X
Interment of Cremated Remains						
<u>Over 18 Years</u>						
Digging & Turf Carpeting	Apr-16	220.00	220.00	220.00	220.00	N
Chapel (Optional)	Apr-19	165.00	165.00	165.00	165.00	X
<u>0 to 18 Years</u>						
Digging & Turf Carpeting	Apr-19	No Charge		No Charge		N
Chapel (Optional)	Apr-19	No Charge		No Charge		X
Burial In Public Grave (Clacton Only)						
<u>Over 18 Years</u>						
Digging & Turf Carpeting	Apr-16	750.00	750.00	750.00	750.00	N
Chapel (Optional)	Apr-19	165.00	165.00	165.00	165.00	X
<u>0 to 18 Years</u>						
Digging & Turf Carpeting	Apr-19	No Charge		No Charge		N
Chapel (Optional)	Apr-19	No Charge		No Charge		X

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
Chapel						
For the use of the Cemetery Chapel for a memorial service without a burial	Apr-19	165.00	165.00	165.00	165.00	X
PLEASE NOTE :						
1 Cancellation Fee if within 48 hours of Service : 50% of cost						
2 From November to February (incl) the 3:30pm time at all Cemeteries will be suspended. All 2:45pm services will be direct to grave only, with 2:00pm services being the latest time for a chapel service						
Garden of Remembrance (Clacton Only)						
Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation at Weeley	Apr-16	No charge		No charge		
Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation not at Weeley	Apr-16	No charge		No charge		
Interment of cremated remains in a Columbarium Niche	Apr-16	No charge		No charge		
Memorials (Permission to Erect)						
Memorial on any grave - Lawned, Cremated Remains or Traditional	Apr-19	155.00	155.00	155.00	155.00	N
Additional Inscription for all Memorials	Apr-19	95.00	95.00	95.00	95.00	N
Replacement Bronze Memorial Plaque for Kerbing	Apr-19	215.00	215.00	215.00	215.00	N
Exhumation Charges						
Exhumation of Cremated Remains including Polyurn	Apr-16	220.00	220.00	220.00	220.00	N
Exhumation of a body by Specialist Company	Apr-12	See note 3		See note 3		N
<u>Note 3</u>						
The cost of a full Exhumation will be the actual cost from the Contractor (which may vary from each Exhumation) plus the cost of preparing the Grave prior to Exhumation, being £750).						
Miscellaneous Charges						
Burial Register Search for two or more deceased	Apr-16	80.00	96.00	80.00	96.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
			applicable		applicable	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
SHIPS WATER TESTING						
<u>Call Out for Water Test</u>						
Standard Ships						
	First Sample	Apr-19	141.17	141.17	141.17	141.17 N
	Subsequent Samples	Apr-19	60.50	60.50	60.50	60.50 N
Legionella Ships						
	First Sample	Apr-19	160.00	160.00	160.00	160.00 N
	Subsequent Samples	Apr-19	73.50	73.50	73.50	73.50 N
<u>Water Test associated with Ship Sanitation Inspection</u>						
	Standard Water Test	Apr-19	85.17	85.17	85.17	85.17 N
	Legionella Water Test	Apr-19	104.70	104.70	104.70	104.70 N
The Water Testing and Inspection Services shown above are also subject to an Officer Mileage Charge.						
PEST CONTROL						
(determined in accordance with Contract)						
Cost per treatment of private households:						
	Rats*	Apr-11	21.67	26.00	21.67	26.00 V
	Mice*	Apr-11	21.67	26.00	21.67	26.00 V
	Cockroaches	Apr-11	33.10	39.72	33.10	39.72 V
	Fleas	Apr-11	33.10	39.72	33.10	39.72 V
	Bed Bugs	Apr-11	33.10	39.72	33.10	39.72 V
	Wasps	Apr-11	33.10	39.72	33.10	39.72 V
	Ants	Apr-11	33.10	39.72	33.10	39.72 V
	Insect Pests of stored food products	Apr-11	33.10	39.72	33.10	39.72 V
* £7.50 to residents in receipt of benefit						

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
LOCAL AIR POLLUTION PREVENTION AND CONTROL CHARGES						
(Determined by Defra)						
Application Fees : Installations						
Reduced Fee Activity - Part 1	Apr-18	155.00	155.00			N
Reduced Fee Activity - Part 2, 3 or 4	Apr-18	362.00	362.00			N
Vehicle Refinishers	Apr-18	362.00	362.00			N
PVR I and II Combined	Apr-18	257.00	257.00			N
Other Part B or Solvent Emission Activity	Apr-18	1,650.00	1,650.00			N
Application Fees : Mobile Plant						
First and Second Permit	Apr-18	1,650.00	1,650.00			N
Third to Seventh Permit	Apr-18	985.00	985.00			N
Eighth Permit Onwards	Apr-18	498.00	498.00			N
Additional Fee for operating without a Permit						
Reduced fee activities	Apr-18	99.00	99.00			N
Other Part B or Solvent Emission Activity	Apr-18	1,188.00	1,188.00			N
Where an application for any of the above is for a combined Part B and waste application, an additional £310.00 will be included in the fee.						
Annual Subsistence Charges : Installations						
Other Part B or Solvent Emission Activity						
Low Risk	Apr-18	772.00	772.00			N
Medium Risk	Apr-18	1,161.00	1,161.00			N
High Risk	Apr-18	1,747.00	1,747.00			N
Other Part B or Solvent Emission Activity (Additional Fee where a permit is for a combined Part B and Waste Installation)						
Low Risk	Apr-18	104.00	104.00			N
Medium Risk	Apr-18	156.00	156.00			N
High Risk	Apr-18	207.00	207.00			N
Reduced Fee Activities - Part 1						
Low Risk	Apr-18	79.00	79.00			N
Medium Risk	Apr-18	158.00	158.00			N
High Risk	Apr-18	237.00	237.00			N
PVR I & II Combined Part 2, 3 & 4						
Low Risk	Apr-18	113.00	113.00			N
Medium Risk	Apr-18	226.00	226.00			N
High Risk	Apr-18	341.00	341.00			N
Vehicle Refinishers						
Low Risk	Apr-18	228.00	228.00			N
Medium Risk	Apr-18	365.00	365.00			N
High Risk	Apr-18	548.00	548.00			N
Late Payment Fee	Apr-18	52.00	52.00			N

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
Annual Subsistence Charges : Mobile Plant						
Mobile Screening and Crushing Plant (First and Second Permits)						
Low Risk	Apr-18	626.00	626.00			N
Medium Risk	Apr-18	1,034.00	1,034.00			N
High Risk	Apr-18	1,551.00	1,551.00			N
Mobile Screening and Crushing Plant (Third to Seventh Permits)						
Low Risk	Apr-18	385.00	385.00			N
Medium Risk	Apr-18	617.00	617.00			N
High Risk	Apr-18	924.00	924.00			N
Mobile Screening and Crushing Plant (Eighth Permit Onwards)						
Low Risk	Apr-18	198.00	198.00			N
Medium Risk	Apr-18	314.00	314.00			N
High Risk	Apr-18	473.00	473.00			N
Late Payment Fee	Apr-18	52.00	52.00			N
Where a Part B installation is subject to reporting under the E-PRTR Regulation, an additional £99.00 will be included in the fee.						
Transfer and Surrender						
Reduced Fee Activities						
Transfer	Apr-10	No charge				N
Partial Transfer	Apr-18	47.00	47.00			N
Other Part B or Solvent Emission Activity						
Transfer	Apr-18	169.00	169.00			N
Partial Transfer	Apr-18	497.00	497.00			N
New operator at low risk reduced fee activity	Apr-18	78.00	78.00			N
Surrender: All Part B activities	Apr-10	No charge				N
Temporary Transfer for Mobiles						
First transfer	Apr-18	53.00	53.00			N
Repeat following enforcement or warning	Apr-18	53.00	53.00			N
Substantial Change						
Reduced fee activities	Apr-18	102.00	102.00			N
Other Part B or Solvent Emission Activity	Apr-18	1,050.00	1,050.00			N
Other Part B or Solvent Emission Activity where the substantial change results in a new PPC activity	Apr-18	1,650.00	1,650.00			N

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
LOCAL AUTHORITY INDUSTRIAL POLLUTION PREVENTION AND CONTROL CHARGES						
(Determined by Defra)						
Installations and Waste Incineration Plant Permit						
Application Fee	Apr-18	3,363.00	3,363.00			N
Additional Fee for operating without a permit	Apr-18	1,188.00	1,188.00			N
Annual Subsistence Charge						
Low Risk	Apr-18	1,446.00	1,446.00	Local air pollution		N
Medium Risk	Apr-18	1,610.00	1,610.00	prevention and control		N
High Risk	Apr-18	2,333.00	2,333.00	charges for 2020/21 have		N
Late Payment Fee	Apr-18	52.00	52.00	not yet been published by		N
Substantial Variation	Apr-18	202.00	202.00	DEFRA		N
Transfer	Apr-18	235.00	235.00			N
Partial transfer	Apr-18	698.00	698.00			N
Surrender	Apr-18	698.00	698.00			N
SHIP INSPECTION CHARGES						
(Determined by The Association of Port Health Authorities)						
Gross Tonnage of Vessel						
Up to 1,000	Apr-19	95.00	95.00	100.00	100.00	N
1,001 - 3,000	Apr-19	130.00	130.00	135.00	135.00	N
3,001 - 10,000	Apr-19	200.00	200.00	205.00	205.00	N
10,001 - 20,000	Apr-19	255.00	255.00	265.00	265.00	N
20,001 - 30,000	Apr-19	330.00	330.00	340.00	340.00	N
Over 30,000 tonnes	Apr-19	390.00	390.00	400.00	400.00	N
With the exception of:						
Vessels with the capacity to carry between 50 and 1,000 persons	Apr-19	390.00	390.00	400.00	400.00	N
Vessels with the capacity to more than 1,000 persons	Apr-19	665.00	665.00	680.00	680.00	N
PARKING PENALTY CHARGE NOTICE RATES						
(Fees set by Central Government)						
Higher	Apr-08	70.00	70.00	70.00	70.00	N
if paid within 14 days	Apr-08	35.00	35.00	35.00	35.00	N
Lower	Apr-08	50.00	50.00	50.00	50.00	N
if paid within 14 days	Apr-08	25.00	25.00	25.00	25.00	N
FIXED PENALTY CHARGES						
Littering	Apr-11	75.00	75.00	75.00	75.00	N
Dog Fouling	Apr-17	50.00	50.00	50.00	50.00	N
Duty of Care	Apr-14	300.00	300.00	300.00	300.00	N

Operational Services - General Fund

Scale of Charges 2020/21

		(B)	(D)	
		2019/20	2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2020 £	
CAR PARKS				
Determined by Portfolio Holder. Charges as advertised in the Legal Orders.				
High Street (A), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-06	1.30	1.30	V
Up to 2 hours	Apr-19	2.50	2.50	V
Up to 4 hours	Apr-12	4.60	4.60	V
Over 4 hours	Apr-08	6.00	6.00	V
Commercial Vehicles (after 6 pm only)	Apr-06	7.00	7.00	V
Over 2 hours upper levels Multi storey only	Apr-04	4.00	4.00	V
Alton Park Road (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 2 hours	Apr-19	1.50	1.50	V
Up to 4 hours	Apr-19	2.50	2.50	V
Up to 6 hours	Apr-07	4.00	4.00	V
Over 6 hours	Apr-07	4.50	4.50	V
Hastings Avenue (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	3.00	3.00	V
Up to 4 hours	Apr-19	5.00	5.00	V
Over 4 hours	Apr-05	6.00	6.00	V
Martello Bay Coach Park, Marine Parade West, Clacton				
Coaches and Double Decker Buses only:				
Up to 8 hours	Apr-19	8.00	8.00	V
Over 8 hours - up to 24 hours	Apr-05	10.00	10.00	V
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	3.00	3.00	V
Up to 4 hours	Apr-19	5.00	5.00	V
Over 4 hours	Apr-15	6.00	6.00	V
Agate Road (A), Clacton (short stay)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.50	1.50	V
Up to 2 hours	Apr-19	3.00	3.00	V
Up to 3 hours	Apr-06	4.00	4.00	V
Over 3 hours	Apr-06	10.00	10.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(B)	(D)	
		2019/20	2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2020 £	
Wellesley Road (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.20	1.20	V
1 to 2 hours	Apr-19	2.20	2.20	V
2 to 4 hours	Apr-05	4.00	4.00	V
Over 4 hours	Apr-11	5.00	5.00	V
York Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Brighton Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Hazelmere Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Ipswich Rd (B), Holland on Sea				
Cars, Motorcycles and Motorcycle combinations:				
Up to 30 minutes	Apr-19	No Charge	No Charge	V
Up to 1 hour	Apr-19	No Charge	No Charge	V
1 to 3 hours	Apr-19	No Charge	No Charge	V
Up to 4 hours	Apr-19	No Charge	No Charge	V
Over 4 hours	Apr-19	No Charge	No Charge	V
Evening Tariff 6pm to 8am	Apr-19	No Charge	No Charge	V
Holland Haven and the Naze (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.50	1.50	V
Up to 2 hours	Apr-19	2.50	2.50	V
Up to 4 hours	Apr-12	4.00	4.00	V
Up to 24 hours	Apr-12	5.00	5.00	V
Beach Hut Owner Permit	Apr-04	20.00	20.00	V
Evening Tariff 6pm to 8am	Apr-08	1.00	1.00	V
The concession rate for residents for the Tendring District to park free until 10.30am remains unchanged				

Operational Services - General Fund

Scale of Charges 2020/21

		(B)	(D)	
		2019/20	2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2020 £	
Station Yard (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	2.50	2.50	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-12	5.00	5.00	V
Buses and Commercial vehicles				
Up to 4 hours	Apr-06	4.50	4.50	V
Over 4 hours	Apr-04	6.50	6.50	V
Church Road (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	2.50	2.50	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-19	6.00	6.00	V
High Street (A), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.20	1.20	V
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-12	6.00	6.00	V
Frinton and Walton Swimming Pool Car Park, Walton				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours (Pool Users only. Refundable on day of issue)	Apr-11	4.00	4.00	V
3 to 5 hours	Apr-06	6.00	6.00	V
Mill Lane (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 3 hours	Apr-19	2.50	2.50	V
Over 3 hours	Apr-12	5.00	5.00	V
Coronation (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.50	1.50	V
Up to 3 hours	Apr-11	4.00	4.00	V
Over 3 hours	Apr-11	6.00	6.00	V
Coaches up to 8 hours	Apr-12	7.00	7.00	V
Coaches up to 24 hours	Apr-12	10.00	10.00	V
Milton Road (A), Dovercourt				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-11	3.00	3.00	V
Over 4 hours	Apr-11	5.00	5.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(B)	(D)	
		2019/20	2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2020 £	
Lower Marine Parade (B), Dovercourt (April to September)				
Cars, Motorcycles and Motorcycle combinations:				
All Day	Apr-16	1.00	1.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
The Quay (Time Restricted Permits Only)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.20	1.20	V
Up to 2 hours	Apr-19	2.40	2.40	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Wellington Road (B), Harwich				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-11	0.50	0.50	V
1 to 4 hours	Apr-11	2.00	2.00	V
Over 4 hours	Apr-11	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Tower Street (B), Brightlingsea				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-05	6.00	6.00	V
Up to 72 hours (weekend)	Apr-12	12.00	12.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Promenade Way (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-19	3.00	3.00	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(B)	(D)	
		2019/20	2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2020 £	
Western Promenade Grass (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-19	3.00	3.00	V
Over 4 hours	May-10	4.00	4.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
Oyster Tank Road (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	0.80	0.80	V
1 to 4 hours	May-10	1.50	1.50	V
Over 4 hours	May-10	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
Jaywick Beach (B), Jaywick				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	2.00	2.00	V
Up to 4 hours	Apr-12	3.80	3.80	V
Over 4 hours	Apr-04	5.00	5.00	V
Seafront Bays, (B) Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	0.50	0.50	V
1 to 4 hours	Apr-19	2.50	2.50	V
Over 4 hours	Apr-07	5.00	5.00	V
Dovercourt Swimming Pool Car Park, Dovercourt				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours (Pool Users only. Refundable on day of issue)	Apr-08	1.50	1.50	V
Over 3 hours	Apr-08	6.00	6.00	V
Victoria Place, (B) Brightlingsea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-08	0.50	0.50	V
1 to 2 hours	Apr-08	1.00	1.00	V
2 to 4 hours	Apr-08	2.00	2.00	V
4 to 6 hours	Apr-08	3.00	3.00	V
Over 6 hours	Apr-08	5.00	5.00	V
Time restricted permit (Yearly) Before 9am and after 4pm	Apr-08	10.00	10.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(B)	(D)	
		2019/20	2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2020 £	
Season Tickets:				
Category (A)	Apr-19	350.00	350.00	V
Category (B)	Apr-19	200.00	200.00	V
On Street Dispensation Permit:				
1st day	Apr-12	10.00	10.00	N
Each following day up to one week	Apr-06	5.00	5.00	N
Tendring District Council Householder Parking Permit Scheme				
Initial Permit		No charge	No charge	N
Second Permit	Apr-16	20.00	20.00	V
Further Permits	Apr-16	50.00	50.00	V
Non Resident Permit	Apr-16	50.00	50.00	V
Change of Registration Fee	Apr-16	5.00	5.00	V
The above Permits are valid from September to June, a separate permit will need to be purchased for the months of July and August				
Monthly Parking Permits				
July - August (per Month)	Apr-16	20.00	20.00	V

In addition to the above fee paying car parks, the Council operates a number of free car parks.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
DEVELOPMENT CONTROL						
Copy planning permissions (including extraction)						
Scanned and emailed	Apr-12	No charge		No charge		
Printed and posted	Apr-12	Cost of postage *		Cost of postage *		V
* possible additional charge at the discretion of the Head of Department depending on number of copies requested.						
Plan printing - dyeline machine (exclusive of postage):						
By size:						
A0	Nov-13	8.33	10.00	8.33	10.00	V
A1	Nov-13	6.67	8.00	6.67	8.00	V
A2	Nov-13	5.00	6.00	5.00	6.00	V
Provision of complex statistical or planning information:						
Per hour	Nov-13	37.50	45.00	37.50	45.00	V
ENFORCEMENT						
High Hedges - processing formal complaint (Anti-Social Behaviour Act 2003 - Part VIII)	Apr-11	450.00	450.00	495.00	495.00	N
Release of stored illegal advertisements removed from land, buildings and street furniture in the district	Jun-17	25.00	25.00	25.00	25.00	N
SECTION 106 MONITORING FEES						
<u>Monitoring Fee</u>						
Minimum Charge	Apr-11	300.00	300.00	300.00	300.00	N
<u>Physical Monitoring</u>						
Per obligation for each year that monitoring is required.	Apr-09	400.00	400.00	400.00	400.00	N
<u>Other Monitoring Fee</u>						
Administration charge or simple agreements - minimum charge	Apr-09	100.00	100.00	100.00	100.00	N
<u>Unilateral Undertaking Preparation Fee</u>						
Work to be done in preparation for a Unilateral Undertaking	Apr-11	100.00	100.00	100.00	100.00	N

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
LOCAL PLAN (All fees are excluding the cost of post and packaging)						
Tendring District Local Plan	Apr-17	70.00	70.00	70.00	70.00	N
Common Strategic Part 1 for Local Plans:						
Environmental Report (June 2016)	Apr-17	10.00	10.00	10.00	10.00	N
Non-Technical Summary (June 2016)	Apr-17	3.00	3.00	3.00	3.00	N
Annex A Plans and Programmes (June 2016)	Apr-17	5.00	5.00	5.00	5.00	N
Annex B Baseline Information (June 2016)	Apr-17	6.00	6.00	6.00	6.00	N
Part 2 Local Plan (June 2016)	Apr-17	15.00	15.00	15.00	15.00	N
Boundary definition for Proposed Extension to the Suffolk Coasts and Heaths AONB on the South Side of the Stour Estuary (June 2003)	Apr-17	20.00	20.00	20.00	20.00	N
TOWN AND COUNTRY PLANNING						
Pre-Application Advice Service Fees						
Small Scale Proposals	Aug-13	35.00	35.00	35.00	35.00	N
Dwellings (new developments and conversions of existing buildings)						
1 to 4 units	Aug-13	100.00	100.00	100.00	100.00	N
5 to 9 units	Aug-13	400.00	400.00	400.00	400.00	N
10 to 49 units	Aug-13	750.00	750.00	750.00	750.00	N
50+ units	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Changes of use/operation development	Aug-13	100.00	100.00	100.00	100.00	N
Business and commercial development/additional floor space						
Extensions and alterations less than 100	Aug-13	100.00	100.00	100.00	100.00	N
Extensions and alterations 100 - 499 sq.m	Aug-13	250.00	250.00	250.00	250.00	N
Extensions and alterations 500 - 999 sq.m	Aug-13	1,000.00	1,000.00	1,000.00	1,000.00	N
Extensions and alterations of 1000 sq.m or more	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Major development	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Further Pre App Meetings	Aug-13	50.00	50.00	50.00	50.00	N
All Other Categories	Aug-13	200.00	200.00	200.00	200.00	N

Please note that certain exemptions and concessions may be available on the above Planning Application Fees and Charges.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
LOCAL LAND CHARGES *						
REGISTER						
Official search (including issue of official certificate of search) in respect of one parcel of land -						
(a) in any one part of the register	Sep-08	7.00	7.00	7.00	7.00	N
(b) in the whole of the register from 1/1/2011						
(i) where the requisition is made by electronic means in accordance with rule 16 of the Local Land Charges Rules 1977; and	Apr-15	14.00	14.00	14.00	14.00	N
(ii) in any other case	Apr-15	14.00	14.00	14.00	14.00	N
and in addition, in respect of each additional parcel of land, where under rule 11(3) of the Local Land Charges Rules 1977 more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or any part of the register)	Apr-07	1.00	1.00	1.00	1.00	N
Registration of a charge in Part 11 of the register (light obstruction notices)	Apr-09	45.00	45.00	45.00	45.00	N
Filing a definitive certificate of the Lands Tribunal under rule 10(3) of the Local Land Charges Rules 1977	Apr-09	45.00	45.00	45.00	45.00	N
Filing a judgment, order or application for the variation or cancellation of any entry in Part 11 of the register (light obstruction charges)	Apr-09	45.00	45.00	45.00	45.00	N
Inspection of documents filed under rule 10 of the Local Land Charges Rules 1977 in respect of each parcel of land	Apr-09	45.00	45.00	45.00	45.00	N
CON29						
Basic enquiry (Includes the Essex County Council fee) +	Apr-17	47.50	57.00	47.50	57.00	V
Con 29 questions (Questions 4-21)	Apr-17	10.00	12.00	10.00	12.00	V
Con 29 questions (Question 22)	Apr-08	16.67	20.00	16.67	20.00	V
Each additional property (excl. statutory fee)	Apr-17	13.33	16.00	13.33	16.00	V
Each additional question	Apr-08	10.00	10.00	10.00	10.00	N
Copy of search	Apr-08	13.00	13.00	13.00	13.00	N

* In accordance with statutory regulations these fees have to be set on a cost recovery basis.

+ The fee will be amended if there is any change in the Essex County Council Fee

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	01/04/2019	01/04/2019	01/04/2020	01/04/2020		
		£	£	£	£	
BUILDING CONTROL TABLE A - NEW DWELLINGS						
DWELLING HOUSES AND FLATS NOT EXCEEDING 300m²						
FULL PLANS APPLICATION - PLAN CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	150.00	180.00	165.00	198.00	V
2 Plots	Apr-11	225.00	270.00	247.50	297.00	V
3 Plots	Apr-11	302.50	363.00	332.50	399.00	V
4 Plots	Apr-11	350.00	420.00	385.00	462.00	V
5 Plots	Apr-11	397.50	477.00	437.50	525.00	V
Flats						
1	Apr-11	150.00	180.00	165.00	198.00	V
2	Apr-11	225.00	270.00	247.50	297.00	V
3	Apr-11	302.50	363.00	332.50	399.00	V
4	Apr-11	350.00	420.00	385.00	462.00	V
5	Apr-11	397.50	477.00	437.50	525.00	V
Conversion to						
Single Dwelling-House	Apr-11	130.00	156.00	143.33	172.00	V
Single Flat	Apr-11	130.00	156.00	143.33	172.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	29.17	35.00	32.50	39.00	V
FULL PLANS APPLICATION - INSPECTION CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	331.67	398.00	364.17	437.00	V
2 Plots	Apr-11	533.33	640.00	586.67	704.00	V
3 Plots	Apr-11	711.67	854.00	782.50	939.00	V
4 Plots	Apr-11	890.00	1,068.00	979.17	1,175.00	V
5 Plots	Apr-11	1,068.33	1,282.00	1,175.00	1,410.00	V
Flats						
1	Apr-11	302.50	363.00	332.50	399.00	V
2	Apr-11	475.00	570.00	522.50	627.00	V
3	Apr-11	600.00	720.00	660.00	792.00	V
4	Apr-11	795.83	955.00	875.00	1,050.00	V
5	Apr-11	960.83	1,153.00	1,056.67	1,268.00	V
Conversion to						
Single Dwelling-House	Apr-11	331.67	398.00	364.17	437.00	V
Single Flat	Apr-11	320.83	385.00	352.50	423.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	89.17	107.00	98.33	118.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
BUILDING CONTROL TABLE A - NEW DWELLINGS						
DWELLING HOUSES AND FLATS NOT EXCEEDING 300m²						
BUILDING NOTICE CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	512.50	615.00	563.33	676.00	V
2 Plots	Apr-11	806.67	968.00	887.50	1,065.00	V
3 Plots	Apr-11	1,052.50	1,263.00	1,157.50	1,389.00	V
4 Plots	Apr-11	1,300.00	1,560.00	1,430.00	1,716.00	V
5 Plots	Apr-11	1,527.50	1,833.00	1,680.00	2,016.00	V
Flats						
1	Apr-11	475.00	570.00	522.50	627.00	V
2	Apr-11	711.67	854.00	782.50	939.00	V
3	Apr-11	972.50	1,167.00	1,070.00	1,284.00	V
4	Apr-11	1,216.67	1,460.00	1,338.33	1,606.00	V
5	Apr-11	1,411.67	1,694.00	1,552.50	1,863.00	V
Conversion to						
Single Dwelling-House	Apr-11	504.17	605.00	555.00	666.00	V
Single Flat	Apr-11	465.00	558.00	511.67	614.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	120.83	145.00	132.50	159.00	V
REGULARISATION CHARGE						
Houses less than 4 storeys or Bungalows						
1 Plot	Oct-10	625.00	625.00	688.00	688.00	N
2 Plots	Oct-10	985.00	985.00	1,083.00	1,083.00	N
3 Plots	Oct-10	1,278.00	1,278.00	1,405.00	1,405.00	N
4 Plots	Oct-10	1,572.00	1,572.00	1,729.00	1,729.00	N
5 Plots	Oct-10	1,878.00	1,878.00	2,065.00	2,065.00	N
Flats						
1	Oct-10	580.00	580.00	638.00	638.00	N
2	Oct-10	865.00	865.00	951.00	951.00	N
3	Oct-10	1,178.00	1,178.00	1,296.00	1,296.00	N
4	Oct-10	1,472.00	1,472.00	1,619.00	1,619.00	N
5	Oct-10	1,769.00	1,769.00	1,946.00	1,946.00	N
Conversion to						
Single Dwelling-House	Oct-10	625.00	625.00	688.00	688.00	N
Single Flat	Oct-10	570.00	570.00	627.00	627.00	N
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Oct-10	160.00	160.00	176.00	176.00	N

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
FULL PLANS SUBMISSIONS - PLAN FEES						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	108.33	130.00	119.17	143.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	131.67	158.00	145.00	174.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	108.33	130.00	119.17	143.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	144.17	173.00	158.33	190.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	90.83	109.00	100.00	120.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	96.67	116.00	106.67	128.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	145.83	175.00	160.00	192.00	V
Other work (e.g. garage conversions)	Apr-11	70.83	85.00	78.33	94.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	29.17	35.00	32.50	39.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	29.17	35.00	32.50	39.00	V
Cost of work not exceeding £1,000	Apr-12	58.33	70.00	64.17	77.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	76.67	92.00	84.17	101.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	89.17	107.00	98.33	118.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	150.00	180.00	165.00	198.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	29.17	35.00	32.50	39.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
FULL PLANS SUBMISSIONS - INSPECTION FEES						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	287.50	345.00	316.67	380.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	400.00	480.00	440.00	528.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	325.00	390.00	357.50	429.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	416.67	500.00	458.33	550.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	182.50	219.00	200.83	241.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	218.33	262.00	240.00	288.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	245.83	295.00	270.00	324.00	V
Other work (e.g. garage conversions)	Apr-11	108.33	130.00	119.17	143.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	70.83	85.00	78.33	94.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	70.83	85.00	78.33	94.00	V
Cost of work not exceeding £1,000	Apr-12	75.00	90.00	82.50	99.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	83.33	100.00	91.66	109.99	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	179.17	215.00	197.50	237.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	279.17	335.00	307.50	369.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	89.17	107.00	98.33	118.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
BUILDING NOTICE CHARGE						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	412.50	495.00	453.33	544.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	541.67	650.00	595.83	715.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	450.00	540.00	495.00	594.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	575.00	690.00	632.50	759.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	280.83	337.00	309.17	371.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	329.17	395.00	361.67	434.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	412.50	495.00	453.33	544.00	V
Other work (e.g. garage conversions)	Apr-11	187.50	225.00	206.67	248.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	104.17	125.00	115.00	138.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	104.17	125.00	115.00	138.00	V
Cost of work not exceeding £1,000	Apr-12	141.67	170.00	155.83	187.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	166.67	200.00	183.33	220.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	283.33	340.00	311.67	374.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	450.00	540.00	495.00	594.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	120.83	145.00	132.50	159.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
REGULARISATION CHARGE						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Oct-10	500.00	500.00	550.00	550.00	N
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	660.00	660.00	726.00	726.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Oct-10	550.00	550.00	605.00	605.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	700.00	700.00	770.00	770.00	N
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Oct-10	340.00	340.00	374.00	374.00	N
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Oct-10	400.00	400.00	440.00	440.00	N
Conversions						
First floor and second floor loft conversions	Oct-10	500.00	500.00	550.00	550.00	N
Other work (e.g. garage conversions)	Oct-10	250.00	250.00	275.00	275.00	N
Alterations (including underpinning)						
Renovation of a thermal element	Oct-10	130.00	130.00	143.00	143.00	N
Replacement of windows, roof lights, roof windows or external glazed doors	Oct-10	130.00	130.00	143.00	143.00	N
Cost of work not exceeding £1,000	Apr-12	180.00	180.00	198.00	198.00	N
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Oct-10	210.00	210.00	231.00	231.00	N
Cost of work exceeding £5,000 and not exceeding £25,000	Oct-10	350.00	350.00	385.00	385.00	N
Cost of work exceeding £25,000 and not exceeding £100,000	Oct-10	545.00	545.00	600.00	600.00	N
Notifiable Electrical work in addition to the above, (where applicable).						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Oct-10	160.00	160.00	176.00	176.00	N

Multiple work reductions. Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
BUILDING CONTROL TABLE C - ALL OTHER NON DOMESTIC WORK						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
FULL PLANS SUBMISSIONS - PLAN FEES						
Extensions and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	125.00	150.00	137.50	165.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	150.00	180.00	165.00	198.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Apr-11	141.67	170.00	155.83	187.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	179.17	215.00	197.50	237.00	V
Alterations						
Cost of work not exceeding £5,000	Apr-11	83.33	100.00	91.67	110.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	83.33	100.00	91.67	110.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	83.33	100.00	91.67	110.00	V
Installation of new shop front	Apr-11	83.33	100.00	91.67	110.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	116.67	140.00	128.33	154.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	116.67	140.00	128.33	154.00	V
Renovation of thermal elements	Apr-11	116.67	140.00	128.33	154.00	V
Installation of a raised storage platform within an existing building	Apr-11	116.67	140.00	128.33	154.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	179.17	215.00	197.50	237.00	V
Fit out of building up to 100mm ²	Apr-11	179.17	215.00	197.50	237.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
BUILDING CONTROL TABLE C - ALL OTHER NON DOMESTIC WORK						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
FULL PLANS SUBMISSIONS - INSPECTION FEES						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	291.67	350.00	320.83	385.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	408.33	490.00	449.17	539.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Apr-11	331.67	398.00	365.00	438.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	433.33	520.00	476.67	572.00	V
Alterations						
Cost of work not exceeding £5,000	Apr-11	108.33	130.00	119.17	143.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	108.33	130.00	119.17	143.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	108.33	130.00	119.17	143.00	V
Installation of new shop front	Apr-11	108.33	130.00	119.17	143.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	183.33	220.00	201.67	242.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	183.33	220.00	201.67	242.00	V
Renovation of thermal elements	Apr-11	183.33	220.00	201.67	242.00	V
Installation of a Raised Storage Platform within an existing building	Apr-11	183.33	220.00	201.67	242.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	331.67	398.00	365.00	438.00	V
Fit out of building up to 100mm ²	Apr-11	331.67	398.00	365.00	438.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
BUILDING CONTROL TABLE C - ALL OTHER NON DOMESTIC WORK						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
REGULARISATION CHARGE						
Extensions and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Oct-10	545.00	545.00	600.00	600.00	N
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	700.00	700.00	770.00	770.00	N
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Oct-10	625.00	625.00	687.00	687.00	N
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	750.00	750.00	825.00	825.00	N
Alterations						
Cost of work not exceeding £5,000	Oct-10	250.00	250.00	275.00	275.00	N
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Oct-10	250.00	250.00	275.00	275.00	N
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Oct-10	250.00	250.00	275.00	275.00	N
Installation of new shop front	Oct-10	250.00	250.00	275.00	275.00	N
Cost of work exceeding £5,000 and not exceeding £25,000	Oct-10	380.00	380.00	418.00	418.00	N
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Oct-10	380.00	380.00	418.00	418.00	N
Renovation of thermal elements	Oct-10	380.00	380.00	418.00	418.00	N
Installation of a raised storage platform within an existing building	Oct-10	380.00	380.00	418.00	418.00	N
Cost of works exceeding £25,000 and not exceeding £100,000	Oct-10	635.00	635.00	698.00	698.00	N
Fit out of building up to 100mm ²	Oct-10	635.00	635.00	698.00	698.00	N

Multiple work reductions. Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)		
		<----- 2019/20 ----->		<----- 2020/21 ----->			
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind	
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020		
		£	£	£	£		
TOWN AND COUNTRY PLANNING							
(Statutory Fees)							
<u>OUTLINE PLANNING APPLICATIONS</u>							
1	Dwellings and other types of building, including agricultural buildings - per 0.1 hectare of part thereof up to 2.5 hectare of site area	Jan-18	462.00	462.00	462.00	462.00	N
	Exceeds 2.5 Hectares of Site Area	Jan-18	11,432.00	11,432.00	11,432.00	11,432.00	N
	Dwellings and other types of building - an additional fee for each 0.1 hectare over 2.5 hectares	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	150,000.00	150,000.00	150,000.00	150,000.00	N
2	On land allocated for development in Brownfield Register, Development Plan or Neighbourhood Plan						
	(a) Stage 1 - PIP (Permission in Principle, per 0.1 hectare of site area)	Jan-18	402.00	402.00	402.00	402.00	N
	(b) Stage 2 - TDC (Technical detail consent)	Jan-18	Same as planning application		Same as planning application		N
<u>FULL APPLICATIONS AND RESERVED MATTERS</u>							
3	New dwellings - per dwelling up to 50	Jan-18	462.00	462.00	462.00	462.00	N
	New dwellings - Exceeds 50 Dwellings	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	New dwellings: per dwelling over 50 dwellings	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N
4	Householder alterations or extensions to a dwelling including works within the curtilage	Jan-18	206.00	206.00	206.00	206.00	N
5	Alteration or extensions to 2 or more dwellings including works within the curtilage of a dwelling	Jan-18	407.00	407.00	407.00	407.00	N
6	Conversion of buildings into houses/flats each additional unit up to a maximum of 50	Jan-18	462.00	462.00	462.00	462.00	N
	Conversion of buildings into houses/flats - Exceeds 50 houses/flats	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	Conversion of buildings into houses/flats - additional payment for each unit exceeding 50 houses/flats	Jan-18	138.00	138.00	138.00	138.00	N
7	Change of use of land	Jan-18	462.00	462.00	462.00	462.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)		
		<----- 2019/20 ----->		<----- 2020/21 ----->			
	Date last revised	Charge Exclusive of VAT 01/04/2019 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2019 £	Charge Exclusive of VAT 01/04/2020 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2020 £	VAT Ind	
	Effective from						
8	Full Planning Permission for the erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than Category 10) (And First Reserved Matters Applications)						
	(a) Gross external floor space created does not exceed 465m ²	Jan-18	96.00	96.00	96.00	96.00	N
	(b) Gross external floor space exceeds 465m ² but not 540m ²	Jan-18	462.00	462.00	462.00	462.00	N
	(c) Gross external floor space created exceeds 540m ² but not 4215m ² , £462 for 540m ² , plus £462 for each 75m ² thereafter	Jan-18	462.00	462.00	462.00	462.00	N
	(d) Gross external floor space created exceeds 4215m ²	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	(e) Each 75m ² over 4215m ²	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N
9	Agricultural Glasshouses and polytunnels up to 465m ²	Jan-18	96.00	96.00	96.00	96.00	N
	Agricultural Glasshouses and polytunnels exceeds 465m ²	Jan-18	2,580.00	2,580.00	2,580.00	2,580.00	N
10	<u>Other Buildings:</u>						
	a) No floor space created, e.g. shop front	Jan-18	234.00	234.00	234.00	234.00	N
	b) Up to 40m ²	Jan-18	234.00	234.00	234.00	234.00	N
	c) Over 40m ² but up to 75m ²	Jan-18	462.00	462.00	462.00	462.00	N
	d) Over 75m ² and per 75m ² or part thereof up to 3750m ²	Jan-18	462.00	462.00	462.00	462.00	N
	e) Over 3750m ²	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	f) Per additional 75m ² over 3750m ²	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N
11	Erection, alteration of plant and machinery - 0.1 hectare or part thereof up to 5 hectares	Jan-18	462.00	462.00	462.00	462.00	N
	Erection, alteration of plant and machinery - for each additional 0.1 hectare over 5 hectares	Jan-18	138.00	138.00	138.00	138.00	N
	Exceeds 5 hectares	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	For each additional 0.1 hectare in excess of 5 hectares.	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N
12	Car parks, service roads and other accesses	Jan-18	234.00	234.00	234.00	234.00	N

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)		
		<----- 2019/20 ----->		<----- 2020/21 ----->			
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind	
	Date last revised	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £		
13	Exploratory drilling for oil or gas - per 0.1 hectares or part thereof up to 7.5 hectares	Jan-18	508.00	508.00	508.00	508.00	N
	Exceeds 7.5 hectares	Jan-18	38,070.00	38,070.00	38,070.00	38,070.00	N
	Exploratory drilling for oil or gas - for each additional 0.1 hectare over 7.5 hectares	Jan-18	151.00	151.00	151.00	151.00	N
	Maximum fee for the above category	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N
	Operations (other than exploratory drilling) for oil or gas - per 0.1 hectares or part thereof up to 15 hectares	Jan-18	257.00	257.00	257.00	257.00	N
	Exceeds 15 hectares	Jan-18	38,520.00	38,520.00	38,520.00	38,520.00	N
	Exploratory drilling for oil or gas - for each additional 0.1 hectare over 15 hectares	Jan-18	151.00	151.00	151.00	151.00	N
	Other operations (winning and working of minerals) excluding oil and gas - per 0.1 hectare or part thereof up to 15 hectares	Jan-18	234.00	234.00	234.00	234.00	N
	Exceeds 15 hectares	Jan-18	34,934.00	34,934.00	34,934.00	34,934.00	N
	Operations (other than exploratory drilling) for oil or gas - for each additional 0.1 hectare over 15 hectares	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	78,000.00	78,000.00	78,000.00	78,000.00	N
14	Other operations (not coming within any of the above categories) for each 0.1 ha (or part thereof)	Jan-18	234.00	234.00	234.00	234.00	N
	Maximum fee for the above category.	Jan-18	2,028.00	2,028.00	2,028.00	2,028.00	N
	Use of land for: (a) The disposal of refuse or waste materials; (b) The deposit of material remaining after minerals have been extracted or (c) The storage of minerals in the open, for each 0.1 hectare up to 15 hectares	Jan-18	234.00	234.00	234.00	234.00	N
	More than 15 hectares	Jan-18	34,934.00	34,934.00	34,934.00	34,934.00	N
	For each additional 0.1 hectare over 15 hectares	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above category	Jan-18	78,000.00	78,000.00	78,000.00	78,000.00	N
	Vary or remove a condition	Jan-18	234.00	234.00	234.00	234.00	N
	Confirming compliance with condition(s) at £34 if permission in categories 4,5 or 6	Jan-18	34.00	34.00	34.00	34.00	N
	Confirming compliance with condition(s) at £116 if permissions in any other category.	Jan-18	116.00	116.00	116.00	116.00	N
15	Playing field for non-profit making club	Jan-18	462.00	462.00	462.00	462.00	N

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)		
		<----- 2019/20 ----->		<----- 2020/21 ----->			
		Charge	Charge	Charge	Charge		
		Exclusive	Inclusive of	Exclusive	Inclusive of		
		of VAT	VAT where	of VAT	VAT where		
			applicable		applicable		
			@ 20%		@ 20%		
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020		VAT Ind
		£	£	£	£		
<u>ADVERTISEMENTS</u>							
16	On business premises or 'advance signs'	Jan-18	132.00	132.00	132.00	132.00	N
17	Advanced signs, not situated on or visible from the site	Jan-18	132.00	132.00	132.00	132.00	N
18	Other advertisements	Jan-18	462.00	462.00	462.00	462.00	N
<u>DETERMINATIONS</u>							
19	Prior approval of details required for agricultural or forestry permitted development	Jan-18	96.00	96.00	96.00	96.00	N
20	Prior approval of details required for telecommunications equipment	Jan-18	462.00	462.00	462.00	462.00	N
21	Whether prior approval of details required for demolition of building	Jan-18	96.00	96.00	96.00	96.00	N
22	Householder Prior Notifications	Jan-18	No Charge		No Charge		N
23	Change of Use Prior Notifications	Jan-18	96.00	96.00	96.00	96.00	N
24	Change of Use Prior Notifications and associated building operations	Jan-18	206.00	206.00	206.00	206.00	N
<u>LAWFUL DEVELOPMENT /USE CERTIFICATE</u>							
25	Lawful Existing Use/Development of Land, Buildings or Operations (Sections 191(1)(a) or (b)) - Same fee as if it was a planning application	Jan-18	Same fee as if it was a planning application		Same fee as if it was a planning application		N
26	Failure to comply within a Condition (Section 191(1)(c))	Jan-18	234.00	234.00	234.00	234.00	N
27	Lawful Proposed Use/Development of Land, Buildings or Operations (Sections 192(1) (a) or (b))	Jan-18	Same fee as if it was a planning application		Same fee as if it was a planning application		N
<u>NON MATERIAL AMENDMENT</u>							
28	Permission in Category 4 above	Jan-18	34.00	34.00	34.00	34.00	N
29	Any other category	Jan-18	234.00	234.00	234.00	234.00	N

General Fund Capital Programme

	Proposed Source of Financing	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £	2023/24 Budget £
Expenditure					
Corporate Finance and Governance Portfolio					
Information and Communications Technology Core Infrastructure	R1/R2	55,000	55,000	55,000	55,000
Enhanced Equipment replacement - Printing and Scanning	R1/R2	-	3,610	-	-
Office Rationalisation	R1/R2	31,760	-	-	-
		86,760	58,610	55,000	55,000
Environment and Public Space Portfolio					
Laying Out Cemetery	R2	168,470	-	-	-
		168,470	-	-	-
Housing Portfolio					
Replacement Scan Stations	R2	12,000	-	-	-
Disabled Facilities Grants	G3	757,000	757,000	757,000	757,000
		769,000	757,000	757,000	757,000
Leisure and Tourism Portfolio					
Replacement of beach hut supports - The Walings	R2	-	-	11,620	-
		-	-	11,620	-
Total General Fund Capital Programme		1,024,230	815,610	823,620	812,000
Financing					
Specific Financing					
Disabled Facilities Grant	G3	(757,000)	(757,000)	(757,000)	(757,000)
		(757,000)	(757,000)	(757,000)	(757,000)
General Financing					
Direct Revenue Contributions	R1	(55,000)	(55,000)	(55,000)	(55,000)
Capital Commitments Reserve	R2	(212,230)	(3,610)	(11,620)	-
		(267,230)	(58,610)	(66,620)	(55,000)
Total Funding of General Fund Capital Programme		(1,024,230)	(815,610)	(823,620)	(812,000)

RESERVES

	Balance 31 March 2019 £	Contribution from Reserves 2019/20 £	Contribution to Reserves 2019/20 £	Balance 31 March 2020 £	Contribution from Reserves 2020/21 £	Contribution to Reserves 2020/21 £	Balance 31 March 2021 £
Earmarked Reserves							
Revenue Commitments Reserve	11,800,429	(11,579,429)	0	221,000	0	0	221,000
Capital Commitments Reserve	4,868,390	(4,640,930)	0	227,460	(212,230)	0	15,230
Forecast Risk Fund	3,497,114	(890,612)	76,870	2,683,372	0	393,240	3,076,612
Asset Refurbishment / Replacement Reserve	134,777	0	1,134,511	1,269,288	0	0	1,269,288
Beach Recharge Reserve	1,500,000	0	0	1,500,000	0	0	1,500,000
Benefit Reserve	999,790	0	0	999,790	0	0	999,790
Building for the Future Reserve	1,332,580	0	1,277,170	2,609,750	(1,370,940)	0	1,238,810
Business Rate Resilience Reserve	1,758,422	0	0	1,758,422	0	0	1,758,422
Careline System Replacement Reserve	37,215	(37,215)	0	0	0	0	0
Commuted Sums Reserve	297,722	(28,000)	0	269,722	(28,000)	0	241,722
Crematorium Reserve	154,252	0	0	154,252	0	0	154,252
Election Reserve	90,000	(120,000)	30,000	0	0	30,000	30,000
Haven Gateway Partnership Reserve	75,000	0	0	75,000	0	0	75,000
Leisure Capital Projects Reserve	100,000	(574,500)	575,000	100,500	0	50,000	150,500
Planning Inquiries and Enforcement Reserve	259,000	(160,000)	0	99,000	(20,000)	0	79,000
Residents Free Parking Reserve	221,000	0	0	221,000	0	0	221,000
Specific Revenue Grants Reserve - Homelessness	81,551	(81,551)	0	0	0	0	0
	27,207,242	(18,112,237)	3,093,551	12,188,556	(1,631,170)	473,240	11,030,626
Uncommitted Reserve	4,000,000	0	0	4,000,000	0	0	4,000,000
Total Reserves	31,207,242	(18,112,237)	3,093,551	16,188,556	(1,631,170)	473,240	15,030,626

Special Expenses 2020/21

	Open Spaces	Recreation Areas	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax
	(A)	(B)	(C)	(D)	(E)	(F)
	(£)	(£)	(£)		(£)	(£)
Clacton	268,600	96,033	364,633	17,167.3	21.24	9.07
Frinton and Walton	80,748	55,026	135,774	7,982.0	17.01	4.84
Harwich	73,492	15,636	89,128	5,501.7	16.20	4.03
Lawford	5,271	-	5,271	1,582.9	3.33	(8.84)
Manningtree	(5,838)	-	(5,838)	336.1	(17.37)	(29.54)
All other Parishes	-	-	-	-	-	(12.17)
	422,273	166,695	588,968			

The total value of Special Expenses of £588,968 reduces the General Council Tax by £12.17

Column (E) shows the special expenses tax amount which will be applicable to different parts of the District

Column (F) indicates the net impact on the aggregate amount of Council Tax payable

FOR INFORMATION - Comparison of 2020/21 Special Expenses with 2019/20

	2019/20				2020/21				Change in net impact on total Band D Tax ⁽¹⁾	% Change in Special Expenses levy (Col. G compared to Col. C)
	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax		
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		
	(£)		(£)	(£)	(£)	(£)	(£)	(£)	(£)	%
Clacton	324,456	16,925.2	19.17	8.13	364,633	17,167.3	21.24	9.07	0.94	10.80
Frinton and Walton	121,434	7,844.6	15.48	4.44	135,774	7,982.0	17.01	4.84	0.40	9.88
Harwich	79,014	5,453.0	14.49	3.45	89,128	5,501.7	16.20	4.03	0.58	11.80
Lawford	4,746	1,550.9	3.06	(7.98)	5,271	1,582.9	3.33	(8.84)	(0.86)	8.82
Manningtree	(5,840)	336.2	(17.37)	(28.41)	(5,838)	336.1	(17.37)	(29.54)	(1.13)	0.00
All other Parishes	-	-	-	(11.04)	-	-	-	(12.17)	(1.13)	-
	523,810				588,968					

Note

1. An amount in brackets is a reduction in levy between the two years.

REQUISITE BUDGET CALCULATIONS 2020/21

- (a) It be noted that on 21 January 2020 the Council determined in accordance with the Local Government Act 2003 Section 75, the discounts for second homes and long term empty properties. On 21 January 2020 the Corporate Finance and Governance Portfolio Holder agreed in accordance with delegated power 3.36(8) the following amounts for the year 2020/21 in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992 and taking into account the discounts determined by Council on 21 January 2020.
- (i) 48,392.0 being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 2012, as its council tax base for the year.
 - (ii) Part of the Council's area
The amounts set out in Appendix G column (2) against each area set out in column (1), being the amounts calculated by the Council, in accordance with regulation 6 of the said regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items may relate.
- (b) Using the criteria below it is felt that the Council would be justified in passing a contrary resolution in respect of the special expenses which results in a special expenses total of £588,968.

Consideration of Determining the Contrary Resolution

In judging whether the contrary resolution should be passed in respect of any special expenses, the following matters are relevant:

- (i) Whether in respect of this Council's expenditure the function is to be provided generally for the whole district or is to be restricted to a part or parts of the district?
- (ii) To what extent, if any, are restrictions placed on any part of the district as to the accessibility of the function?
- (iii) The use of the facility/activity to which the Special Expense relates.

These matters must each be considered and a view taken as to whether it would be appropriate to pass the contrary resolution in respect of some of the budgeted expenditure on Special Expenses. Budgeted costs have been analysed between Special Expenses and General Expenses areas using the same methodology as that used last year.

- (c) That the tax bases for calculating the burden of special expenses will be as shown in Appendix G column (2)

(d) That the following amounts be calculated by the Council for the year 2020/21 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:

- (i) £114,320,747 Being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.
- (ii) £103,920,680 Being the aggregate of the amounts that the Council estimates for the items set out in Sections 31A(3)(a) to (d) of the Act.
- (iii) £10,400,067 Being the amount by which the aggregate at d(i) above exceeds the aggregate at d(ii) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax Requirement for the year.
- (iv) £214.91 Being the amount at d(iii) above divided by the amount at a(i) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its council tax for the year.
- (v) £2,634,645 Being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- (vi) £160.47 Being the amount at d(iv) above less the result given by dividing the amount at d(v) above by the amount at a(i) above, calculated by the Council, in accordance with section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in the parts of its area to which no special items apply.

(viii) Part of the Council's area

The amounts set out in Appendix G column (10) for the areas as set out in column (1), being the amounts given by adding to the amount at d(vi) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount a(ii) above calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

CALCULATION OF DISTRICT AND PARISH/TOWN 2020/21 COUNCIL TAX FOR ALL AREAS

Parished or Unparished Areas	Tax Base for Tax Setting Purpose	Parish Precepts	Council Tax Amount	District Special Expense	Council Tax Amount	Total Special Items (3) + (5)	For all Special Items (4) + (6)	Council Tax For General Expenses	Total (8) + (9)
(1)	(2)	£ (3)	£ (4)	£ (5)	£ (6)	£ (7)	£ (8)	£ (9)	£ (10)
Unparished Area:									
Clacton	17,167.3			364,633	21.24	364,633	21.24	160.47	181.71
Parishes of:									
Alresford	778.9	83,200	106.82			83,200	106.82	160.47	267.29
Ardleigh	963.4	39,400	40.90			39,400	40.90	160.47	201.37
Beaumont-cum-Moze	125.2	4,000	31.95			4,000	31.95	160.47	192.42
Great Bentley	888.8	93,235	104.90			93,235	104.90	160.47	265.37
Little Bentley	118.0	3,300	27.97			3,300	27.97	160.47	188.44
Bradfield	484.0	60,168	124.31			60,168	124.31	160.47	284.78
Brightlingsea	2,866.0	181,365	63.28			181,365	63.28	160.47	223.75
Great Bromley	385.4	21,829	56.64			21,829	56.64	160.47	217.11
Little Bromley	100.4	1,700	16.93			1,700	16.93	160.47	177.40
Little Clacton	1,030.3	80,000	77.65			80,000	77.65	160.47	238.12
Elmstead	721.6	37,840	52.44			37,840	52.44	160.47	212.91
Frating	212.8	9,000	42.29			9,000	42.29	160.47	202.76
Frinton and Walton	7,982.0	595,611	74.62	135,774	17.01	731,385	91.63	160.47	252.10
Harwich	5,501.7	207,909	37.79	89,128	16.20	297,037	53.99	160.47	214.46
Lawford	1,582.9	124,750	78.81	5,271	3.33	130,021	82.14	160.47	242.61
Manningtree	336.1	20,397	60.69	(5,838)	(17.37)	14,559	43.32	160.47	203.79
Mistley	1,043.9	76,000	72.80			76,000	72.80	160.47	233.27
Great Oakley	361.3	22,175	61.38			22,175	61.38	160.47	221.85
Little Oakley	376.7	16,825	44.66			16,825	44.66	160.47	205.13
Ramsey and Parkeston	721.2	71,108	98.60			71,108	98.60	160.47	259.07
St Osyth	1,863.7	136,253	73.11			136,253	73.11	160.47	233.58
Tendring	284.4	13,000	45.71			13,000	45.71	160.47	206.18
Thorpe-le-Soken	768.9	51,893	67.49			51,893	67.49	160.47	227.96
Thorrington	504.6	22,000	43.60			22,000	43.60	160.47	204.07
Weeley	724.3	46,172	63.75			46,172	63.75	160.47	224.22
Wix	300.9	21,002	69.80			21,002	69.80	160.47	230.27
Wrabness	197.3	5,545	28.10			5,545	28.10	160.47	188.57
	<u>48,392.0</u>	<u>2,045,677</u>		<u>588,968</u>		<u>2,634,645</u>			

PRECEPTS ON THE COLLECTION FUND

2019/20			2020/21		
47,455.2		Council Tax Base	48,392.0		
Amount	Council Tax		Amount	Council Tax	Change in Tax
£'000	£		£'000	£	%
13,557	285.67	Total Net Budget	14,582	301.33	
(4,892)	(103.08)	Less Government Support/Business Rates	(4,867)	(100.57)	
8,665	182.59	Net District Council Expenditure	9,715	200.76	
(710)	(14.95)	Less Collection Fund (surplus)/deficit	(1,361)	(28.12)	
7,955	167.64	District Council Services	8,354	172.64	2.98%
7,431	156.60	District General Expenses	7,765	160.47	2.47%
524	11.04	District Special Expenses	589	12.17	10.24%
7,955	167.64	Council Tax Requirement (TDC)	8,354	172.64	2.98%
1,874	39.49	Parish Council Services	2,046	42.27	7.04%
9,829	207.13	Council Tax Requirement	10,400	214.91	3.76%

DISTRICT AND PARISH/TOWN COUNCIL TAX AMOUNTS 2020/21

Band	A	B	C	D	E	F	G	H
Multiplier	(6/9)	(7/9)	(8/9)	(9/9)	(11/9)	(13/9)	(15/9)	(18/9)
Parished or Unparished Area								
Unparished Area:								
Clacton	121.14	141.33	161.52	181.71	222.09	262.47	302.85	363.42
Parishes of :								
Alresford	178.19	207.89	237.59	267.29	326.69	386.09	445.48	534.58
Ardleigh	134.25	156.62	179.00	201.37	246.12	290.87	335.62	402.74
Beaumont-cum-Moze	128.28	149.66	171.04	192.42	235.18	277.94	320.70	384.84
Great Bentley	176.91	206.40	235.88	265.37	324.34	383.31	442.28	530.74
Little Bentley	125.63	146.56	167.50	188.44	230.32	272.19	314.07	376.88
Bradfield	189.85	221.50	253.14	284.78	348.06	411.35	474.63	569.56
Brightlingsea	149.17	174.03	198.89	223.75	273.47	323.19	372.92	447.50
Great Bromley	144.74	168.86	192.99	217.11	265.36	313.60	361.85	434.22
Little Bromley	118.27	137.98	157.69	177.40	216.82	256.24	295.67	354.80
Little Clacton	158.75	185.20	211.66	238.12	291.04	343.95	396.87	476.24
Elmstead	141.94	165.60	189.25	212.91	260.22	307.54	354.85	425.82
Frating	135.17	157.70	180.23	202.76	247.82	292.88	337.93	405.52
Frinton and Walton	168.07	196.08	224.09	252.10	308.12	364.14	420.17	504.20
Harwich	142.97	166.80	190.63	214.46	262.12	309.78	357.43	428.92
Lawford	161.74	188.70	215.65	242.61	296.52	350.44	404.35	485.22
Manningtree	135.86	158.50	181.15	203.79	249.08	294.36	339.65	407.58
Mistley	155.51	181.43	207.35	233.27	285.11	336.95	388.78	466.54
Great Oakley	147.90	172.55	197.20	221.85	271.15	320.45	369.75	443.70
Little Oakley	136.75	159.55	182.34	205.13	250.71	296.30	341.88	410.26
Ramsey and Parkeston	172.71	201.50	230.28	259.07	316.64	374.21	431.78	518.14
St Osyth	155.72	181.67	207.63	233.58	285.49	337.39	389.30	467.16
Tendring	137.45	160.36	183.27	206.18	252.00	297.82	343.63	412.36
Thorpe-le-Soken	151.97	177.30	202.63	227.96	278.62	329.28	379.93	455.92
Thorrington	136.05	158.72	181.40	204.07	249.42	294.77	340.12	408.14
Weeley	149.48	174.39	199.31	224.22	274.05	323.87	373.70	448.44
Wix	153.51	179.10	204.68	230.27	281.44	332.61	383.78	460.54
Wrabness	125.71	146.67	167.62	188.57	230.47	272.38	314.28	377.14

CALCULATION OF ESTIMATED SURPLUS ON THE COLLECTION FUND FOR 2020/21

In January each year the Council (as billing authority) must assess the balance that will be in the Collection Fund on 31 March.

The Council Tax surplus/deficit has to be divided between this Council and the three major precepting authorities in proportion to their original budget requirements. The Business Rates surplus/deficit has to be allocated according to the statutory proportions applicable under business rates retention which are 40% Tendring District Council, 9% Essex County Council, 1% Essex Fire and the remaining 50% to Central Government.

The figures below shows this results in a net surplus available for Tendring of **£1.361m** (£0.400m surplus on Council Tax and a £0.961m surplus on Business Rates). This surplus must be taken into account when setting the 2020/21 budget.

	COUNCIL TAX		BUSINESS RATES	
	Original Estimate £'000	Latest Estimate £'000	Original Estimate £'000	Latest Estimate £'000
Income for the Year	(82,713)	(85,815)	(26,019)	(27,406)
Expenditure				
Precepts/Share of Income				
- Essex County Council	60,289	60,289	2,310	2,310
- Essex Fire	3,438	3,438	257	257
- Essex Police	9,157	9,157	-	-
- Tendring District Council	9,829	9,829	10,265	10,265
- Central Government	-	-	12,831	12,831
Balances				
- Essex County Council	1,625	1,625	100	100
- Essex Fire	94	94	11	11
- Essex Police	225	225	-	-
- Tendring District Council	264	264	446	446
- Central Government	-	-	557	557
Other Business Rate Payments	-	-	356	354
(Surplus)/Deficit for Year	2,208	(894)	1,114	(275)
Add (Surplus)/Deficit Brought Forward	(2,208)	(2,470)	(1,114)	(2,127)
(Surplus)/Deficit Carried Forward	-	(3,364)	-	(2,402)
Allocated to:		£'000		£'000
- Essex County Council		(2,452)		(216)
- Essex Fire		(140)		(24)
- Essex Police		(372)		-
- Tendring District Council		(400)		(961)
- Central Government		-		(1,201)
		(3,364)		(2,402)

Extract from Cabinet Report 24 January 2020

Robustness of Estimates and Adequacy of Reserves – Report under Section 25 of the Local Government Act 2003.

As part of the requirements set out in legislation, the Chief Finance Officer (S151 Officer) must report to Council, as part of the budget process, the robustness of the estimates and the adequacy of the reserves, both of which are set out below.

Robustness of the Estimates

As part of the Long Term Financial Sustainability Plan introduced during 2017/18, the forecast and budget setting processes continue to be built on the following 5 key strands:

- Increases to Underlying Income
- Controlling Net Expenditure Inflationary Pressure
- Savings and Efficiencies
- Delivering a Favourable Outturn Position
- Cost Pressure Mitigation

Within each strand, the forecast is based on relatively conservative estimates with no optimistic bias included. Each element of the forecast and how it has been derived and developed over time is clearly set out within regular reports to Management Team and Members.

As mentioned in earlier years of the long term forecast, cost pressures continue to present one of the more significant risks to the long term plan. As part of the development of the long term plan during 2019 a number of on-going cost pressures emerged which resulted in the cost pressure allowance being increased from **£0.150m** to **£0.600m** in 2020/21. Although the final level of cost pressures included in the budget in 2020/21 was slightly lower at **£0.491m**, it was still significantly more than the initial amount allowed for. It is also important to highlight that mitigation actions have been proposed for a number of cost pressures which may not provide a permanent solution and the item may need to be reconsidered for inclusion in the budget over the later years of the forecast.

As acknowledged in prior years, the long term approach to the forecast requires a compromise in terms of the speed at which the Council can spend money on items where it has a choice to do so or not. This may involve areas where the additional expenditure may support income growth or the Council's reputation. A hard but fair and considered approach is being taken in terms of how much additional expenditure by way of cost pressures can be accommodated within the long term forecast. Set against this backdrop and to 'protect' the revenue budget as much as possible, the budget proposals in 2020/21 set out a revised approach to avoidable costs pressures and those relating to the Council's assets. It is proposed to deal with these two classes of cost pressures outside of the annual budget cycle, supported by an initial asset improvement fund of **£1.134m** and via the use of one off money and/or the reprioritisation of existing budgets where necessary. The above approach will also be supported by the Council's newly adopted business case / project initiation processes, which will include the consideration of maximising the use of existing resources or external funding where possible.

In response to the increase in the level of on-going cost pressures included within the 2020/21 budget, the annual savings 'allowance' has been increased from **£0.300m** to **£0.450m** across the remaining 6 years of the forecast period. Savings of **£0.369m [revised to £0.301m]** have been included within the 2020/21 budget and work will shortly be underway to identify further savings opportunities to support the budget position from 2021/22 onwards.

The detailed budget for 2020/21 has been prepared within the above framework. Clear rationale has been stated in respect of the formulation of the financial forecast and how it has been

translated into the detailed budgets for 2020/21. This has been supported by a risk assessment of each line of the forecast.

The on-going review of reserves continues to demonstrate that the Council's current level of reserves remain adequate to 'underwrite' risks and uncertainties that are also inherent within the forecasting process, supported by the specific Forecast Risk Fund. No significant adjustments have been required in 2020/21 that weaken the overall long term approach to the forecast. A specific statement on reserves is set out further on in this section of the report.

The financial forecasting process continues to remain alert to government announcements and the impact of external issues such as funding receivable from elsewhere within the public sector. The forecast also aims to reflect the outturn position from the previous year along with cost pressures which also allow it to remain alert to potential changes to its financial position. The future financial settlement arrangements from the Government remains a key risk along with cost pressures and savings targets discussed earlier and together they represent the highest rated risks within the long term forecast.

Clear actions in respect of financial resilience continue to form part of the Council's Annual Governance Statement that includes amongst other things a number of financial risks and issues that enable the Council to keep a watching brief on significant upcoming matters that may have a financial consequence. Linked to an earlier point above, where the Council makes significant financial commitments, such as to major projects to deliver against its priorities, money is found from within existing budgets wherever possible and set aside accordingly rather than relying on projected savings or future forecasts.

The Council's External Auditor recently highlighted as part of their value for money work that the medium term financial strategy assumptions adequately reflect demographic and inflationary cost pressures, pay awards and other known cost pressures. The assumptions around funding sources are reasonable and reflect published information and Government announcements. The auditor went on to say that they were satisfied that the Council has adequate arrangements for setting and monitoring financial budgets. While they recognised that there was a funding gap in the long term plan, they were satisfied that the Council is making appropriate arrangements to manage this in a way that will ensure it continues to remain financially sustainable.

Financial Resilience remains at the forefront of the financial planning process with money identified where possible to invest in 'spend to save' projects or 'protect' key services that will in turn support the Council in delivering a balanced and sustainable budget in the long term. It is important to highlight that the Council continues to aim to find savings from within its underlying revenue budget rather than rely on potentially time limited income, such as from the New Homes Bonus, to balance the budget.

The need to continue to deliver against the 10 year forecast is clearly recognised within the Council and remains the key focus in 2020/21 and beyond to enable it to continue to provide quality services and invest in its priorities. Self-sufficiency continues to underpin the Council's 10 year forecast along with maximising opportunities through investment and maximising savings opportunities over a longer time period. Taking a longer term view of the forecast also enables the Council to respond to any significant financial impacts over several years rather than as part of an annual budget cycle, which strengthens financial resilience in the long term.

Another aspect to the long term approach to the forecast is the ability to 'flex' the delivery of services rather than cut services. If required by the forecast, the Council could flex the delivery of a service one year but increase it again when money next becomes available, which also provides a key foundation against which the budget is 'built'.

The Council continues to play a key role in a number of activities such as engaging with cross authority working and maximising commercial opportunities wherever possible, all of which are important elements in supporting the Council's longer term financial strength. Significant transformation activities including office rationalisation, channel shift and digital transformation projects, remain in progress within the Council to support the overall financial position going forward.

The Council remains alert to the risks associated with the highly complex area of the budget introduced via the local retention of business rates. A separate Business Rates Resilience Reserve has been established to support the Council through periods where income may be volatile, which provides the Council with a longer recovery period if faced with adverse issues in the years ahead.

It is recognised that there are risks inherent within the Council's financial framework and corresponding detailed estimates. However, action has been taken to mitigate these risks as far as possible. The budgets have been prepared against the background of the continuing difficult economic climate resulting in on-going reviews of significant budgets.

Within the Financial Strategy framework there is Cabinet involvement at various stages in addition to a comprehensive review and associated input from the Resources and Services Overview and Scrutiny Committee.

Regular and comprehensive monitoring of the budget will continue to be undertaken during 2020/21 as part of the well-established and comprehensive financial performance reporting process, so issues can be identified and action taken at the earliest opportunity if and when appropriate. Also any savings identified during the year will continue to be transferred to the Forecast Risk Fund where possible, to further strengthen the approach taken in 'underwriting' the risks associated with a 10 year forecasting period.

The proposed budget resulting from this process is therefore robust and deliverable and is supported by reserves with further details below.

Adequacy of the Reserves

An integral part of the Council's overall strategy is that the level of reserves is sufficient to support identified risks along with supporting a sustainable budget position in the longer term. The level of uncommitted reserves forecast at 31 March 2020 is **£4.000m** including the minimum working balance of **£1.600m**. All of the reserves are regarded as adequate and recognise significant risks such as from potential business rates volatility.

Spend to save initiatives have been supported by reserves with the rate of return on investment being a key consideration when any proposal is considered to be funded this way. One example proposed in 2020/21 being the use of reserves to enable the payment of the 3 year pension deficit amount in one upfront amount, which saves the Council in excess of **£0.093m** over three years (equivalent to a return on investment of 4.3%)

As mentioned elsewhere, a Forecast Risk Fund has been established to 'underwrite' the 10 year forecast.

COUNCIL

11 FEBRUARY 2020

REPORT OF CABINET

A.2 EXECUTIVE'S PROPOSALS – HOUSING REVENUE ACCOUNT BUDGET 2020/21 (Reference prepared by Richard Barrett)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To present to Council the Cabinet's Housing Revenue Account (HRA) budget proposals including the increase in dwelling rents for 2020/21.

EXECUTIVE SUMMARY

- The information and recommendations set out in this report reflect the Cabinet's HRA budget proposals approved for submission to Council at their meeting on 24 January 2020.
- There have been no changes made to the budget since Cabinet considered the proposals at their meeting referred to above.
- The estimated surplus for the year remains as **£0.281m** which has been included in the budget as a contribution to the Capital Programme as originally proposed.
- For 2020/21, the Cabinet's budget proposals set out an increase in dwelling rents of 2.7% along with a total net HRA expenditure budget of **£13.713m** and a capital programme totalling **£3.457m**.
- The 2.7% increase in dwelling rents results in an average weekly rent of **£82.42** in 2020/21. (*£80.25 in 2019/20*)
- The proposed budget reflects the continued repayment of debt, with the total debt position falling to **£38.442m** at the end of 2020/21.
- The estimated HRA general balance at the end of 2020/21 totals **£5.029m**.

RECOMMENDATION(S)

That Council approves:

- (a) A 2.7% increase in dwelling rents in 2020/21;
- (b) the 2020/21 Scale of Charges shown in Appendix B; and
- (c) subject to (a) and (b) above, the Housing Revenue Account Budget for 2020/21 as set out in Appendix A, along with the HRA Capital Programme and the movement in HRA Balances / Reserves as set out in Appendix C and Appendix D respectively.

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

The HRA budget and Business Plan plays a significant role in the delivery of affordable and decent housing in the district and the Council's responsibilities as a landlord has direct implications for the Council's ability to deliver on its objectives and priorities.

FINANCE, OTHER RESOURCES AND RISK

Finance and other resources

The financial implications are set out in this report and its appendices.

Although the availability of financial resources is a key component in the delivery of HRA services, there will also be a need for appropriate input of other resources such as staffing, assets, IT etc.

Risk

There are inherent risks associated with the forecast such as:

- Changes in income achieved and future rent setting policy
- Emergence of additional areas of spend
- Emergence of new or revised guidance
- New legislation / burdens
- Changing stock condition requirements
- Adverse changes in interest rates
- National welfare reforms

In view of the above it is important that a sufficient level of balances / reserves is available to support the HRA. HRA general balances are currently forecast to be **£5.029m** at the end of 2020/21, which although required to support the business plan and HRA investment in future years, provides a 'buffer' to the 30 year Business Plan if, for example, some of the items highlighted above emerge or are required to deal with changing financial and service demand issues.

Although subject to change as part of the development of the Housing Strategy, a 30 year HRA Business Plan is maintained that continues to demonstrate the sustainability and resilience of the HRA within a self-financing environment and the ability to provide opportunities for housing investment and associated housing services in the future, although it is acknowledged that the longer term view always remains subject to the Government's housing policies.

LEGAL

It is a statutory requirement on a local authority to determine its Housing Revenue Account budget before the upcoming financial year and to ensure that its implementation will not result in an overall debit balance on the Account.

The self-financing regime for the Housing Revenue Account that came into effect from April 2012 was enabled by the Localism Act 2011.

The Regulator of Social Housing and its predecessor bodies have, at the Direction of Government, issued requirements and guidance to registered providers of social housing (which includes Local Authorities) in respect of rents. This has included the maximum levels of rent they can charge and annual increases in rents.

In 2016, Parliament passed the Welfare Reform and Work Act which, together with

Regulations made under it, created a legislation-based regime of rent reduction across the sector by 1% per year until 2020. Therefore, since 2016, providers have been required to reduce rents by 1% per year across its housing stock.

In October 2017, the Government announced that at the end of the 4 year rent reduction period it intended to return to annual rent increases of up to CPI + 1%, implemented through the regulator's Rent Standard rather than through legislation.

The Secretary of State for Housing, Communities and Local Government published on 26 February 2019 a 'Direction to the Regulator' to set a Rent Standard that will apply from 1 April 2020. That Direction was published alongside the Government's Policy Statement on Rents (the Policy Statement) and the regulator is required to have regard to this when setting its Rent Standard.

The publication of the 'Direction to the Regulator' created an obligation on the regulator to prepare and consult on the new Rent Standard, which will apply from 2020 and fulfil the Secretary of State's Direction. The 2020 Rent Standard is, by Direction, to apply to all registered providers of social housing, including local authority registered providers.

The regulator may under section 194(2A) of the Housing and Regeneration Act 2008 set standards for registered providers requiring them to comply with specified rules about their levels of rent (and the rules may, in particular, include provision for minimum or maximum levels of rent or levels of increase or decrease of rent).

The Housing and Planning Act 2016 introduced a number of changes that had an impact on social housing, which via associated regulations are reflected in the HRA estimates as necessary.

The HRA 30 Year Business Plan was agreed as part of the self-financing reforms and associated borrowing agreed by Full Council in February 2012 and the budget proposed for 2020/21 remains broadly in-line with the plan after taking into account relevant external factors and changes introduced by the Government since that date.

OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.

In carrying out its functions as a social landlord, the Council has regard to the need to reduce the potential for criminal activity by improving the security of dwellings as part of maintenance and repair programmes and for combating anti-social behaviour through effective management procedures.

Although there are no direct equality and diversity issues, the overall HRA and associated financial planning processes aim to recognise and include such issues where appropriate and relevant.

PART 3 – SUPPORTING INFORMATION

2020/21 HRA BUDGET PROPOSALS

On 24 January 2020 Cabinet considered the following report:-

A.5 HOUSING REVENUE ACCOUNT BUDGET PROPOSALS 2020/21

It was resolved that (minute 106 refers):

- (a) *if the financial position changes prior to Council considering the HRA budget on 11 February 2020, the Chief Executive be authorised, in consultation with the Housing Portfolio Holder, to adjust the forecast / budget, including the use of reserves; and*
- (b) *Cabinet thanks the Resources and Services Overview and Scrutiny Committee for the work they have undertaken, and continue to undertake, in supporting the development of the forecast / budgets and agrees the comment of the Housing Portfolio Holder in response to the one comment made by the Committee as set out in this joint report.*

RECOMMENDED TO COUNCIL that a 2.7% increase in dwelling rents in 2020/21, along with the detailed HRA Budget proposals for 2020/21, as set out in Appendices A to D of the Joint Report be approved.

CHANGES SUBSEQUENT TO CABINET'S PROPOSALS OF 24 JANUARY 2020 AND HRA BUDGET SUMMARIES

No changes have been required to the HRA budget 2020/21 since it was considered by Cabinet's at its 24 January 2020 meeting.

Summaries of the proposed budgets for 2020/21 therefore remain as previously reported and are as follows:

Table 1 – HRA Fund Revenue Budget

	2019/20 Original Budget £m	2020/21 Original Budget £m
Direct Expenditure	6.532	6.585
Direct Income	(13.437)	(13.713)
Indirect Income / Expenditure including Financing Costs	6.830	6.847
NET (SURPLUS) / DEFICIT	(0.075)	(0.281)
Contribution to / (from) Reserves	0.075	0
Contribution to the Capital Programme	0	0.281

Table 2 – HRA Capital Programme 2020/21

	2020/21 Original Budget
	£m
EXPENDITURE	3.457
FINANCING	
Major Repairs Reserve	3.176
Direct Revenue Contribution	0.281
Total Financing	3.457

BACKGROUND PAPERS FOR THE DECISION

Working papers held in accountancy

APPENDICES

Appendix A	HRA Budget Proposals 2020/21
Appendix B	HRA Proposed Service Charges / Fees and Charges 2020/21
Appendix C	HRA Capital Programme
Appendix D	HRA Reserves 2020/21

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Revenue Estimates 2020/21

Housing Revenue Account (HRA)

<u>Analysis by Type of Spend</u>	2019/20 Original Estimate	2020/21 Original Estimate
	£	£
Direct Expenditure		
Employee Expenses	1,090,540	1,132,930
Premises Related Expenditure	3,458,870	3,524,190
Transport Related Expenditure	20,370	20,370
Supplies & Services	531,040	531,040
Third Party Payments	1,030	1,030
Transfer Payments	17,000	17,000
Interest Payments	1,413,490	1,358,430
Total Direct Expenditure	6,532,340	6,584,990
Direct Income		
Other Grants, Reimbursements and Contributions	(8,000)	(8,000)
Sales, Fees and Charges	(534,360)	(536,200)
Rents Receivable	(12,843,320)	(13,117,260)
Interest Receivable	(51,600)	(51,600)
Total Direct Income	(13,437,280)	(13,713,060)
Net Direct Costs	(6,904,940)	(7,128,070)
Indirect Income/Expenditure		
FRS17/IAS19 Pension Costs	(447,690)	(500,810)
Service Unit and Central Costs	2,370,840	2,441,600
Capital Financing Costs	4,906,460	5,187,280
Total Indirect Income/Expenditure	6,829,610	7,128,070
Net Contribution to/(from) Reserves	75,330	0
Total for HRA	0	0

Housing Revenue Account (HRA)

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £
HRA - I&E - Capital Grants		
Indirect Income/Expenditure	0	0
Net Total	0	0
HRA - MIRS Items to be excluded from HRA balance		
Indirect Income/Expenditure	188,670	469,490
Net Total	188,670	469,490
HRA - MIRS Reversal of Capital Grant		
Indirect Income/Expenditure	0	0
Net Total	0	0
HRA - MIRS HRA - Contributions Payable to the Pension Scheme		
Direct Expenditure	428,460	427,820
Net Total	428,460	427,820
HRA - MIRS Total IAS 19 Adjustments		
Indirect Income/Expenditure	(525,310)	(569,580)
Net Total	(525,310)	(569,580)
HRA - MIRS Minimum Revenue Provision		
Indirect Income/Expenditure	1,664,300	1,664,300
Net Total	1,664,300	1,664,300
Total for Finance - Financing Items	1,756,120	1,992,030
HRA - Policy & Management		
Direct Expenditure	58,000	58,000
Direct Income	(2,200)	(2,200)
Indirect Income/Expenditure	259,820	328,570
Net Total	315,620	384,370
HRA - Unapportionable Central Overheads Contribution		
Indirect Income/Expenditure	275,720	275,720
Net Total	275,720	275,720
Total for Corporate Director and Administration Operational Services	591,340	660,090

HRA - Lease Holders Charges		
Direct Income	(84,000)	(84,000)
Indirect Income/Expenditure	36,430	33,650
Net Total	(47,570)	(50,350)
Total for Customer and Commercial Services	(47,570)	(50,350)
HRA - Managing Tenancies		
Direct Expenditure	398,030	(0)
Direct Income	0	0
Indirect Income/Expenditure	462,810	0
Net Total	860,840	(0)
HRA - Tenancy Management & Rent Collection		
Direct Expenditure	0	680,790
Direct Income	0	(8,440)
Indirect Income/Expenditure	0	617,410
Net Total	0	1,289,760
HRA - Rent Collection And Accounting		
Direct Expenditure	257,830	0
Direct Income	(8,440)	0
Indirect Income/Expenditure	155,990	0
Net Total	405,380	0
HRA - Right to Buy Administration		
Direct Expenditure	20,000	20,000
Direct Income	(26,000)	(26,000)
Indirect Income/Expenditure	56,370	60,350
Net Total	50,370	54,350
HRA - Pumping Stations		
Direct Expenditure	5,700	5,700
Direct Income	(4,290)	(2,620)
Indirect Income/Expenditure	3,510	4,790
Net Total	4,920	7,870
HRA - Sewerage Expenses		
Direct Expenditure	14,680	15,430
Direct Income	(16,750)	(17,050)
Indirect Income/Expenditure	5,980	7,300
Net Total	3,910	5,680

HRA - Communal Central Heating		
Direct Expenditure	70,310	82,410
Direct Income	(66,320)	(66,320)
Indirect Income/Expenditure	0	2,680
Net Total	3,990	18,770
HRA - Sheltered Units		
Direct Expenditure	319,360	337,460
Direct Income	(174,750)	(171,290)
Indirect Income/Expenditure	118,630	142,010
Net Total	263,240	308,180
HRA - Colne Housing Soc Shel Units		
Direct Expenditure	6,000	6,000
Net Total	6,000	6,000
HRA - Estate Sweeping		
Direct Expenditure	66,000	66,000
Net Total	66,000	66,000
HRA - Communal Cleaning		
Direct Expenditure	58,500	85,250
Direct Income	(31,520)	(31,520)
Indirect Income/Expenditure	970	4,640
Net Total	27,950	58,370
HRA - Communal Electricity		
Direct Expenditure	77,060	98,560
Direct Income	(73,010)	(70,000)
Indirect Income/Expenditure	5,690	9,870
Net Total	9,740	38,430
HRA - Estate Lighting		
Direct Expenditure	5,100	9,320
Indirect Income/Expenditure	380	0
Net Total	5,480	9,320
HRA - Maintenance Of Grounds		
Direct Expenditure	12,620	12,620
Direct Income	(55,080)	(64,760)
Indirect Income/Expenditure	183,650	209,480
Net Total	141,190	157,340

HRA - Tenants Rentals		
Direct Expenditure	0	0
Direct Income	(12,815,240)	(13,089,180)
Net Total	(12,815,240)	(13,089,180)
HRA - Rents & Other Charges		
Direct Expenditure	130,090	130,090
Net Total	130,090	130,090
HRA - Rent Income		
Direct Expenditure	0	0
Direct Income	(28,080)	(28,080)
Net Total	(28,080)	(28,080)
HRA - Interest Receivable		
Direct Income	(51,600)	(51,600)
Net Total	(51,600)	(51,600)
HRA - Rent Arrears Provision		
Direct Expenditure	156,500	156,500
Net Total	156,500	156,500
HRA - Interest Charges		
Direct Expenditure	1,413,490	1,358,430
Net Total	1,413,490	1,358,430
HRA - Capital Charges		
Indirect Income/Expenditure	3,053,490	3,053,490
Net Total	3,053,490	3,053,490
HRA - Use of Balances		
Contributions to/(from) reserves	75,330	0
Net Total	75,330	0
Total for Housing and Environmental Health	(6,217,010)	(6,450,280)
HRA - Repair & Maintenance		
Direct Expenditure	3,034,610	3,034,610
Direct Income	0	0
Indirect Income/Expenditure	882,510	813,900
Net Total	3,917,120	3,848,510
Total for Building and Engineering	3,917,120	3,848,510
Total for HRA	0	0

Housing Portfolio - HRA

Scale of Charges 2020/21

		(A) 2019/20	(B) 2019/20	(C) 2020/21	(D) 2020/21	VAT Ind
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
<u>GARAGE RENTS AND ACCOMMODATION CHARGES</u>						
Guest room accommodation at sheltered units per night:						
With en-suite facilities (St Marys Court, Groom House, Greenfields, Ironside Walk, Belmans Court)	Apr-18	20.83	25.00	21.33	25.60	V
Without en-suite facilities (Vyntoner House, Kate Daniels House, Mead House, Crooked Elms)	Apr-18	16.67	20.00	17.08	20.50	V
Garage rents HRA (not subject to VAT unless separately let to non-council tenants)	Apr-18	8.84	8.84	9.08	9.08	*
<u>QUESTIONNAIRES</u>						
Second mortgage enquiries (per enquiry)	Apr-18	155.00	186.00	158.33	190.00	V
Solicitors enquiries on resale of council flats	Apr-18	155.00	186.00	158.33	190.00	V
<u>SERVICE CHARGES (per week)</u>						
Sewerage charges (not subject to VAT) (See Note 1):						
Treatment Works:						
Goose Green, Tendring	Apr-18	8.04	8.04	8.26	8.26	Z
Coronation Villas, Beaumont	Apr-18	7.99	7.99	8.21	8.21	Z
Whitehall Lane, Thorpe	Apr-18	5.40	5.40	5.55	5.55	Z
Shop Road, Little Bromley	Apr-16	9.00	9.00	9.00	9.00	Z
Horsley Cross, Mistley	Apr-08	9.00	9.00	9.00	9.00	Z
Bio Systems	Apr-18	7.53	7.53	7.73	7.73	Z
Septic Tanks	Apr-18	2.86	2.86	2.94	2.94	Z
Pumping Stations (not subject to VAT)	Apr-18	5.22	5.22	5.36	5.36	Z
Sewerage charge cap where tenant in receipt of benefit	Apr-08	5.00	5.00	5.00	5.00	Z
Communal central heating charges (not subject to VAT) (see note 1):						
Heating and hot water:						
Single units	Apr-18	6.97	6.97	7.16	7.16	N
Double units	Apr-18	8.03	8.03	8.25	8.25	N
Belmans Court	Apr-18	1.63	1.63	1.67	1.67	N
Other Service Charges (not subject to VAT):						
Sheltered Housing:						
Grounds Maintenance	Apr-18	1.26	1.26	1.29	1.29	X
Communal Electricity	Apr-18	2.24	2.24	2.30	2.30	N

Non Sheltered Housing						
Grounds Maintenance	Apr-18	0.94	0.94	0.97	0.97	N
Communal Electricity	Apr-18	0.87	0.87	0.89	0.89	N

Communal Cleaning (not subject to VAT) (See Note 1):

Langham Drive, Clacton	Apr-18	2.72	2.72	2.79	2.79	N
Nayland Drive, Clacton	Apr-18	2.70	2.70	2.77	2.77	N
Boxted Ave (3 Storey) , Clacton	Apr-18	2.66	2.66	2.73	2.73	N
Boxted Ave (2 Storey) , Clacton	Apr-18	1.51	1.51	1.55	1.55	N
Polstead Way, Clacton	Apr-18	1.51	1.51	1.55	1.55	N
Porter Way, Clacton	Apr-18	1.28	1.28	1.31	1.31	N
Tanner Close, Clacton	Apr-18	1.20	1.20	1.23	1.23	N
Mason Road, Clacton	Apr-18	1.36	1.36	1.40	1.40	N
Maldon Way, Clacton	Apr-20	NEW		1.40	1.40	N
Groom Park, Clacton	Apr-18	1.41	1.41	1.45	1.45	N
Leas Road , Clacton	Apr-18	1.41	1.41	1.45	1.45	N
Rivers House, Walton	Apr-18	1.20	1.20	1.23	1.23	N
Rochford House, Walton	Apr-18	1.20	1.20	1.23	1.23	N
D'arcy House , Walton	Apr-18	1.20	1.20	1.23	1.23	N
Churchill Court, Dovercourt	Apr-18	1.55	1.55	1.59	1.59	N
Cliff Court, Dovercourt	Apr-18	1.81	1.81	1.86	1.86	N
Nichols Close, Lawford	Apr-20	NEW		2.46	2.46	N
Grove Avenue Walton	Apr-18	0.75	0.75	0.77	0.77	N

SHELTERED UNITS SERVICE CHARGES (Not subject to VAT) (see Note 2):

Housing Related Support Charge	Apr-17	6.34	6.34	6.34	6.34	X
Landlord Costs	Apr-15	13.60	13.60	13.60	13.60	X
Careline Alarm	Apr-17	2.00	2.00	2.00	2.00	X

Notes

- (1) These charges are based on the principle of full cost recovery.
- (2) Only applies to tenants who are not in receipt of Housing Benefit

* Garage Rent - VAT:			
Parking:			
Council Tenant	N	Storage:	
Non-Council Tenant	V	Homeless persons goods	N
		Premises suitable for parking	V
		Premises unsuitable for parking	X

HRA Capital Programme

	2019/20	2020/21	2021/22	2021/23	2023/24	2024/25
	Original	Budget	Budget	Budget	Budget	Budget
	Budget	Budget	Budget	Budget	Budget	Budget
	£	£	£	£	£	£
EXPENDITURE						
Improvements, enhancement & adaptation of the Council's housing stock	2,696,410	2,696,410	2,696,410	2,696,410	2,696,410	2,696,410
Disabled adaptations for Council Tenants	400,000	400,000	400,000	400,000	400,000	400,000
Information Technology upgrade and replacement	20,000	20,000	20,000	20,000	20,000	20,000
New Build Initiatives and Acquisitions	0	280,820	0	0	0	0
Jaywick Sands Starter Homes	0	0	0	0	0	0
Cash Incentive Scheme	60,000	60,000	60,000	60,000	60,000	60,000
	3,176,410	3,457,230	3,176,410	3,176,410	3,176,410	3,176,410
FINANCING						
External Contributions	0	0	0	0	0	0
Capital Grants	0	0	0	0	0	0
Major Repairs Reserve	3,176,410	3,176,410	3,176,410	3,176,410	3,176,410	3,176,410
Direct Revenue Financing of Capital	0	280,820	0	0	0	0
	3,176,410	3,457,230	3,176,410	3,176,410	3,176,410	3,176,410

HRA RESERVES

APPENDIX D

	Balance 31 March 2019	Contribution from Reserves 2019/20	Contribution to Reserves 2019/20	Est. Balance 31 March 2020	Contribution from Reserves 2020/21	Contribution to Reserves 2020/21	Est. Balance 31 March 2021
	£	£	£	£	£	£	£
HRA Reserves							
HRA General Balance	5,028,190	(75,000)	75,330	5,028,520	0	0	5,028,520
HRA Commitments	2,890,558	(2,890,558)	0	(0)	0	0	(0)
Housing Repairs Reserve	864,260	(3,917,120)	3,917,120	864,260	(3,848,510)	3,848,510	864,260
Major Repairs Reserve	4,810,640	(3,753,620)	3,176,410	4,233,430	(3,176,410)	3,176,410	4,233,430
Total Reserves	13,593,648	(10,636,298)	7,168,860	10,126,210	(7,024,920)	7,024,920	10,126,210

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